

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
AUGUST 5, 2014**

1. CALL TO ORDER AT 7:00 P.M.

BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER

The Regular Meeting of the Board of Education of the Township of Bass River, County of Burlington, New Jersey was held at 7:09 P.M. on Tuesday, August 5, 2014 at the Bass River Elementary School.

The New Jersey Open Public Meeting Statement was read by Mrs. Heinrichs. Notice of the meeting was published in the official Board of Education newspaper, The Press of Atlantic City, as well as posted on the bulletin board at Bass River Elementary School Media Center, 11 North Maple Avenue, New Gretna, New Jersey and was filed with the Municipal Clerk of Bass River Township.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Members Present: Mrs. Duym, Ms. Halde, Mrs. Heinrichs and Mrs. Ruffo
Members Absent: 0
Others Present: Mr. Larry Mathis, Superintendent
Mr. Stephen J. Brennan, School Business Administrator/Board
Secretary

4. AUDIENCE PARTICIPATION

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by The Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

5. MINUTES

Motion by Mrs. Duym, seconded by Mr. Ruffo and carried by voice vote to approve the following:

- Regular Meeting – July 1, 2014 (*Attachment #1*)

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo
Nays: 0
Abstain: 0

6. PRESENTATION

Board/District Goals- NJSBA Field Service Reprehensive, Mary Ann Friedman.

7. SUPERINTENDENT'S REPORT

- **APPOINTMENTS**

Motion by Mrs. Duym, seconded by Ms. Halde and carried by voice vote to approve the hiring of Marion Willey as a part-time Instructional Aide for the 2014-2015 school year at a salary of \$11,436.42 (step 1 pro-rated 23.75/30).

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo
Nays: 0
Abstain: 0

Discussion: The Superintendent explained the 2014-15 scheduling results in the need for an additional aide for the Special Education Department.

Motion by Mrs. Duym, seconded by Mr. Ruffo and carried by voice vote to approve the revised contract of Jennifer Bevan as a part-time Instructional Aide for the 2014-2015 school year at a salary of \$11,436.42 (step 1 pro-rated 23.75/30).

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo
Nays: 0
Abstain: 0

Discussion: The Superintendent explained the appointment reflects a revision in the number of hours for the Aide position.

Motion by Mrs. Ruffo, seconded by Ms. Halde and carried by voice vote to approve the revised contract of Karissa Reinhold as a part-time Instructional Aide for the 2014-2015 school year at a salary of \$11,753.08 (step 3 pro-rated 23.75/30).

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo
Nays: 0
Abstain: 0

- **TRAVEL/TRAINING (*Attachment #2*)**

Motion by Mrs. Ruffo, seconded by Ms. Halde and carried by voice vote to approve the attached seminars/workshops and all associated costs.

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo
Nays: 0
Abstain: 0

Discussion: The Superintendent explained the staff member will attend training on non-violent student restraint procedures.

- **FACILITY USE REQUESTS**

Motion by Mrs. Duym, seconded by Ms. Halde and carried by voice vote to approve the following facility use request(s) as follows, pending receipt of proof of liability insurance.

Group	Day	Dates	Times	Location
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Bass River PTO	Monday	Entire School Year	6:45PM-7:45PM	APR
Bass River PTO	Thursday	Entire School Year	5:15PM-6:15PM	APR
Bass River PTO	Friday	Entire School Year	5:15PM-6:15PM	APR
Heritage Harvest Foundation	Wednesday	July 30, 2014	5:00PM-8:00PM	APR
Bass River Twp	Wednesday	July 23, 2014	6:00PM-8:00PM	APR

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo
 Nays: 0
 Abstain: 0

8. BOARD OF EDUCATION BUSINESS

- **Old Business**
- **New Business**

- The Board expressed interest in attending the NJSBA Convention. The Business Administrator will register all Board Members
- The Board deliberated on the members of the negotiations committee. The Board tentatively decided on Mrs. Duym and Ms. Halde.
- The Board Administrator explained that the Board will see a June 30, 2014 Board Secretary report with expenditure lines over expended. An unbudgeted Out-of-District placement costing approximately \$70,000 caused the over expenditure. The Board Administrator explained that he notified the Executive County Business Administrator the over expenditure will result in a comment on the independent annual audit. In the September board meeting, the Board will need to vote no to the Board Member certification.
- The Superintendent informed the Board on the passing of a staff member’s daughter.
- Superintendent informed the Board on the resignation of a community member that administers the Community Library.

9. FINANCE REPORTS

- **BILLS LIST (Attachment #5)**

Motion by Mrs. Ruffo, seconded by Ms. Halde and carried by voice vote to approve the Bills List for August 5, 2014.

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo
 Nays: 0
 Abstain: 0

10. RESOLUTION – SUPERINTENDENT GOALS

Whereas, on October 8, 2013, the Bass River Board of Education approved the following Superintendents’ goals for the fiscal year ended June 30, 2014.

- NJ ASK Test Score Improvement Initiative
- Co-Teaching Initiative

Whereas, the Superintendent provided measurable data towards achievement of those goals.

Now, Therefore, Be it Resolved that the Bass River Board of Education certify and recognize the following goals as achieved for the June 30, 2014 fiscal year:

o Co-Teaching Initiative

Motion by Mrs. Duym, seconded by Ms. Halde and carried by voice vote to approve the

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo
Nays: 0
Abstain: 0

Discussion:

The Superintendent provided documentation supporting achievement of the merit goals.

11. EXECUTIVE SESSION

Motion by Mrs. Ruffo, seconded by Ms. Halde and carried by voice vote that “RESOLVED, that the Board of Education meet in closed session at 8:41P.M. to discuss the CSA Evaluation. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.”

Voice Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo
Nays: 0
Abstain: 0

The Board President reconvened the public session at 8:45P.M.

12. AUDIENCE PARTICIPATION II

13. ADJOURNMENT

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by voice vote that the Board of Education adjourn the meeting at 8:49P.M.

Voice Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo
Nays: 0
Abstain: 0

Respectfully submitted,



Stephen J. Brennan, MBA, CPA
School Business Administrator, Board Secretary