

BASS RIVER TOWNSHIP BOARD OF EDUCATION  
 REGULAR MEETING AGENDA  
 JULY 1, 2014

**1. CALL TO ORDER AT 7:00 P.M.**  
**BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER**

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

**2. PLEDGE TO THE FLAG**

**3. ROLL CALL**

	Present		Absent
Mrs. Duym			
Ms. Halde			
Mrs. Heinrichs			
Mrs. Ruffo			

**4. AUDIENCE PARTICIPATION**

**PLEASE NOTE:** This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments.

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

**5. MINUTES**

Motion to approve, by voice vote, the Meeting Minutes of the:

- Regular Meeting – June 10, 2014 (*Attachment #1*)

**Voice Vote**

*Motion by:* \_\_\_\_\_ *Seconded by* \_\_\_\_\_  
*Yeas:* \_\_\_\_\_ *Nays* \_\_\_\_\_ *Abstain* \_\_\_\_\_

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**6. CORRESPONDENCE**

- Letter of Resignation from Employee

**7. SUPERINTENDENT'S REPORT**

- **ENROLLMENT/ATTENDANCE REPORT** – June 2014 (*Attachment #5*)

- **APPOINTMENT**

Motion to approve by roll call vote the hiring of Kevin Miller as a physical education/health teacher for the 2014-2015 school year at a salary of \$31,413 (step 1 BA 3/5):

**Roll Call**

*Motion by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_

**Mrs. Duym** \_\_\_\_\_

**Ms. Halde** \_\_\_\_\_

**Mrs. Heinrichs** \_\_\_\_\_

\_\_\_\_\_  
**Mrs. Ruffo** \_\_\_\_\_

- **GRANT APPLICATION - NCLB**

WHEREAS, The Bass River Board of Education received a grant allocation notice of:

Title IA	\$24,315
Title IIA	4,755
Title III	<u>1,025</u>
	<u>\$30,095</u>

WHEREAS, Federal grant guidelines require a minimum allocation of \$10,000 in Title III funds to accept,

NOWTHEREFORE IT BE RSOLVED, The Bass River Board of Education , approve by roll call the submission of application for NCLB grant funds for the period 7/1/14 through 6/30/15 in the amount of \$29,070.

Title IA	\$24,315
Tile IIA.	<u>4,755</u>
	<u>\$29,070</u>

BE IT FURTHER RESOLVED, that the Bass River Board of Education refuse the Title III funds totaling \$1,025

**Roll Call**

*Motion by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_

**Mrs. Duym** \_\_\_\_\_

**Ms. Halde** \_\_\_\_\_

**Mrs. Heinrichs** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

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**Mrs. Ruffo** \_\_\_\_\_

- **GRANT APPLICATION - IDEA**  
 RESOLVED, The Bass River Board of Education received a grant allocation notice of:

Preschool	\$45,959
Basic	3,537

**Roll Call**

*Motion by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_

**Mrs. Duym** \_\_\_\_\_

**Ms. Halde** \_\_\_\_\_

**Mrs. Heinrichs** \_\_\_\_\_

\_\_\_\_\_

**Mrs. Ruffo** \_\_\_\_\_

- **ELS Program Plan (Attachment 5)**  
 Motion to approve by roll call the submission of application for ELS program plan period 7/1/14 through 6/30/17.

**Roll Call**

*Motion by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_

**Mrs. Duym** \_\_\_\_\_

**Ms. Halde** \_\_\_\_\_

**Mrs. Heinrichs** \_\_\_\_\_

\_\_\_\_\_

**Mrs. Ruffo** \_\_\_\_\_

- **TOILET ROOM WAIVER APPLICATION (Attachment 6)**  
 Motion to approve by roll call the submission of application for the toilet Room Waiver for period 7/1/14 through 6/30/15.

**Call**

*Motion by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_

**Mrs. Duym** \_\_\_\_\_

**Ms. Halde** \_\_\_\_\_

**Mrs. Heinrichs** \_\_\_\_\_

\_\_\_\_\_

- **FACILITY USE REQUESTS**  
 Motion to approve by roll call vote the following facility use request(s) as follows, pending receipt of proof of liability insurance.

Group	Day	Dates	Times	Location
US Postal Service	Tuesday	August 5, 2014	6:00PM-8:00PM	APR

**Roll Call**

*Motion by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_

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Mrs. Duym \_\_\_\_\_  
Ms. Halde \_\_\_\_\_  
Mrs. Heinrichs \_\_\_\_\_  
Mr. Nutt \_\_\_\_\_  
Mrs. Ruffo \_\_\_\_\_

**8. BOARD OF EDUCATION BUSINESS**

- Old Business
- New Business

**9. FINANCE REPORTS**

- **BUDGET TRANSFERS** (*Attachment #2*)

Motion to approve by roll call vote the following:

Pursuant to 18A:22-8.1, The Business Administrator recommends the attached budgetary transfers.

**Roll Call**

*Motion by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_

Mrs. Duym \_\_\_\_\_  
Ms. Halde \_\_\_\_\_  
Mrs. Heinrichs \_\_\_\_\_  
Mrs. Ruffo \_\_\_\_\_

- **BOARD SECRETARY REPORT** (*Attachment #3*)

Motion to approve by roll call vote the following:

Pursuant to N.J.A.C. 6A:23-2.12(d), the Business Administrator certifies that as of May 31, 2014, no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.

**Roll Call**

*Motion by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_

Mrs. Duym \_\_\_\_\_  
Ms. Halde \_\_\_\_\_  
Mrs. Heinrichs \_\_\_\_\_  
Mrs. Ruffo \_\_\_\_\_

- **TREASURER OF SCHOOL FUNDS REPORT** (*Attachment #3a*)

Motion to approve by roll call vote the following:

The May 31, 2014 Treasurer of School Funds Reports are in agreement with the May 31, 2014 Reports of the Board Secretary.

**Roll Call**

*Motion by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_

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Mrs. Duym \_\_\_\_\_  
Ms. Halde \_\_\_\_\_  
Mrs. Heinrichs \_\_\_\_\_  
\_\_\_\_\_  
Mrs. Ruffo \_\_\_\_\_

- **BILLS LIST (Attachment #4)**  
Motion to approve by roll call vote the Bills List for July 1, 2014.

Roll Call

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Mrs. Duym \_\_\_\_\_  
Ms. Halde \_\_\_\_\_  
Mrs. Heinrichs \_\_\_\_\_  
\_\_\_\_\_  
Mrs. Ruffo \_\_\_\_\_

**10. Lease Purchase**

Lessee: Bass River Township Board of Education  
Principal Amount Expected To Be Financed: \$80,000.00

WHEREAS, the Lessee named above (the "Lessee") is a political subdivision of the State of New Jersey (the "State") and is duly organized and existing pursuant to the Constitution and laws of the State;

WHEREAS, pursuant to applicable law, the Lessee acting through its governing body (the "Governing Body") is authorized to acquire and lease personal property necessary to the functions or operations of the Lessee;

WHEREAS, the Governing Body hereby finds and determines the execution of one or more lease-purchase agreements ("Equipment Leases") in the principal amount not exceeding the amount stated above (the "Principal Amount") for the purpose of acquiring the Equipment described generally below (the "Equipment") and to be described more specifically in the Equipment Leases is appropriate and necessary to the functions and operations of the Lessee;

- Technology Equipment
- Instructional Equipment
- Textbooks
- Facility Equipment

WHEREAS, **FIRST HOPE BANK, a National Banking Association**, (the "Lessor") is expected to act as the Lessor under the Equipment Leases;

WHEREAS, the Lessee may pay certain capital expenditures in connection with the Equipment prior to its receipt of proceeds of the Equipment Leases ("Lease Purchase Proceeds") for such expenditures, and such expenditures are not expected to exceed the Principal Amount; and

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WHEREAS, the Lessee hereby declares its official intent to be reimbursed for any capital expenditures made for the Equipment after adoption of this resolution but prior to the issuance of the Equipment Leases from the Lease Purchase Proceeds.

NOW, THEREFORE, Be It Resolved by the Governing Body of the Lessee as follows:

Section 1. The Lessee hereby determines that it has critically evaluated the financing alternatives and that entering into the Equipment Leases and financing the acquisition of the Equipment thereby is in the best interests of the Lessee.

Section 2. The Lessee is hereby authorized to acquire and install the Equipment and is hereby authorized to finance the Equipment by entering into the Equipment Leases. Any action taken by the Lessee in connection therewith is hereby ratified and confirmed.

Section 3. Either one of the Business Administrator or **the** Superintendent (each an "Authorized Representative") acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver one or more Equipment Leases in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the Lessee. Each Authorized Representative acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver such other agreement or documents relating to the Equipment Leases (including, but not limited to, escrow agreements) as the Authorized Representative deems necessary and appropriate.

Section 4. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Lessee to execute and deliver agreements and documents relating to the Equipment Leases on behalf of the Lessee.

Section 5. The aggregate original principal amount of the Equipment Leases shall not exceed the Principal Amount and shall bear interest as set forth in the Equipment Leases and the Equipment Leases shall contain such options to purchase by the Lessee as set forth therein.

Section 6. The Lessee's obligations under the Equipment Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Equipment Leases, and the Lessee's obligations under the Equipment Leases shall not constitute indebtedness of the Lessee under the laws of the State.

Section 7. It is hereby determined that the acquisition of the Equipment is permitted under the laws governing the Lessee and is essential to the efficient operation of the Lessee.

Section 8. The Governing Body of the Lessee anticipates that the Lessee may pay certain capital expenditures in connection with the Equipment following adoption of

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this resolution but prior to the receipt of the Lease Purchase Proceeds for the Equipment. The Governing Body of the Lessee hereby declares the Lessee's official intent to use the Lease Purchase Proceeds to reimburse itself for such Equipment expenditures. This section of the resolution is adopted by the Governing Body of the Lessee for the purpose of establishing compliance with the requirements of Section 1.150-2 of Treasury Regulations. This section of this resolution does not bind the Lessee to make any expenditure, incur any obligation, or proceed with the acquisition of the Equipment.

