

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
JULY 1, 2014**

1. CALL TO ORDER

The Regular Meeting of the Board of Education of the Township of Bass River, County of Burlington, New Jersey was held at 7:00 P.M. on Tuesday, July 1, 2014 at the Bass River Elementary School.

The New Jersey Open Public Meetings Statement was read by Mrs. Heinrichs. Notice of the meeting was published in the official Board of Education newspaper, The Press of Atlantic City, as well as posted on the bulletin board at Bass River Elementary School Media Center, 11 North Maple Avenue, New Gretna, New Jersey and was filed with the Municipal Clerk of Bass River Township.

2. PLEDGE TO THE FLAG

Mrs. Heinrichs led the group in the pledge to the flag.

3. ROLL CALL

Members Present: Mrs. Duym, Ms. Halde, Mrs. Heinrichs and Mrs. Ruffo

Members Absent: 0

Others Present: Mr. Larry Mathis, Superintendent

Mr. Stephen J. Brennan, School Business Administrator/Board Secretary

4. AUDIENCE PARTICIPATION I - None**5. MINUTES**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by voice vote to approve the following:

- Regular Meeting – June 10, 2014 (*Attachment #1*)

Voice Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrich and Mrs. Ruffo

Nays: 0

Abstain: 0

6. CORRESPONDENCE

- The Business Administrator presented a letter of resignation from the Physical education Teacher appointed in the previous meeting. The Board will act upon his replacement his replacement later in the meeting.

7. SUPERINTENDENT'S REPORT

- **ENROLLMENT/ATTENDANCE REPORT** – June 2014 (*Attachment #7*).

- **APPOINTMENT**

Motion by Mrs. Duym, seconded by Ms. Halde and carried by roll call vote to approve the hiring of Kevin Miller as a physical education/health teacher for the 2014-2015 school year at a salary of \$31,413 (step 1 BA 3/5):

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
JULY 1, 2014**

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs and Mrs. Ruffo

Nays: 0

Abstain: 0

Discussion: The Superintendent introduced Mr. Miller to the Board and provided a brief explanation of his background.

- **GRANT APPLICATION - NCLB**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the following:

WHEREAS, The Bass River Board of Education received a grant allocation notice of:

Title IA	\$24,315
Title IIA	4,755
Title III	<u>1,025</u>
	<u>\$30,095</u>

WHEREAS, Federal grant guidelines require a minimum allocation of \$10,000 in Title III funds to accept,

NOWTHEREFORE IT BE RSOLVED, The Bass River Board of Education , approve by roll call the submission of application for NCLB grant funds for the period 7/1/14 through 6/30/15 in the amount of \$29,070.

Title IA	\$24,315
Tile IIA.	<u>4,755</u>
	<u>\$29,070</u>

BE IT FURTHER RESOLVED, that the Bass River Board of Education refuse the Title III funds totaling \$1,025

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs and Mrs. Ruffo

Nays: 0

Abstain: 0

Discussion:

The Superintendent provided an explanation on the use of the NCLB funds and the reason behind the refusal of the Title III funds.

- **GRANT APPLICATION – IDEA**

Motion by Mrs. Duym, seconded by Ms. Halde and carried by roll call vote to approve the following:

RESOLVED, The Bass River Board of Education received a grant allocation notice of:

Preschool	\$45,959
Basic	3,537

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
JULY 1, 2014**

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs and Mrs. Ruffo
Nays: 0
Abstain: 0

Discussion:

The Superintendent explained the use of funds is directed towards special education. He further explained the enrollment of the pre-school program.

- **ELS Program Plan (Attachment 5)**

Motion by Mrs. Duym, seconded by Ms. Halde and carried by roll call vote to approve the submission of application for ELS program plan period 7/1/14 through 6/30/17.

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs and Mrs. Ruffo
Nays: 0
Abstain: 0

Discussion:

The Superintendent explained the plan to assist children whose primary language is not English.

- **TOILET ROOM WAIVER APPLICATION (Attachment 6)**

Motion by Mrs., Duym, seconded by Ms. Halde and carried by roll call vote to approve the submission of application for the toilet Room Waiver for period 7/1/14 through 6/30/15.

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs and Mrs. Ruffo
Nays: 0
Abstain: 0

- **FACILITY USE REQUESTS**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the following facility use request(s) as follows, pending receipt of proof of liability insurance.

Group	Day	Dates	Times	Location
US Postal Service	Tuesday	August 5, 2014	6:00PM-8:00PM	APR

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs and Mrs. Ruffo
Nays: 0
Abstain: 0

8. BOARD OF EDUCATION BUSINESS

- **OLD BUSINESS – NJSBA Representative**

- The Business Administrator will schedule a meeting with the NJSBA Representative for the August meeting.

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
JULY 1, 2014**

- **NEW BUSINESS – Teacher scheduling**
 - The Superintendent explained the construction of preliminary fall scheduling and the resulting staffing needs.

9. FINANCE REPORTS

- **BUDGET TRANSFERS (*Attachment #2*)**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the following:

Pursuant to 18A:22-8.1, The Business Administrator recommends the attached budgetary transfers.

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs and Mrs. Ruffo
Nays: 0
Abstain: 0

- **BOARD SECRETARY REPORT (*Attachment #3*)**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the following:

Pursuant to N.J.A.C. 6A:23-2.12(d), the Business Administrator certifies that as of May 31, 2014 no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrich and Mrs. Ruffo
Nays: 0
Abstain: 0

- **TREASURER OF SCHOOL FUNDS REPORT (*Attachment #3a*)**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the following:

The May 31, 2014 Treasurer of School Funds Reports are in agreement with the May 31, 2014 Reports of the Board Secretary.