Section 9. The Lessee covenants that it will comply with all requirements of the Internal Revenue Code of 1986, as amended, (the "Code") necessary to ensure that the interest portion of rental payments due under the Equipment Leases will be excluded from gross income under Section 103(a) of the Code. [The Lessee reasonably expects it will not issue more than \$10,000,000 of tax-exempt obligations (other than "private activity bonds" that are not "qualified 501(c)(3) bonds") during the calendar year in which each of the Equipment Leases is issued and hereby designates each Equipment Lease as a qualified tax-exempt obligation for purposes of Section 265(b) of the Code.] The Authorized Representative is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest portion of the rental payments due on the Equipment Leases authorized by this resolution as excludable from gross income for federal income tax purposes pursuant to Section 103(a) of the Code.

Section 10. This resolution shall take effect immediately upon its adoption and approval.

**Roll Call**

*Motion by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_

<b>Mrs. Duym</b>	_____
<b>Ms. Halde</b>	_____
<b>Mrs. Heinrichs</b>	_____
_____	_____
<b>Mrs. Ruffo</b>	_____

**12. EXECUTIVE SESSION**

"RESOLVED, that the Board of Education meet in closed session. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter."

**Voice Vote**

*Motion by:* \_\_\_\_\_ *Seconded by* \_\_\_\_\_

*Yeas:* \_\_\_\_\_ *Nays* \_\_\_\_\_ *Abstain* \_\_\_\_\_

**Time in:** \_\_\_\_\_

**Time out:** \_\_\_\_\_

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**12. AUDIENCE PARTICIPATION II**

**13. ADJOURNMENT**

It is recommended that the Board of Education adjourn the meeting

*Voice Vote*

*Motion by:* \_\_\_\_\_ *Seconded by* \_\_\_\_\_

*Yeas:* \_\_\_\_\_ *Nays* \_\_\_\_\_ *Abstain* \_\_\_\_\_

Adjournment at \_\_\_\_\_ PM



**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
JUNE 10, 2014**

**1. CALL TO ORDER**

The Regular Meeting of the Board of Education of the Township of Bass River, County of Burlington, New Jersey was held at 7:09 P.M. on Tuesday, June 10, 2014 at the Bass River Elementary School.

The New Jersey Open Public Meetings Statement was read by Mrs. Heinrichs. Notice of the meeting was published in the official Board of Education newspaper, The Press of Atlantic City, as well as posted on the bulletin board at Bass River Elementary School Media Center, 11 North Maple Avenue, New Gretna, New Jersey and was filed with the Municipal Clerk of Bass River Township.

**2. PLEDGE TO THE FLAG**

Mrs. Heinrichs led the group in the pledge to the flag.

**3. ROLL CALL**

Members Present: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mr. Nutt and Mrs. Ruffo

Members Absent: 0

Others Present: Mr. Larry Mathis, Superintendent  
Mr. Stephen J. Brennan, School Business Administrator/Board Secretary

**4. AUDIENCE PARTICIPATION I - None****5. MINUTES**

Motion by Ms. Halde, seconded by Mrs. Ruffo and carried by voice vote to approve the following:

- Regular Meeting – May 5, 2014 (*Attachment #1*)

**Voice Vote**

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrich, Mr. Nutt and Mrs. Ruffo

Nays: 0

Abstain: 0

**6. CORRESPONDENCE**

- Letter of resignation – George E. Nutt (*Attachment #2*)

**7. SUPERINTENDENT'S REPORT**

- **BOARD MEMBER RESIGNATION**

Motion by Mr. Nutt, seconded by Mrs. Duym and carried by roll call vote to approve the following:

**BE IT RESOLVED** that the Board of Education accept the resignation of George E. Nutt, Board of Education member, effective July 1, 2014

**Roll Call Vote**

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mr. Nutt and Mrs. Ruffo

Nays: 0

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JUNE 10, 2014**

Abstain: 0

- **ENROLLMENT/ATTENDANCE REPORT** – May 2014 (*Attachment #3*).

- **EXTENDED SCHOOL YEAR PROGRAM**

Motion by Mrs. Ruffo, seconded by Ms. Halde and carried by roll call vote to approve the following extended school year program staff from July 7, 2014 through July 31, 2014 at the specified rate for 2.5 hours per day:

Jen Bevan	Instructional Aide	\$13.30/hour
Jamie Bernaldo	K-6 Teacher	\$37.37/hour
Teri Evans	School Nurse	\$37.37/hour
Regina Schneider	Pre-School Teacher	\$37.37/hour

**Roll Call Vote**

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mr. Nutt and Mrs. Ruffo

Nays: 0

Abstain: 0

**Discussion:**

**The Superintendent discussed the need for the extended school year.**

- **EXTRACURRICULAR STIPEND POSITIONS**

Motion by Mrs. Duym, seconded by Ms. Halde and carried by roll call vote to approve the following extracurricular stipend positions for the 2014-2015 school year:

Lori Capaccio	Teacher in charge	\$901.00
Lori Capaccio	Test Coordinator	\$2,215.00
Barb Kraus	Newspaper	\$104.50/issue
Angela Randall	Newspaper	\$104.50/issue
Ann Pomponio	Yearbook	\$901.00
Chris Manzer	Homework Club	\$37.37/hour
Jen Bevan	Student Council	\$601.80
Barbara Hund	Student Council	\$601.80
Lisa Nino	Student Council	\$601.80
Ann Pomponio	Student Council	\$601.80
JoAnn Stewart	Student Council	\$601.80

**Roll Call Vote**

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mr. Nutt and Mrs. Ruffo

Nays: 0

Abstain: 0

- **CLUBS AND ADVISORS**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the following clubs and advisors for the 2014-2015 school year:

Jamie Bernaldo	Theater Club	\$901.00
Deb Callan	Mad Science	\$901.00
Jen Gouveia	Healthy Snacks	\$901.00

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Lisa Nino	Craft Club	\$901.00
Angela Randall	Technology Club	\$901.00
Allison Sherman	Sports Club	\$901.00

**Roll Call Vote**

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mr. Nutt and Mrs. Ruffo

Nays: 0

Abstain: 0

**Discussion:**

**The Superintendent explained the reasons behind increasing the club stipend position by one.**

- **SUBSTITUTE STAFF APPOINTMENTS (*Attachment #4*)**

Motion by Ms. Halde, seconded by Mrs. Duym and carried by roll call vote to approve substitute teachers, aides and nurses for the 2014-2015 school year per attached lists:

**Roll Call Vote**

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mr. Nutt and Mrs. Ruffo

Nays: 0

Abstain: 0

- **APPOINTMENT**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the hiring of John Dondero as a music teacher for the 2014-2015 school year at a salary of \$31,413 (Step 1 BA 3/5)

**Roll Call Vote**

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mr. Nutt and Mrs. Ruffo

Nays: 0

Abstain: 0

**Discussion:**

**The Superintendent provided support for his recommendation for hire.**

- **APPOINTMENT**

Motion by Mrs. Ruffo, seconded by Ms. Halde and carried by roll call vote to approve the hiring of David Kalin as a physical education/health teacher for the 2014-2015 school year at a salary of \$31,413 (step 1 BA 3/5):

**Roll Call Vote**

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mr. Nutt and Mrs. Ruffo

Nays: 0

Abstain: 0

**Discussion: The Superintendent introduced Mr. Kalin to the Board and public.**

- **TRAVEL/TRAINING (*Attachment #5*)**

Motion by Mrs. Duym, seconded by Ms. Halde and carried by roll call vote to approve the attached seminars/workshops and all associated costs.

**Roll Call Vote**

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
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Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mr. Nutt and Mrs. Ruffo  
Nays: 0  
Abstain: 0

• **FACILITY USE REQUESTS**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the following facility use request(s) as follows, pending receipt of proof of liability insurance.

<b>Group</b>	<b>Function</b>	<b>Day</b>	<b>Dates</b>	<b>Times</b>	<b>Location</b>
1 <sup>st</sup> Presbyterian Church	Children's Basketball clinic	Wednesday	10/1/2014-11/19/2014	6:30PM-8:45PM	APR
1 <sup>st</sup> Presbyterian Church	Children's game night	Wednesday	1/14/2015-2/18/2015	6:30PM-8:45PM	Classroom
1 <sup>st</sup> Presbyterian Church	Adult Basketball	Tuesday	Sept 2014-June 2015	6:30PM-8:45PM	APR

**Roll Call Vote**

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mr. Nutt and Mrs. Ruffo  
Nays: 0  
Abstain: 0

• **THERAPEUTIC LEARNING FOR CHILDREN (Attachment #6)**

Motion by Mrs. Duym, seconded by Ms. Halde and carried by roll call vote to approve the contract between Bass River Township School District and Therapeutic Learning for Children for occupational therapy services for the 2014-2015 school year:

**Roll Call Vote**

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mr. Nutt and Mrs. Ruffo  
Nays: 0  
Abstain: 0

**Discussion:**

**The Superintendent explained this is an annual appointment.**

**8. BOARD OF EDUCATION BUSINESS**

- **OLD BUSINESS**
- **NEW BUSINESS – Open Board Position**
  - The Business Administrator explained he will post the recently vacated Board seat in the newspaper. He asked the Board to encourage interested community members to apply.

**9. FINANCE REPORTS**

• **BUDGET TRANSFERS (Attachment #7)**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the following:

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
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Pursuant to 18A:22-8.1, The Business Administrator recommends the attached budgetary transfers.

**Roll Call Vote**

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mr. Nutt and Mrs. Ruffo  
Nays: 0  
Abstain: 0

• **BOARD SECRETARY REPORT (*Attachment #8*)**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the following:

Pursuant to N.J.A.C. 6A:23-2.12(d), the Business Administrator certifies that as of April 30, 2014 no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.

**Roll Call Vote**

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrich, Mr. Nutt and Mrs. Ruffo  
Nays: 0  
Abstain: 0

• **TREASURER OF SCHOOL FUNDS REPORT (*Attachment #8a*)**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the following:

The April 30, 2014 Treasurer of School Funds Reports are in agreement with the April 30, 2014 Reports of the Board Secretary.

**Roll Call Vote**

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mr. Nutt and Mrs. Ruffo  
Nays: 0  
Abstain: 0

• **BILLS LIST (*Attachment #9*)**

Motion by Mrs. Ruffo, seconded by Ms. Halde and carried by roll call vote to approve the Bills List for June 10, 2014.

**Roll Call Vote**

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mr. Nutt and Mrs. Ruffo  
Nays: 0  
Abstain: 0

**11. AUDIENCE PARTICIPATION II**

**12. ADJOURNMENT**

Motion by Mr. Nutt, seconded by Mrs. Ruffo and carried by voice vote that the Board of Education adjourn the meeting at 7:25 P.M.

**Voice Vote**

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mr. Nutt and Ms. Ruffo  
Nays: 0

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
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Abstain: 0

Respectfully submitted,

---

Stephen J. Brennan, MBA, CPA  
School Business Administrator, Board Secretary

# Bass River Township School District

## Expense Account Adjustment Analysis By Adjustment#

Attachment 2

va\_exaa2.082406

06/26/2014

Selected Cycle : May

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
000031	2014-15 Safety Grant	20-001-200-600- -	SAFETY GRANT	05/28/2014	SBRENNAN	\$0.00	\$3,108.00	\$3,108.00
000032	To Cover salaries and Transp	11-000-230-339-EA -	EXEC ADMIN OTRPURCH	05/31/2014	SBRENNAN	\$8,300.00	(\$750.00)	\$7,550.00
	To Cover salaries and Transp	11-000-230-530-EA -	EXEC ADMIN TELE	05/31/2014	SBRENNAN	\$7,500.00	\$750.00	\$8,250.00
	To Cover salaries and Transp	11-000-270-513-TR -	BTWN HOME-SCHOOL-JOINTUR	05/31/2014	SBRENNAN	\$45,915.40	\$6,028.00	\$51,943.40
		11-000-291-260-EB -	EMPL BEN WKMN COMP	05/31/2014	SBRENNAN	\$21,250.00	(\$4,300.00)	\$16,950.00
	To Cover salaries and Transp	11-000-291-270-EB -	EMPL BEN MED/DENTL	05/31/2014	SBRENNAN	\$310,231.00	\$7,000.00	\$317,231.00
	To Cover salaries and Transp	11-000-291-280-EB -	EMPL BEN TUITION	05/31/2014	SBRENNAN	\$3,500.00	(\$1,000.00)	\$2,500.00
	To Cover salaries and Transp	11-190-100-106-000-	AIDES SALARIES	05/31/2014	SBRENNAN	\$81,375.00	(\$19,400.00)	\$61,975.00
	To Cover salaries and Transp	11-190-100-500-L0 -	LEASE PAYMENT	05/31/2014	SBRENNAN	\$70,204.00	(\$640.00)	\$69,564.00
	To Cover salaries and Transp	11-190-100-500-MU -	MUSIC-REPAIR/MAINT	05/31/2014	SBRENNAN	\$500.00	(\$400.00)	\$100.00
	To Cover salaries and Transp	11-190-100-580-000-	CONF/MILE	05/31/2014	SBRENNAN	\$2,548.00	(\$788.00)	\$1,760.00
	To Cover salaries and Transp	11-213-100-101-RR -	RESOURCE RM SALARIES	05/31/2014	SBRENNAN	\$152,167.00	\$10,800.00	\$162,967.00
	To Cover salaries and Transp	11-401-100-104-CC -	CO CURR ACTIVITIES	05/31/2014	SBRENNAN	\$11,000.00	\$2,700.00	\$13,700.00
<b>Total for Adjustment # 000032</b>							<b>\$0.00</b>	
<b>Total Current Appropriation Adjustments</b>							<b>\$3,108.00</b>	

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Bass River Township School District  
 General Fund - Fund 10 (including subfunds 18 & 19)  
 Interim Balance Sheet  
 For 11 Month Period Ending 05/31/2014

=====  
 ASSETS AND RESOURCES  
 =====

--- A S S E T S ---

101	Cash in bank		\$262,622.77
	Accounts receivable:		
132	Interfund	\$26,565.00	
140	Intergovernmental - Accts. Recvble.	\$0.04	
141	Intergovernmental - State	\$104,819.93	
			\$131,384.97

--- R E S O U R C E S ---

301	Estimated Revenues	\$2,147,122.00	
302	Less Revenues	(\$2,042,440.53)	
		-----	\$104,681.47
			-----
	Total assets and resources		\$498,689.21
			=====



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Bass River Township School District  
General Fund - Fund 10 (including subfunds 18 & 19)  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/2014

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

Other current liabilities \$10,164.84

TOTAL LIABILITIES

\$10,164.84

=====

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753 Reserve for Encumbrances - Current Year \$186,596.01

Reserved fund balance:

761 Capital reserve account - \$10,000.00

\$10,000.00

763 Reserve for Sale/Leaseback \$24,000.00

\$24,000.00

760 Reserved Fund Balance \$65,039.00

601 Appropriations \$2,241,591.94

602 Less : Expenditures \$2,028,756.04

603 Encumbrances \$186,596.01 (\$2,215,352.05)

\$26,239.89

Total Appropriated \$311,874.90

--- U n a p p r o p r i a t e d ---

770 Unreserved Fund Balance - \$256,358.41

303 Budgeted Fund Balance (\$79,708.94)

TOTAL FUND BALANCE \$488,524.37

TOTAL LIABILITIES AND FUND EQUITY \$498,689.21

=====

Bass River Township School District  
 General Fund - Fund 10 (including subfunds 18 & 19)  
 Interim Balance Sheet  
 For 11 Month Period Ending 05/31/2014

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$2,241,591.94	\$2,215,352.05	\$26,239.89
Revenues	(\$2,147,122.00)	(\$2,042,440.53)	(\$104,681.47)
	<u>\$94,469.94</u>	<u>\$172,911.52</u>	<u>(\$78,441.58)</u>
Less: Adjust for prior year encumb.	<u>(\$14,761.00)</u>	<u>(\$14,761.00)</u>	
Budgeted Fund Balance	<u>\$79,708.94</u>	<u>\$158,150.52</u>	<u>(\$78,441.58)</u>
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$79,708.94	\$158,150.52	(\$78,441.58)
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
	<u>\$79,708.94</u>	<u>\$158,150.52</u>	<u>(\$78,441.58)</u>
	=====	=====	=====
TOTAL Budgeted Fund Balance	<u>\$79,708.94</u>	<u>\$158,150.52</u>	<u>(\$78,441.58)</u>
	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Bass River Township School District  
GENERAL FUND - FUND 10 (including subfunds 18 & 19)  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 11 Month Period Ending 05/31/2014

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
<b>*** REVENUES/SOURCES OF FUNDS ***</b>				
1XXX From Local Sources	\$1,263,753.00	\$1,159,071.53		\$104,681.47
3XXX From State Sources	\$883,369.00	\$883,369.00		.00
<b>TOTAL REVENUE/SOURCES OF FUNDS</b>	<b>\$2,147,122.00</b>	<b>\$2,042,440.53</b>		<b>\$104,681.47</b>
	=====	=====	=====	=====
				<b>AVAILABLE</b>
<b>*** EXPENDITURES ***</b>	<b>APPROPRIATIONS</b>	<b>EXPENDITURES</b>	<b>ENCUMBRANCES</b>	<b>BALANCE</b>
<b>--- CURRENT EXPENSE ---</b>				
11-1XX-100-XXX Regular Programs - Instruction	\$764,690.00	\$707,778.93	\$55,382.00	\$1,529.07
11-2XX-100-XXX Special Education - Instruction	\$167,467.00	\$166,248.32	\$39.13	\$1,179.55
11-230-100-XXX Basic Skills - Remedial Instruction	\$66,583.00	\$62,676.98	\$3,388.19	\$517.83
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$13,700.00	\$13,651.02	\$0.00	\$48.98
11-4XX-100-XXX Other Instrc. Programs - Instruction	\$6,252.00	\$6,251.65	\$0.00	\$0.35
<b>--- UNDISTRIBUTED EXPENDITURES ---</b>				
11-000-211-XXX Attendance and Social Work Services	\$14,516.80	\$13,676.16	\$56.48	\$784.16
11-000-213-XXX Health Services	\$89,480.00	\$80,215.14	\$8,900.96	\$363.90
11-000-216-XXX Speech, OT,PT & Related Svcs	\$42,200.00	\$35,732.50	\$5,380.00	\$1,087.50
11-000-219-XXX Child Study Teams	\$109,801.00	\$93,760.44	\$16,021.46	\$19.10
11-000-221-XXX Improv of Inst. - Instruc Staff	\$36,678.00	\$30,899.66	\$5,478.34	\$300.00
11-000-222-XXX Educational Media Serv/School Library	\$28,600.00	\$28,260.17	\$107.99	\$231.84
11-000-223-XXX Instructional Staff Training Services	\$4,234.00	\$2,991.10	\$900.00	\$342.90
11-000-230-XXX Supp. Serv.-General Administration	\$105,495.00	\$97,149.58	\$5,626.44	\$2,718.98
11-000-240-XXX Supp. Serv.-School Administration	\$63,799.20	\$57,802.80	\$5,548.18	\$448.22
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$33,400.00	\$32,520.13	\$757.50	\$122.37
11-000-261-XXX Require Maint. for School Facilities	\$28,400.00	\$15,440.35	\$2,017.72	\$10,941.93
11-000-262-XXX Custodial Services	\$191,337.00	\$165,292.31	\$21,061.80	\$4,982.89
11-000-263-XXX Care and Upkeep of Grounds	\$2,500.00	\$429.66	\$2,069.50	\$0.84
11-000-266-XXX Security	\$2,000.00	\$1,896.41	\$0.00	\$103.59
11-000-270-XXX Student Transportation Services	\$81,865.94	\$64,575.88	\$16,942.54	\$347.52
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$381,781.00	\$344,694.85	\$36,917.78	\$168.37
<b>TOTAL GENERAL CURRENT EXPENSE</b>				
<b>EXPENDITURES/USES OF FUNDS</b>	<b>\$2,234,779.94</b>	<b>\$2,021,944.04</b>	<b>\$186,596.01</b>	<b>\$26,239.89</b>
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Bass River Township School District  
 GENERAL FUND - FUND 10 (including subfunds 18 and 19)  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 11 Month Period Ending 05/31/2014