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs and Mrs. Ruffo
Nays: 0
Abstain: 0

- **BILLS LIST (*Attachment #4*)**

Motion by Ms. Halde, seconded by Mrs. Ruffo and carried by roll call vote to approve the Bills List for July 1, 2014.

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs and Mrs. Ruffo
Nays: 0
Abstain: 0

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
JULY 1, 2014**

11. Lease Purchase

Motion by Mrs. Duym, seconded by Ms. Halde and carried by roll call vote to approve the following:

Lessee: Bass River Township Board of Education

Principal Amount Expected To Be Financed: \$80,000.00

WHEREAS, the Lessee named above (the "Lessee") is a political subdivision of the State of New Jersey (the "State") and is duly organized and existing pursuant to the Constitution and laws of the State;

WHEREAS, pursuant to applicable law, the Lessee acting through its governing body (the "Governing Body") is authorized to acquire and lease personal property necessary to the functions or operations of the Lessee;

WHEREAS, the Governing Body hereby finds and determines the execution of one or more lease-purchase agreements ("Equipment Leases") in the principal amount not exceeding the amount stated above (the "Principal Amount") for the purpose of acquiring the Equipment described generally below (the "Equipment") and to be described more specifically in the Equipment Leases is appropriate and necessary to the functions and operations of the Lessee;

Technology Equipment
Instructional Equipment
Textbooks
Facility Equipment

WHEREAS, **FIRST HOPE BANK, a National Banking Association**, (the "Lessor") is expected to act as the Lessor under the Equipment Leases;

WHEREAS, the Lessee may pay certain capital expenditures in connection with the Equipment prior to its receipt of proceeds of the Equipment Leases ("Lease Purchase Proceeds") for such expenditures, and such expenditures are not expected to exceed the Principal Amount; and

WHEREAS, the Lessee hereby declares its official intent to be reimbursed for any capital expenditures made for the Equipment after adoption of this resolution but prior to the issuance of the Equipment Leases from the Lease Purchase Proceeds.

NOW, THEREFORE, Be It Resolved by the Governing Body of the Lessee as follows:

Section 1. The Lessee hereby determines that it has critically evaluated the financing alternatives and that entering into the Equipment Leases and financing the acquisition of the Equipment thereby is in the best interests of the Lessee.

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
JULY 1, 2014**

Section 2. The Lessee is hereby authorized to acquire and install the Equipment and is hereby authorized to finance the Equipment by entering into the Equipment Leases. Any action taken by the Lessee in connection therewith is hereby ratified and confirmed.

Section 3. Either one of the Business Administrator or **the** Superintendent (each an "Authorized Representative") acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver one or more Equipment Leases in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the Lessee. Each Authorized Representative acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver such other agreement or documents relating to the Equipment Leases (including, but not limited to, escrow agreements) as the Authorized Representative deems necessary and appropriate.

Section 4. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Lessee to execute and deliver agreements and documents relating to the Equipment Leases on behalf of the Lessee.

Section 5. The aggregate original principal amount of the Equipment Leases shall not exceed the Principal Amount and shall bear interest as set forth in the Equipment Leases and the Equipment Leases shall contain such options to purchase by the Lessee as set forth therein.

Section 6. The Lessee's obligations under the Equipment Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Equipment Leases, and the Lessee's obligations under the Equipment Leases shall not constitute indebtedness of the Lessee under the laws of the State.

Section 7. It is hereby determined that the acquisition of the Equipment is permitted under the laws governing the Lessee and is essential to the efficient operation of the Lessee.

Section 8. The Governing Body of the Lessee anticipates that the Lessee may pay certain capital expenditures in connection with the Equipment following adoption of this resolution but prior to the receipt of the Lease Purchase Proceeds for the Equipment. The Governing Body of the Lessee hereby declares the Lessee's official intent to use the Lease Purchase Proceeds to reimburse itself for such Equipment expenditures. This section of the resolution is adopted by the Governing Body of the Lessee for the purpose of establishing compliance with the requirements of Section 1.150-2 of Treasury Regulations. This section of this resolution does not bind the Lessee to make any expenditure, incur any obligation, or proceed with the acquisition of the Equipment.

Section 9. The Lessee covenants that it will comply with all requirements of the Internal

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
JULY 1, 2014**

Revenue Code of 1986, as amended, (the “Code”) necessary to ensure that the interest portion of rental payments due under the Equipment Leases will be excluded from gross income under Section 103(a) of the Code. [The Lessee reasonably expects it will not issue more than \$10,000,000 of tax-exempt obligations (other than “private activity bonds” that are not “qualified 501(c)(3) bonds”) during the calendar year in which each of the Equipment Leases is issued and hereby designates each Equipment Lease as a qualified tax-exempt obligation for purposes of Section 265(b) of the Code.] The Authorized Representative is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest portion of the rental payments due on the Equipment Leases authorized by this resolution as excludable from gross income for federal income tax purposes pursuant to Section 103(a) of the Code.

Section 10. This resolution shall take effect immediately upon its adoption and approval.

Motion by Mrs. Duym, seconded by Ms. Halde and carried by roll call vote to approve the following:

Roll Call Vote

Ayes:	Mrs. Duym, Ms. Halde, Mrs. Heinrichs\and Mrs. Ruffo
Nays:	0
Abstain:	0

Discussion: The Business Administrator explained the use of funds and the Lease Purchase Plan that the district put in place four years ago.

11. AUDIENCE PARTICIPATION II

12. ADJOURNMENT

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by voice vote that the Board of Education adjourn the meeting at 7:26 P.M.

Voice Vote

Ayes:	Mrs. Duym, Ms. Halde, Mrs. Heinrichs and Ms. Ruffo
Nays:	0
Abstain:	0

Respectfully submitted,

Stephen J. Brennan, MBA, CPA
School Business Administrator, Board Secretary