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
*** CAPITAL OUTLAY ***				
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$6,812.00	\$6,812.00	.00	.00
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$6,812.00	\$6,812.00	\$0.00	\$0.00
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$2,241,591.94	\$2,028,756.04	\$186,596.01	\$26,239.89
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Bass River Township School District  
GENERAL FUND - FUND 10 (including subfunds 18 & 19)  
SCHEDULE OF REVENUES

ACTUAL COMPARED WITH ESTIMATED  
For 11 Month Period Ending 05/31/2014

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$1,263,753.00	\$1,158,440.25	\$105,312.75
1XXX	Miscellaneous	\$0.00	\$631.28	(\$631.28)
	TOTAL	\$1,263,753.00	\$1,159,071.53	\$104,681.47
		=====	=====	=====
--- STATE SOURCES ---				
3121	Categorical Transportation Aid	\$25,972.00	\$25,972.00	.00
3132	Categorical Special Education Aid	\$67,203.00	\$67,203.00	.00
3176	Equalization	\$638,484.00	\$638,484.00	.00
3177	Categorical Security	\$22,124.00	\$22,124.00	.00
3178	Adjustment Aid	\$129,586.00	\$129,586.00	.00
	TOTAL	\$883,369.00	\$883,369.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$2,147,122.00	\$2,042,440.53	\$104,681.47
		=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Bass River Township School District  
GENERAL FUND - FUND 10 (including subfunds 18 & 19)  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>*** GENERAL CURRENT EXPENSE ***</b>				
--- Regular Programs - Instruction ---				
11-105-100-101 Preschool - Salaries of Teachers	\$29,524.00	\$26,008.94	\$3,515.06	.00
11-110-100-101 Kindergarten - Salaries of Teachers	\$62,613.00	\$55,253.70	\$7,359.30	.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$425,829.00	\$398,912.36	\$26,916.64	.00
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$64,875.00	\$55,859.88	\$9,015.12	.00
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$1,500.00	\$1,214.96	\$285.04	\$0.00
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	\$63,975.00	\$56,191.98	\$7,783.02	.00
11-190-100-340 Purchased Technical Services	\$500.00	.00	.00	\$500.00
11-190-100-500 Other Purch. Serv. (400-500 series)	\$71,424.00	\$71,129.33	\$166.22	\$128.45
11-190-100-610 General Supplies	\$40,700.00	\$40,062.55	\$150.00	\$487.45
11-190-100-640 Textbooks	\$1,200.00	\$811.23	\$191.60	\$197.17
11-190-100-800 Other Objects	\$2,550.00	\$2,334.00	.00	\$216.00
TOTAL	\$764,690.00	\$707,778.93	\$55,382.00	\$1,529.07
--- SPECIAL EDUCATION - INSTRUCTION ---				
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$164,467.00	\$164,455.84	\$0.00	\$11.16
11-213-100-500 Other Purch. Serv. (400-500 series)	\$1,500.00	\$928.28	\$39.13	\$532.59
11-213-100-610 General supplies	\$1,500.00	\$864.20	.00	\$635.80
TOTAL	\$167,467.00	\$166,248.32	\$39.13	\$1,179.55
TOTAL SPECIAL ED - INSTRUCTION	\$167,467.00	\$166,248.32	\$39.13	\$1,179.55
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$65,083.00	\$61,923.16	\$3,159.84	\$0.00
11-230-100-500 Other Purch. Serv. (400-500 series)	\$500.00	\$369.00	\$88.35	\$42.65
11-230-100-610 General Supplies	\$1,000.00	\$384.82	\$140.00	\$475.18
TOTAL	\$66,583.00	\$62,676.98	\$3,388.19	\$517.83
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$13,700.00	\$13,651.02	.00	\$48.98
TOTAL	\$13,700.00	\$13,651.02	\$0.00	\$48.98
--- Summer school - Instruction ---				
11-422-100-101 Salaries of Teachers	\$6,252.00	\$6,251.65	\$0.00	\$0.35
TOTAL	\$6,252.00	\$6,251.65	\$0.00	\$0.35
TOTAL SUMMER SCHOOL	\$6,252.00	\$6,251.65	\$0.00	\$0.35
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$9,616.80	\$9,560.32	\$56.48	.00
11-000-211-300 Purchased Prof. & Tech. Svc.	\$4,500.00	\$4,000.00	.00	\$500.00
11-000-211-600 Supplies and Materials	\$400.00	\$115.84	.00	\$284.16

Bass River Township School District  
 GENERAL FUND - FUND 10 (including subfunds 18 & 19)  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 11 Month Period Ending 05/31/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$14,516.80	\$13,676.16	\$56.48	\$784.16
--- Health services ---				
11-000-213-100 Salaries	\$81,680.00	\$73,812.00	\$7,868.00	.00
11-000-213-300 Purchased Prof. & Tech. Svc.	\$4,500.00	\$3,392.04	\$1,000.00	\$107.96
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$300.00	\$216.27	\$32.96	\$50.77
11-000-213-600 Supplies and Materials	\$3,000.00	\$2,794.83	.00	\$205.17
TOTAL	\$89,480.00	\$80,215.14	\$8,900.96	\$363.90
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$42,200.00	\$35,732.50	\$5,380.00	\$1,087.50
TOTAL	\$42,200.00	\$35,732.50	\$5,380.00	\$1,087.50
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$60,748.00	\$52,508.11	\$8,239.89	.00
11-000-219-105 Sal Secr. & Clerical Asst.	\$14,000.00	\$12,035.34	\$1,964.66	.00
11-000-219-320 Purchased Prof. - Ed. Services	\$32,183.00	\$26,593.00	\$5,575.00	\$15.00
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$660.00	\$418.09	\$241.91	\$0.00
11-000-219-600 Supplies and Materials	\$2,210.00	\$2,205.90	.00	\$4.10
TOTAL	\$109,801.00	\$93,760.44	\$16,021.46	\$19.10
--- Improv. of instr. Serv. ---				
11-000-221-105 Sal Secr. & Clerical Asst.	\$33,178.00	\$28,784.64	\$4,393.36	.00
11-000-221-500 Other Purchased Services (400-500 series)	\$3,500.00	\$2,115.02	\$1,084.98	\$300.00
TOTAL	\$36,678.00	\$30,899.66	\$5,478.34	\$300.00
--- Educational media serv./sch.library ---				
11-000-222-300 Purchased Prof. & Tech Svc.	\$20,600.00	\$20,564.00	.00	\$36.00
11-000-222-600 Supplies and Materials	\$8,000.00	\$7,696.17	\$107.99	\$195.84
TOTAL	\$28,600.00	\$28,260.17	\$107.99	\$231.84
--- Instructional Staff Training Services ---				
11-000-223-320 Purchased Prof. - Ed. Services	\$4,234.00	\$2,991.10	\$900.00	\$342.90
TOTAL	\$4,234.00	\$2,991.10	\$900.00	\$342.90
--- Support services-general administration ---				
11-000-230-100 Salaries	\$56,200.00	\$52,957.50	\$3,242.50	\$0.00
11-000-230-331 Legal Services	\$4,240.00	\$3,696.37	.00	\$543.63
11-000-230-332 Audit Fees	\$11,200.00	\$11,200.00	.00	.00
11-000-230-339 Other Purchased Prof. Svc.	\$12,045.00	\$11,780.62	.00	\$264.38
11-000-230-530 Communications/Telephone	\$8,250.00	\$6,894.16	\$1,341.94	\$13.90
11-000-230-590 Other Purchased Services	\$2,052.00	\$947.38	\$613.47	\$491.15
11-000-230-610 General Supplies	\$7,933.00	\$6,195.40	\$428.53	\$1,309.07
11-000-230-890 Misc. Expenditures	\$1,600.00	\$1,600.00	.00	.00
11-000-230-895 BOE Membership Dues and Fees	\$1,975.00	\$1,878.15	.00	\$96.85
TOTAL	\$105,495.00	\$97,149.58	\$5,626.44	\$2,718.98
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$56,200.00	\$50,957.50	\$5,242.50	.00

Bass River Township School District  
 GENERAL FUND - FUND 10 (including subfunds 18 & 19)  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 11 Month Period Ending 05/31/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-240-105 Sal Secr. & Clerical Asst.	\$6,411.20	\$6,373.62	.00	\$37.58
11-000-240-600 Supplies and Materials	\$1,188.00	\$471.68	\$305.68	\$410.64
TOTAL	\$63,799.20	\$57,802.80	\$5,548.18	\$448.22
--- Central Services ---				
11-000-251-100 Salaries	\$3,000.00	\$2,750.00	\$250.00	.00
11-000-251-330 Purchased Prof. Services	\$27,800.00	\$27,291.50	\$507.50	\$1.00
11-000-251-600 Supplies and Materials	\$1,500.00	\$1,444.63	.00	\$55.37
11-000-251-890 Other Objects	\$1,100.00	\$1,034.00	.00	\$66.00
TOTAL	\$33,400.00	\$32,520.13	\$757.50	\$122.37
TOTAL Cent. Svcs. & Admin IT	\$33,400.00	\$32,520.13	\$757.50	\$122.37
--- Required Maint.for School Facilities ---				
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$17,400.00	\$12,651.33	\$1,658.00	\$3,090.67
11-000-261-610 General Supplies	\$11,000.00	\$2,789.02	\$359.72	\$7,851.26
TOTAL	\$28,400.00	\$15,440.35	\$2,017.72	\$10,941.93
--- Custodial Services ---				
11-000-262-1XX Salaries	\$80,937.00	\$78,227.80	\$2,709.20	\$0.00
11-000-262-300 Purchased Prof. & Tech. Svc.	\$1,000.00	.00	.00	\$1,000.00
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$7,000.00	\$5,080.20	\$1,865.00	\$54.80
11-000-262-490 Other Purchased Property Svc.	\$1,140.00	.00	.00	\$1,140.00
11-000-262-520 Insurance	\$16,800.00	\$16,437.39	.00	\$362.61
11-000-262-580 Travel	\$100.00	.00	.00	\$100.00
11-000-262-610 General Supplies	\$11,704.00	\$5,414.50	\$4,775.02	\$1,514.48
11-000-262-622 Energy (Electricity)	\$38,000.00	\$28,921.34	\$9,078.66	.00
11-000-262-624 Energy (Oil)	\$34,656.00	\$31,211.08	\$2,633.92	\$811.00
TOTAL	\$191,337.00	\$165,292.31	\$21,061.80	\$4,982.89
--- Care and Upkeep of Grounds ---				
11-000-263-610 General Supplies	\$2,500.00	\$429.66	\$2,069.50	\$0.84
TOTAL	\$2,500.00	\$429.66	\$2,069.50	\$0.84
--- Security ---				
11-000-266-420 Cleaning, Repair, & Maintenance Serv.	\$2,000.00	\$1,896.41	.00	\$103.59
TOTAL	\$2,000.00	\$1,896.41	\$0.00	\$103.59
TOTAL Oper & Maint of Plant Services	\$224,237.00	\$183,058.73	\$25,149.02	\$16,029.25
--- Student transportation services ---				
11-000-270-390 Other Purch. Prof. & Tech Svc.	\$18,350.00	\$18,333.00	.00	\$17.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$6,688.54	\$2,416.00	\$3,942.54	\$330.00
11-000-270-513 Contract Svc (btw home & sch.)-joint agree	\$51,943.40	\$38,942.88	\$13,000.00	\$0.52
11-000-270-518 Contract Svc (Sp Ed) - ESCs	\$4,884.00	\$4,884.00	.00	.00
TOTAL	\$81,865.94	\$64,575.88	\$16,942.54	\$347.52



Bass River Township School District  
 GENERAL FUND - FUND 10 (including subfunds 18 & 19)  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 11 Month Period Ending 05/31/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Personal Services-Employee Benefits---				
11-XXX-XXX-220 Social Security Contributions	\$23,000.00	\$18,122.91	\$4,877.09	.00
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$22,000.00	\$22,000.00	.00	.00
11-XXX-XXX-260 Workman's Compensation	\$16,950.00	\$15,276.50	\$1,624.83	\$48.67
11-XXX-XXX-270 Health Benefits	\$317,231.00	\$286,784.44	\$30,415.86	\$30.70
11-XXX-XXX-280 Tuition Reimbursement	\$2,500.00	\$2,500.00	.00	.00
11-XXX-XXX-290 Other Employee Benefits	\$100.00	\$11.00	.00	\$89.00
TOTAL	\$381,781.00	\$344,694.85	\$36,917.78	\$168.37
Total Undistributed Expenditures	\$1,216,087.94	\$1,065,337.14	\$127,786.69	\$22,964.11
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$2,234,779.94	\$2,021,944.04	\$186,596.01	\$26,239.89
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$2,234,779.94	\$2,021,944.04	\$186,596.01	\$26,239.89

Bass River Township School District  
 GENERAL FUND - FUND 10 (including subfunds 18 & 19)  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 11 Month Period Ending 05/31/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
--- Facilities acquisition and construction services ---				
12-000-400-450 Construction Services	\$6,812.00	\$6,812.00	.00	.00
Sub Total	\$6,812.00	\$6,812.00	\$0.00	\$0.00
TOTAL	\$6,812.00	\$6,812.00	\$0.00	\$0.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$6,812.00	\$6,812.00	\$0.00	\$0.00

Bass River Township School District  
 GENERAL FUND - FUND 10 (including subfunds 18 & 19)  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 11 Month Period Ending 05/31/2014

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
TOTAL GENERAL FUND EXPENDITURES	\$2,241,591.94	\$2,028,756.04	\$186,596.01	\$26,239.89

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Bass River Township School District  
General Fund - Fund 10 (including subfunds 18 & 19)

Attachment 3

For 11 Month Period Ending 05/31/2014

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

Attachment 3

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REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Bass River Township School District  
 Special Revenue Fund - Fund 20  
 Interim Balance Sheet  
 For 11 Month Period Ending 05/31/14

=====  
 ASSETS AND RESOURCES  
 =====

--- A S S E T S ---

101	Cash in bank		(\$21,612.59)
-----	--------------	--	---------------

--- R E S O U R C E S ---

301	Estimated Revenues	\$107,146.00	
302	Less Revenues	(\$43,979.30)	
		\$63,166.70	
	<b>Total assets and resources</b>		<b>\$41,554.11</b>
			=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Bass River Township School District  
 Special Revenue Fund - Fund 20  
 Interim Balance Sheet  
 For 11 Month Period Ending 05/31/14

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$30,711.59	
601	Appropriations		\$107,146.00	
602	Less: Expenditures	\$65,591.89		
603	Encumbrances	\$30,711.59	(\$96,303.48)	
				\$10,842.52
	TOTAL FUND BALANCE			\$41,554.11
	TOTAL LIABILITIES AND FUND EQUITY			\$41,554.11
				=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Bass River Township School District  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 11 Month Period Ending 05/31/14

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	-----	-----	-----	-----
<b>*** REVENUES/SOURCES OF FUNDS ***</b>				
2XXX From Intermediate Sources	\$9,292.00	\$6,184.00		\$3,108.00
4XXX From Federal Sources	\$97,854.00	\$37,795.30		\$60,058.70
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$107,146.00	\$43,979.30		\$63,166.70
	=====	=====	=====	=====
				AVAILABLE
<b>*** EXPENDITURES ***</b>				
	-----	-----	-----	-----
LOCAL PROJECTS:	\$9,292.00	\$0.00	\$6,184.00	\$3,108.00
STATE PROJECTS:				
Other State Projects	\$17,267.00	\$15,139.26	\$1,286.67	\$841.07
	-----	-----	-----	-----
TOTAL STATE PROJECTS	\$17,267.00	\$15,139.26	\$1,286.67	\$841.07
FEDERAL PROJECTS:				
NCLB Title I - Part A/D	\$25,552.00	\$24,594.61	.00	\$957.39
I.D.E.A. Part B (Handicapped)	\$50,297.00	\$21,120.02	\$23,240.92	\$5,936.06
NCLB Title II - Part A/D	\$4,738.00	\$4,738.00	.00	.00
	-----	-----	-----	-----
TOTAL FEDERAL PROJECTS	\$80,587.00	\$50,452.63	\$23,240.92	\$6,893.45
	=====	=====	=====	=====
*** TOTAL EXPENDITURES ***	\$107,146.00	\$65,591.89	\$30,711.59	\$10,842.52
	=====	=====	=====	=====



REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Bass River Township School District  
 SPECIAL REVENUE - FUND 20  
 SCHEDULE OF REVENUES  
 ACTUAL COMPARED WITH ESTIMATED  
 For 11 Month Period Ending 05/31/14

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
--- INTERMEDIATE SOURCES ---			
2XXX            From Intermediate Sources	\$9,292.00	\$6,184.00	\$3,108.00
	-----	-----	-----
Total Revenue Intermediate Sources	\$9,292.00	\$6,184.00	\$3,108.00
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16        Title I	\$25,552.00	.00	\$25,552.00
4451-55        Title II	\$4,738.00	.00	\$4,738.00
4417-18        Title VI	\$17,267.00	\$15,540.30	\$1,726.70
4420-29        I.D.E.A. Part B (Handicapped)	\$50,297.00	\$22,255.00	\$28,042.00
	-----	-----	-----
Total Revenues from Federal Sources	\$97,854.00	\$37,795.30	\$60,058.70
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$107,146.00	\$43,979.30	\$63,166.70
	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Bass River Township School District  
 Special Revenue Fund - Fund 20  
 STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 11 Month Period Ending 05/31/14

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
PRESCHOOL EDUCATION AID				
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$107,146.00	\$65,591.89	\$30,711.59	\$10,842.52
T O T A L    E X P E N D I T U R E	\$107,146.00	\$65,591.89	\$30,711.59	\$10,842.52

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Bass River Township School District

Attachment 3

Special Revenue Fund - Fund 20  
For 11 Month Period Ending 05/31/14

I, \_\_\_\_\_, Board Secretary/Business Administrator  
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which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

Attachment 3

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REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Bass River Township School District  
 Capital Projects Fund - Fund 30  
 Interim Balance Sheet  
 For 11 Month Period Ending 05/31/14

=====  
 ASSETS AND RESOURCES  
 =====

--- A S S E T S ---

--- R E S O U R C E S ---

\_\_\_\_\_

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=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Bass River Township School District

Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/14

=====  
LIABILITIES AND FUND EQUITY  
=====

FUND BALANCE

\_\_\_\_\_

--- Appropriated ---

--- Unappropriated ---

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Bass River Township School District

Capital Projects Fund - Fund 30  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 11 Month Period Ending 05/31/14

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***	_____	_____	_____	_____
	=====	=====	=====	=====
*** EXPENDITURES ***	_____	_____	_____	AVAILABLE BALANCE
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Bass River Township School District

Attachment 3

Capital Projects Fund - Fund 30  
For 11 Month Period Ending 05/31/14

I, \_\_\_\_\_, Board Secretary/Business Administrator  
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which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date



All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

Attachment 3

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REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Bass River Township School District  
 Debt Service Fund - Fund 40  
 Interim Balance Sheet  
 For 11 Month Period Ending 05/31/14

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

--- R E S O U R C E S ---

\_\_\_\_\_

\_\_\_\_\_

=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Bass River Township School District

Debt Service Fund - Fund 40  
 Interim Balance Sheet  
 For 11 Month Period Ending 05/31/14

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

--- Unappropriated ---

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
	-----	-----	-----
--- Change in Maint. / Capital reserve account ---			
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
	-----	-----	-----

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Bass River Township School District

Debt Service Fund - Fund 40  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 11 Month Period Ending 05/31/14

\*\*\* REVENUES/SOURCES OF FUNDS \*\*\*

BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
_____	_____	_____	_____
=====	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Bass River Township School District

Debt Service Fund - Fund 40  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 11 Month Period Ending 05/31/14

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
	<hr/>	<hr/>	<hr/>

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION

Attachment 3

Bass River Township School District  
Debt Service Fund - Fund 40

For 11 Month Period Ending 05/31/14

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

Attachment 3

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**REPORT OF THE TREASURER  
OF THE BASS RIVER TOWNSHIP BOARD OF EDUCATION**

**ALL FUNDS**

**FOR THE MONTH ENDING  
May 2014**

CASH REPORT				
	(1)	(2)	(3)	(4)
FUNDS	BEGINNING CASH BALANCE	CASH RECEIPTS THIS MONTH	CASH DISBURSEMENTS THIS MONTH	ENDING BALANCE (1) + (2) - (3)
<b>GOVERNMENTAL FUNDS</b>				
1 General Fund 10	301,065.91	224,941.12	263,384.26	262,622.77
2 Special Revenue Fund - Fund 20	-29,567.85	9,637.40	1,682.14	-21,612.59
3 Capital Projects - Fund 30	0.00			0.00
4 Debt Service - Fund 40	0.00			0.00
6 <b>TOTAL GOVERNMENTAL FUNDS</b>	<b>271,498.06</b>	<b>234,578.52</b>	<b>265,066.40</b>	<b>241,010.18</b>
7 <i>Unemployment Fund</i>	<b>26,561.41</b>	<b>2.93</b>	<b>165.10</b>	<b>26,399.24</b>
8 <i>Enterprise Fund - Fund 5X</i>	<b>0.00</b>			<b>0.00</b>
<b>TRUST AND AGENCY RECORDS</b>				
10 Payroll	69.67	79,888.42	79,886.87	71.22
11 Payroll Agency	20,910.28	68,283.07	85,838.27	3,355.08
12 Other - General Organizational	10,365.32	308.17	69.00	10,604.49
13 <b>TOTAL TRUST &amp; AGENCY</b>	<b>31,345.27</b>	<b>148,479.66</b>	<b>165,794.14</b>	<b>14,030.79</b>
14 <b>TOTAL ALL FUNDS</b>	<b>329,404.74</b>	<b>383,061.11</b>	<b>431,025.64</b>	<b>281,440.21</b>

PREPARED AND SUBMITTED BY:

*Kimberly Sprague*  
 \_\_\_\_\_  
 Kimberly Sprague  
 Treasurer of School Moneys

*6/16/14*  
 \_\_\_\_\_  
 Date



Warrant ACCOUNT		May 2014	
<b>Ending Bank Balance</b>		\$	255,095.71
Adjustments		\$	-
Deposits in Transit		\$	-
Outstanding Checks (See List)		\$	14,085.53
<b>Adjusted Bank Balance</b>		\$	241,010.18
<b>Beginning Book Balance</b>		\$	271,498.06
Receipts:		\$	234,578.52
Disbursements:			
Bank Fee			
Bill List	\$	117,121.44	
Payroll	\$	32,639.28	
Agency	\$	37,667.92	
Payroll	\$	35,418.81	
Agency	\$	42,218.95	
Total Disbursements		\$	265,066.40
Adjustments:		\$	-
<b>Ending Book Balance</b>		\$	241,010.18
Difference		\$	(0.00)

## Warrant ACCOUNT

May 2014

## Outstanding Checks

Date	Check Number	Payable To:	Amount
8/30/2013	14170		\$ 79.98
	14171		\$ 297.00
	14172		\$ 2,445.00
	14173		\$ 2,310.00
	14174		\$ 120.00
	14175		\$ 1,053.00
	14176		\$ 1,560.00
	14177		\$ 229.75
	14178		\$ 117.00
	14179		\$ 430.56
	14180		\$ 778.64
	11/1/2013	NJSHBP	\$ 4,615.60
5/5/2014	14510		\$ 49.00

\$ 14,085.53

**UNEMPLOYMENT ACCOUNT      May 2014**

<b>Ending Bank Balance</b>		\$	26,399.24
Adjustments		\$	-
Deposits in Transit			
Outstanding Checks (See List)		\$	-
<b>Adjusted Bank Balance</b>		\$	26,399.24
<b>Beginning Book Balance</b>		\$	26,561.41
Receipts:		\$	2.93
Disbursements:			
Bills List	\$	165.10	
	\$	-	
	\$	-	
	\$	-	
	\$	-	
Total Disbursements		\$	165.10
Adjustments:			
<b>Ending Book Balance</b>		\$	26,399.24
Difference		\$	-

**UNEMPLOYMENT ACCOUNT May 2014**

**Outstanding Checks**

Date	Check Number	Payable To:	Amount
------	--------------	-------------	--------

Total			\$ -
-------	--	--	------

<b>Payroll ACCOUNT</b>		<b>May 2014</b>	
<b>Ending Bank Balance</b>	Ocean First	\$	8,456.67
Adjustments		\$	(0.35)
	Ck 11526 cashed as 371.00 S/B 371.35		
Deposits in Transit			
Outstanding Checks (See List)		\$	8,385.10
<b>Adjusted Bank Balance</b>		\$	71.22
<b>Beginning Book Balance</b>		\$	69.67
Receipts:			
Interest	\$	1.55	
Transfer from Warrant	\$	37,667.92	
Transfer from Warrant	\$	42,218.95	
Transfer from Warrant			
Total Receipts		<u>\$</u>	79,888.42
Disbursements:			
Interest Sweep	\$	-	
Net Payroll	\$	37,667.92	
Net Payroll	\$	42,218.95	
Net Payroll	\$	-	
Net Payroll	\$	-	
Total Disbursements		<u>\$</u>	79,886.87
Adjustments:			
<b>Ending Book Balance</b>		\$	71.22
Difference		\$	0.00

## Payroll ACCOUNT

May 2014

## Outstanding Checks

Date	Check Number	Ocean First	Amount
5/15/2014	13298		\$ 23.34
	13303		\$ 99.65
5/30/2014	13312		\$ 1,286.24
	13314		\$ 711.05
	13315		\$ 494.88
	13316		\$ 1,464.36
	13317		\$ 433.09
	13318		\$ 1,733.92
	13319		\$ 23.34
	13321		\$ 103.80
	13322		\$ 265.75
	13323		\$ 90.31
	13324		\$ 383.57
	13325		\$ 132.64
	13326		\$ 198.55
	13328		\$ 463.05
	13329		\$ 66.67
	13330		\$ 410.89

\$

-

\$

-

\$ 8,385.10

<b>Payroll Agency ACCOUNT</b>		<b>May 2014</b>	
<b>Ending Bank Balance</b>		\$	30,451.68
Adjustments		\$	-
Deposits in Transit			
Outstanding Checks (See List)		\$	27,096.60
<b>Adjusted Bank Balance</b>		\$	3,355.08
<b>Beginning Book Balance</b>		\$	20,910.28
Receipts:			
Interest	\$	4.72	
Transfer from Warrant	\$	32,639.28	
Transfer from Warrant	\$	35,418.81	
deposit	\$	220.26	
Total Receipts			\$ 68,283.07
Disbursements:			
Interest Sweep	\$	-	
Agency	\$	23,725.03	
Agency	\$	28,991.60	
Pension	\$	10,149.98	
trans to warrant	\$	22,971.66	
Total Disbursements			\$ 85,838.27
Adjustments:			
<b>Ending Book Balance</b>		\$	3,355.08
Difference		\$	0.00

**Payroll Agency ACCOUNT      May 2014**

**Outstanding Checks**

Date	Check #	Payable To:	Amount
5/30/2014		AFLAC Equitable	
		VALIC	\$ 50.00
		NWM	
		NJEA	\$ 1,894.80
		Wachovia Securities	\$ 600.00
		ABCO	\$ 3,150.00
		Prudential	\$ 39.72
		AFLAC	\$ 576.66
		PERS	
		TPAF	
		Fed Taxes	\$ 18,664.95
		State Taxes	\$ 2,120.47
		Pension Adj	
		BR UI	
		NJSHBP	
		NJEA	
		Fed Taxes	
		State Taxes	
		SUI	\$ -
			\$ 27,096.60

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## Bill List

5/15/2014	Equitable	\$ 1,895.00
	VALIC	\$ 50.00
	NJEA	
	Wachovia	\$ 600.00
	ABCO	\$ 3,150.00
	Fed	\$ 16,200.23
	State	\$ 1,829.80
		\$ 23,725.03
5/30/2014	Equitable	\$ 1,895.00
	VALIC	\$ 50.00
	NWM	
	NJEA	\$ 1,894.80
	Wachovia	\$ 600.00
	Burlington County Public Employees	
	ABCO	\$ 3,150.00
	Prudential	\$ 39.72
	AFLAC	\$ 576.66
	Fed	\$ 18,664.95
	State	\$ 2,120.47
	SUI	
		\$ 28,991.60
	PERS ?	\$ 1,461.24
	TPAF ?	\$ 8,688.74
	PERS ?	
	TPAF ?	
		\$ 10,149.98
	UI Pymt	
		\$ 62,866.61

**STUDENT ACTIVITIES ACCOUNT May 2014**

<b>Ending Bank Balance</b>	\$		10,604.49
Adjustments	\$		-
Deposits in Transit	\$		-
Outstanding Checks (See List)	\$		-
<b>Adjusted Bank Balance</b>	\$		10,604.49
<b>Beginning Book Balance</b>	\$		10,365.32
Receipts:	\$		308.17
Disbursements:			
Bills List	\$	69.00	
Total Disbursements	\$		69.00
Adjustments:	\$		-
<b>Ending Book Balance</b>	\$		10,604.49
Difference	\$		-

**STUDENT ACTIVITIES ACCOUNT**

**May 2014**

**Outstanding Checks**

Date            Check Number Payable To:

Amount

Total

\$ -

BASS RIVER TWP BOARD OF ED  
**BILL LIST - JULY 1, 2014**

<u>Date</u>		<u>Amount</u>
7/1/2014	General Account	\$ 61,368.02
	<b><i>Subtotal</i></b>	<b><u>\$ 61,368.02</u></b>

**PAYROLL ACCOUNT**

<u>Date</u>	<u>Check Series</u>	<u>Amounts</u>
6/13/2014	13331-13351	\$ 9,592.77
6/13/2014	Direct Deposits	\$ 27,582.25
	<b><i>Subtotal</i></b>	<b><u>\$ 37,175.02</u></b>

<u>Date</u>	<u>Check Series</u>	<u>Amounts</u>
6/27/2014	13352-13373	\$ 9,346.39
6/27/2014	Direct Deposits	\$ 27,064.95
	<b><i>Subtotal</i></b>	<b><u>\$ 36,411.34</u></b>

**PAYROLL AGENCY ACCOUNT**

<u>Date</u>	<u>Deposits/Wire Transfers</u>	<u>Amounts</u>
6/13/2014	Agency Deposits	\$ 27,889.77
6/13/2014	Employer FICA	\$ 3,913.51
6/13/2014	Employer UCC	\$ 915.23
	<b><i>Subtotal</i></b>	<b><u>\$ 32,718.51</u></b>

<u>Date</u>	<u>Deposits/Wire Transfers</u>	<u>Amounts</u>
6/27/2014	Agency Deposits	\$ 27,521.10
6/27/2014	Employer FICA	\$ 3,843.30
6/27/2014	Employer UCC	\$ 898.81
	<b><i>Subtotal</i></b>	<b><u>\$ 32,263.21</u></b>

TOTAL BILL LIST	<b><u>\$ 199,936.10</u></b>
-----------------	-----------------------------

Certified by:

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Superintendent

# Bass River Township School District

## Bills And Claims Report By Vendor Name

Attachment 4

va\_bill5.5  
07/01/2014

Check Date is 07/01/2014

Vendor # / Name	PO #	Account # / Description	Inv #	Check		Check #	Check Amount
				Type	*Check Description		
<b>Posted Checks</b>							
ATLANTIC CITY ELECTRIC/ 1067	14-0008	P1-000-262-622-OC -/ ELECTRICITY	14-0008	CF	014862899995-JUNE	14579	1,296.98
		P1-000-262-622-OC -/ ELECTRICITY	14-0008	CP	094008599998-JUNE	14579	158.49
<b>Total for ATLANTIC CITY ELECTRIC/ 1067</b>							<b>\$1,455.47</b>
ATLANTIC TOMORROW'S OFFICE/ 2176	14-0023	P1-000-221-440-OS -/ OTHER SUPT LEASES	14-0023	CF	CNIN390519-4/1-6/30/14	14567	247.61
	14-0009	P1-000-221-440-OS -/ OTHER SUPT LEASES	14-0009	CF	CNIN390519-4/1-6/30/14-ID: G32	14567	693.02
<b>Total for ATLANTIC TOMORROW'S OFFICE/ 2176</b>							<b>\$940.63</b>
BETTER ENVIR. PROTECT. LABS INC/ 1110	14-0010	P1-000-261-420-OM -/ O/M MAINT REPAIRS/MAINT	14-0010	CF	31156-2ND QUARTER	14568	75.00
BILMARK PLUMBING & HEATING LLC/ 2306	14-0368	P1-000-262-420-OC -/ O/M CUST REPAIRS/MAINT	14-0368	CF	INV# 200	14569	360.00
		P1-000-262-610-OC -/ O/M CUST SUPPLIES	14-0368	CF	INV# 200	14569	27.00
<b>Total for BILMARK PLUMBING &amp; HEATING LLC/ 2306</b>							<b>\$387.00</b>
CASA PAYROLL SERVICES, LLC/ 2192	14-0011	P1-000-251-330-BE -/ BOE CONTR SVC	14-0011	CF	6/6 & 6/20/14	14570	292.00
COMCAST CABLE CO./ 1204	15-0014	11-000-230-530-EA -/ EXEC ADMIN TELE		CP	09508749575-01-2-7/9-8/8/14	14581	170.65
COMPANION/ 1207	15-0026	11-000-222-610-MC -/ MEDIA CTR SUPPLIES		CF	LICENSE	14582	699.00
DELTA DENTAL OF NJ INC/ 1249	15-0019	11-000-291-270-EB -/ EMPL BEN MED/DENTL		CP	2014-07-01-07436	14583	2,467.52
E-RATE EXCHANGE, LLC/ 2090	15-0025	11-000-230-339-EA -/ EXEC ADMIN OTRPURCH		CP	6006-JULY BILLING	14584	750.00
EV SZCZOTKA LLC/ 2280	14-0305	P1-000-219-320-CS -/ CST PURCHASED PROF	14-0305	CF	JUNE (PARTIAL)	14571	400.00
	14-0372	P1-000-219-320-CS -/ CST PURCHASED PROF	14-0372	CF	JUNE (PARTIAL)	14571	3,162.50
<b>Total for EV SZCZOTKA LLC/ 2280</b>							<b>\$3,562.50</b>
NJ ASSOC OF SCHOOL ADMIN./ 1615	15-0032	11-000-230-890-EA -/ EXEC ADMIN DUES/FEES		CF	MEMBERSHIP RENEWAL	14585	1,335.00
NJ STATE HEALTH BENEFITS FUND/ 1628	15-0020	11-000-291-270-EB -/ EMPL BEN MED/DENTL		HP	JULY HEALTH BENEFITS	7012014	31,735.90
PINELANDS REGIONAL/ 1690	14-0332	P1-000-219-580-CS -/ CST CONF/MILE	14-0332	CF	CST CONF/MILE	14572	177.03
	14-0212	P1-000-270-513-TR -/ BTWN HOME-SCHOOL-JOINTUR	14-0212	CP	JUNE-CHOICE	14572	298.46

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

# Bass River Township School District

## Bills And Claims Report By Vendor Name

Attachment 4

va\_bill5.5  
07/01/2014

Check Date is 07/01/2014

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description	Check #	Check Amount
<b>Posted Checks</b>							
PINELANDS REGIONAL/ 1690		P1-000-270-512-TR -/ TRANSPORT FIELD TRIPS	14-0212	CF	JUNE-FIELD TRIPS	14572	975.00
		P1-000-270-513-TR -/ BTWN HOME-SCHOOL-JOINTUR	14-0212	CP	JUNE-LATE BUS	14572	63.12
		P1-000-270-513-TR -/ BTWN HOME-SCHOOL-JOINTUR	14-0212	CP	JUNE-NON-PUB	14572	78.31
		P1-000-270-513-TR -/ BTWN HOME-SCHOOL-JOINTUR	14-0212	CF	JUNE-REGULAR	14572	5,107.14
	14-0373	P1-000-230-530-EA -/ EXEC ADMIN TELE	14-0373	CF	postage 13-14sy	14572	431.13
<b>Total for PINELANDS REGIONAL/ 1690</b>							<b>\$7,130.19</b>
PINELANDS REGIONAL FOOD SERVICE/ 2152	14-0370	P1-000-240-610-PR -/ PRINCIPAL SUPPLIES	14-0370	CF	010358-TESTING BREAKFAST	14573	82.00
PITNEY BOWES INC (RENTAL/SUPPLIES)/ 1693	14-0020	P1-000-230-530-EA -/ EXEC ADMIN TELE	14-0020	CF	5596069-JN14-POSTAGE MACHINE R	14574	159.00
STRAUSS ESMAY ASSOC LLP/ 2071	15-0033	11-000-230-339-EA -/ EXEC ADMIN OTRPURCH		CF	1415-017-DISTRICT ONLINE MAINT	14586	4,040.00
SUBURBAN PROPANE/ 1865	14-0371	P1-000-262-624-OC -/ OIL	14-0371	CF	TICKET#4958-6/19/14-OIL	14575	240.04
SYSTEMS 3000 INC/ 1878	15-0031	11-000-251-330-BE -/ BOE CONTR SVC		CP	S-5110444-JULY-DEC	14587	3,102.00
TD EQUIPMENT FINANCE (LEASE)/ 2172	15-0022	11-190-100-500-L0 -/ LEASE PAYMENT		CP	40069254-LEASE PYMT#8	14588	344.25
	15-0021	11-190-100-500-L0 -/ LEASE PAYMENT		CP	40080224-LEASE PYMT#4	14588	576.45
<b>Total for TD EQUIPMENT FINANCE (LEASE)/ 2172</b>							<b>\$920.70</b>
THE PRESS OF ATLANTIC CITY/ 1918	14-0021	P1-000-230-590-EA -/ EXEC ADMIN OTHER	14-0021	CF	0090843814-6/20/14-BOE SEARCH	14576	15.30
THERAPEUTIC LEARNING FOR CHILD INC/ 1925	14-0374	P1-000-216-320-SP -/ SPEECH CONTR SVC	14-0374	CF	6743-6751-JUNE-SPEECH CONTR SV	14580	960.00
TRI-STATE CARTING INC/ 2243	15-0008	11-000-262-420-OC -/ O/M CUST REPAIRS/MAINT		CP	181107-JULY	14589	203.50
WI CENTER FOR EDUCATION RESEARCH/ 2017	14-0351	P1-230-100-610-BS -/ BSI SUPPLIES	14-0351	CF	IN008255	14577	140.00
XTEL COMMUNICATIONS/ 1996	14-0363	P1-000-230-530-EA -/ EXEC ADMIN TELE	14-0363	CF	11174-6/22/14	14578	504.62
<b>Total for Posted Checks</b>							<b>\$61,368.02</b>

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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Page 2

# Bass River Township School District

## Bills And Claims Report By Vendor Name

Attachment 4

va\_bill5.5  
07/01/2014

Check Date is 07/01/2014

*Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.*

Run on 06/30/2014 at 12:39:06 PM

Fund Summary	Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	11	\$13,688.37		\$31,735.90		\$45,424.27
	10	P1	\$15,943.75				\$15,943.75
	Fund 10	TOTAL	\$29,632.12		\$31,735.90		\$61,368.02
	GRAND	TOTAL	\$29,632.12	\$0.00	\$31,735.90	\$0.00	\$61,368.02

BOARD PRESIDENT

BUSINESS ADMINISTRATOR

SUPERINTENDENT

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PAYROLL EXPENSE REPORT  
 PM63

Department / Branch Name	Gross Pay	Third Party Sick Pay	Non-Cash Wages	Adjusted Gross	Non-Income Payments	Payroll Expense
001 10 MONTH	307.93		307.93			22.74
002 12 MONTH	33.91		33.91			2.51
010 11-000-211-105AT ATTENDAN	434.56			434.56		465.78
015 11-000-213-101NU NURSE	4,034.00			4,034.00		4,327.54
016 11-000-213-101-SUB NURSE	300.00			300.00		322.95
030 11-000-219-104-CS CST	1,659.43			1,659.43		1,782.59
035 11-000-219-105-CS CST SEC	575.17			575.17		618.16
045 11-000-221-105-0S OTH SUP	1,299.43			1,299.43		1,394.45
055 11-000-230-104-EA EX ADM	2,316.25			2,316.25		2,482.92
065 11-000-240-103-PR PRINC.	2,316.25			2,316.25		2,482.92
070 11-000-240-105-PR PR SECR	289.71			289.71		310.52
080 11-000-251-105-BE BOE CLE	125.00			125.00		134.56
085 11-000-262-112-OC OM CUST	3,089.04			3,089.04		3,319.77
086 11-000-262-112-SUB SUBS	420.00			420.00		452.11
095 11-105-100-101 PRESCH SAL	1,545.33			1,545.33		1,657.62
100 11-110-100-101-100 KIND	3,014.90			3,014.90		3,237.36
101 11-120-100-101-101 1-5SUB	1,350.50			1,350.50		1,453.82
105 11-120-100-101 SALARIES	22,718.14			22,718.14		24,399.73
106 11-130-100-101-106 GR 6	3,090.65			3,090.65		3,318.90
116 11-190-100-106-000	2,938.79			2,938.79		3,163.61
117 11-190-100-106-SUBS	42.97			42.97		46.25
120 11-213-100-101-RR RES RM	9,495.12			9,495.12		10,193.20
121 11-213-100-101-SUB RR SUB	182.50			182.50		196.46
124 11-190-100-106-SUB 1-5 AI	73.00			73.00		78.59
125 11-130-100-101-SUB SUB 6	73.00			73.00		78.59
135 11-230-100-101-BS BAS SKI	1,707.63			1,707.63		1,829.70
303 20-431-100-101-0T REAP SA	841.07			841.07		901.20



PAYROLL EXPENSE REPORT  
PM63

Department / Branch Name	Gross Pay	Third Party Sick Pay	Non-Cash Wages	Adjusted Gross	Non-Income Payments	Payroll Expense
COMPANY TOTALS	64,274.28		341.84	63,932.44		68,674.55

EMPLOYER FICA 3,843.30  
EMPLOYER MEDICARE 898.81  
NON-INCOME PAYMENTS .00  
TOTAL PAYROLL EXPENSE 68,674.55

PAYROLL EXPENSE REPORT  
 PM63

Department / Branch Name	Gross Pay	Third Party Sick Pay	Non-Cash Wages	Adjusted Gross	Non-Income Payments	Payroll Expense
001 10 MONTH	307.93		307.93			22.74
002 12 MONTH	33.91		33.91			2.51
010 11-000-211-105AT ATTENDAN	434.56			434.56		465.78
015 11-000-213-101NU NURSE	4,034.00			4,034.00		4,327.54
016 11-000-213-101-SUB NURSE	350.00			350.00		376.77
030 11-000-219-104-CS CST	2,138.12			2,138.12		2,297.91
035 11-000-219-105-CS CST SEC	575.17			575.17		618.16
045 11-000-221-105-0S OTH SUP	1,299.43			1,299.43		1,394.45
055 11-000-230-104-EA EX ADM	2,316.25			2,316.25		2,482.92
065 11-000-240-103-PR PRINC.	2,316.25			2,316.25		2,482.92
070 11-000-240-105-PR PR SECR	289.71			289.71		310.52
080 11-000-251-105-BE BOE CLE	125.00			125.00		134.56
085 11-000-262-112-OC OM CUST	3,089.04			3,089.04		3,319.77
086 11-000-262-112-SUB SUBS	420.00			420.00		452.10
095 11-105-100-101 PRESCH SAL	1,545.33			1,545.33		1,657.62
096 11-105-100-101-SUB PR SUB	73.00			73.00		78.59
100 11-110-100-101-100 KIND	3,014.90			3,014.90		3,237.36
101 11-120-100-101-101 1-5SUB	1,204.50			1,204.50		1,296.66
105 11-120-100-101 SALARIES	22,718.14			22,718.14		24,400.24
106 11-130-100-101-106 GR 6	3,090.65			3,090.65		3,319.27
116 11-190-100-106-000	2,938.79			2,938.79		3,163.61
120 11-213-100-101-RR RES RM	9,495.12			9,495.12		10,193.20
121 11-213-100-101-SUB RR SUB	36.50			36.50		39.29
124 11-190-100-106-SUB 1-5 AI	511.00			511.00		550.09
135 11-230-100-101-BS BAS SKI	1,707.63			1,707.63		1,829.70
140 11-401-100-104-CC CO-CURR	500.63			500.63		538.05
303 20-431-100-101-0T REAP SA	841.07			841.07		901.20

PAYROLL EXPENSE REPORT  
PM63

Department / Branch Name	Gross Pay	Third Party Sick Pay	Non-Cash Wages	Adjusted Gross	Non-Income Payments	Payroll Expense
COMPANY TOTALS	65,406.63		341.84	65,064.79		69,893.53

EMPLOYER FICA		3,913.51				
EMPLOYER MEDICARE		915.23				
NON-INCOME PAYMENTS		.00				
TOTAL PAYROLL EXPENSE						69,893.53

Bass River Township / 0200  
District Name/Code

Burlington / 05  
County Name/Code

**ENGLISH LANGUAGE SERVICES THREE-YEAR PLAN  
SCHOOL YEARS 2014-2017  
SECTION I: STATEMENT OF ASSURANCES**

**A. Statement of Assurances Based on N.J.A.C. 6A:15 [Mark "X" for each if in compliance]**

1.   X   The ELS program is operated in compliance with New Jersey statutes and regulations.
2.   X   There are less than 10 ELLs enrolled district wide.
3.   X   The district uses a screening process, initiated by a home-language survey, to determine which students must be tested for English language proficiency.
4.   X   The parents/guardians of ELLs are notified annually by mail in their dominant language that their child has been identified as eligible for enrollment in a bilingual, ESL or English language services program and of their right to decline program services in accordance with New Jersey regulations. In addition, parents are notified by mail in their dominant language when a determination has been made to exit a student from a program. Parents/guardians also receive individual student progress reports as indicated in N.J.A.C.6A:15-1.13.
5.   X   A budget for the ELS program is developed that specifies how state/local funds are directly related to the ELS program instructional services and materials.
6.   X   All ELLs are identified for services and tested annually with one of the following assessments:
  - Maculaitis Test of English Language Proficiency (MACII)
  - Language Assessment Scale (LAS)
  - Language Assessment Scale Links
  - Comprehensive ELL Assessment (CELLA)
  - IDEA Proficiency Test (IPT)
  - WIDA-ACCESS Placement Test (W-APT)
  - WIDA ACCESS for ELLs
  - WIDA MODEL
7.   X   The district uses the following multiple measures to determine which students are ready to exit a language assistance program:
  - Department-established standard on an English language proficiency test
  - Classroom performance and the student's reading level in English
  - Judgment of the teaching staff member(s)
  - Performance on achievement tests in English

Larry Mathis  
Chief School Administrator

  
Signature

7/2/14  
Date Signed

7/1/14  
Date of Board Approval

Bass River Township \_\_ / \_\_ 0200  
District Name/Code

Burlington / \_\_ 05 \_\_  
County Name/Code

**ENGLISH LANGUAGE SERVICES THREE-YEAR PLAN  
SCHOOL YEARS 2014-2017  
SECTION II: PROGRAM DESCRIPTION**

Please complete the following information. Indicate the days and amount of time student(s) receive services.

**A. Program Information**

SCHOOL NAME	NUMBER OF STUDENTS	ELS INSTRUCTIONAL TIME	
		Days/Wk	Minutes/Day
Bass River Elementary	4	2 days/week	20 minutes/day
<b>TOTAL LEP STUDENTS</b>	<b>4</b>		

**B. Program Narrative**

Districts operating an ELS program should complete a narrative describing the program. The narrative must include the focus of instruction and the certification of the teacher(s) providing ELS.

The focus of the ELS program is to develop English speaking, writing, reading, listening, oral language, literacy, and comprehension skills. It will also focus on assisting the student in acquiring skills in all subject areas by providing support. These services will be provided by an elementary certified teacher.

**C. Professional Development**

Succinctly describe how district staff will receive professional development in strategies to meet the needs of ELLs.

As a result of the small size of our school, district staff responsible for ELS services will be sent out to workshops which will provide appropriate ELL instructional strategies.

**TOILET ROOM FACILITIES FOR EARLY INTERVENTION, PRE- KINDERGARTEN  
AND KINDERGARTEN CLASSROOMS**  
**INITIAL & RENEWAL**  
**2014-2015 SCHOOL YEAR**

**A separate form is required for each school building**

SCHOOL NAME Bass River Elementary DISTRICT NAME Bass River Township  
ROOM NUMBER(S) 111 COUNTY NAME Burlington

INITIAL:      RENEWAL:

To: County Superintendent:

Our school district elects to use the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3(h)4ii, by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom. Our school children shall be supervised in the following manner:

The students have designated bathroom break  
times when they go to the bathroom directly  
across the hallway with an instructional  
aide or preschool teacher.

If the student goes to use the facility at  
another time, they are accompanied by the  
instructional aide or preschool teacher.

Board of Education has approved this alternate method of compliance on 7/1/14 ;  
**a copy of the resolution is attached.** I certify that all requirements of N.J.A.C. 6A:26-6.3(h)4ii  
have been met.

  
\_\_\_\_\_  
Chief School Administrator

7/1/14  
\_\_\_\_\_  
Date

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_

\_\_\_\_\_  
County Superintendent

\_\_\_\_\_  
Date

6/16/2014

Bass River School District  
565 Nugentown Road  
Little Egg Harbor, NJ 08087

Dear Mr. Mathis,

The purpose of this letter is to inform you that I will not be able to work as the Health and Physical Education teacher at Bass River Elementary School for the 2014-15 school year. I have another opportunity to begin my teaching career and feel this is the perfect time to pursue this path.

I have thoroughly enjoyed my experience with you throughout the interview process. It has been both rewarding and an educational experience. I would like to thank you for the opportunity and I hope I have provided you with ample time to find another teacher.

I will be sure to follow the necessary protocol for leaving, and please let me know if there is anything you may need from me.

I wish you, and the Bass River School District continued success in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "D. R. Kalin". The signature is written in a cursive style with a long horizontal stroke extending to the right.

David R. Kalin