

BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 4, 2014

**1. CALL TO ORDER AT 7:00 P.M.
BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER**

The Regular Meeting of the Board of Education of the Township of Bass River, County of Burlington, New Jersey was held at 7:00 P.M. on Wednesday, November 4, 2014 at the Bass River Elementary School.

The New Jersey Open Public Meetings Statement was read by Mrs. Heinrichs. Notice of the meeting was published in the official Board of Education newspaper, The Press of Atlantic City, as well as posted on the bulletin board at Bass River Elementary School Media Center, 11 North Maple Avenue, New Gretna, New Jersey and was filed with the Municipal Clerk of Bass River Township.

2. PLEDGE TO THE FLAG

3. ROLL CALL

Members Present: Mrs. Adams Mrs. Duym, Ms. Halde, and Mrs. Heinrichs
Members Absent: Mrs. Ruffo
Others Present: Mr. Larry Mathis, Superintendent
Mr. Stephen J. Brennan, School Business Administrator/Board Secretary

4. AUDIENCE PARTICIPATION

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments.

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

5. MINUTES

Motion to approve Mrs. Duym, seconded by Ms. Halde and carried by voice vote to approve the following:

- Regular Meeting – September 25, 2014 (*Attachment #1*)

Roll Call Vote

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Ayes: Mrs. Adams, Mrs. Duym, Ms. Halde, and Mrs. Heinrich
Nays: 0
Abstain: 0

6. SUPERINTENDENT'S REPORT

• **EXTRACURRICULAR STIPEND POSITION**

Motion by Ms. Halde, seconded by Mrs. Duym and carried by voice vote to approve the hiring of Angela Randall as an extracurricular stipend position Webmaster for the 2014-2015 school year at the salary of \$901.00.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. Halde, and Mrs. Heinrich
Nays: 0
Abstain: 0

Discussion: The Superintendent provided the Board with his vision for the improvements to the Districts website.

• **SUBSTITUTE STAFF APPOINTMENTS**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by voice vote to approve Katherine Shaw as a Substitute Aide for the 2014-2015 school year.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. Halde, and Mrs. Heinrich
Nays: 0
Abstain: 0

• **CO-OBSERVATION WAIVER (*Attachment #2*)**

Motion by Ms. Halde, seconded by Mrs. Duym and carried by voice vote to approve the submission of a Co-Observation Waiver Application to the New Jersey Department of Education for the 2014-2015 school year.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. Halde, and Mrs. Heinrich
Nays: 0
Abstain: 0

Discussion: The Superintendent explained the details surrounding the necessity for the waiver.

• **TENURED TEACHER OBSERVATION EQUIVALENCY APPLICATION (*Attachment #3*)**

Motion by Ms. Halde, seconded by Mrs. Duym and carried by voice vote to approve submission of a Tenured Teacher Observation Equivalency Application to the New Jersey Department of Education for the 2014-2015 school year.

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Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. Halde, and Mrs. Heinrich
Nays: 0
Abstain: 0

Discussion: The Superintendent explained that the equivalency partners with the waiver to provide a stable evaluation process.

- **PROFESSIONAL DEVELOPMENT IMPROVEMENT PLAN (*Attachment #4*)**
Motion by Mrs. Duym, seconded by Mrs. Adams and carried by voice vote to approve the Professional Development Improvement Plan for the 2014-2015 school year.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. Halde, and Mrs. Heinrich
Nays: 0
Abstain: 0

Discussion:

- The Superintendent recapped the Board goals that occurred during the August meeting and explain the resulting improvement plan and action plans.
- General Board discussion ensued clarifying the goals and plans.

- **DISTRICT GOALS ACTION PLAN (*Attachment #5*)**
Motion by Mrs. Adams, seconded by Ms. Halde and carried by voice vote to approve the District Goals Action Plan for the 2014-2015 school year.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. Halde, and Mrs. Heinrich
Nays: 0
Abstain: 0

Discussion: The Superintendent reviewed the district goals and provided background on the action plan.

- **QSAC STATEMENT OF ASSURANCE (*Attachment #9*)**
Motion by Mrs. Duym, seconded by Mrs. Adams and carried by voice vote to approve the submission of the 2014-2015 NJ Quality Single Accountability Continuum (QSAC) Statement of Assurance.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. Halde, and Mrs. Heinrich
Nays: 0
Abstain: 0

Discussion: The Superintendent explains that the statement of assurance is part of the

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QSAC three year process.

- **FIELD TRIPS**

Motion by Ms. Halde, seconded by Mrs. Duym and carried by voice vote to approve the following field trips as follows:

| Grade | Destination | Day | Dates | Times |
|-------|--------------------|---------|-----------|------------------|
| 5 & 6 | Stockton PAC/Music | Tuesday | 5/15/2015 | 9:45AM – 11:45AM |

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. Halde, and Mrs. Heinrich
 Nays: 0
 Abstain: 0

- **TRAVEL/TRAINING (Attachment #10)**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by voice vote to approve the attached seminars/workshops and all associated costs.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. Halde, and Mrs. Heinrich
 Nays: 0
 Abstain: 0

- **DANIELSON TEACHER EVALUATION MODEL**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by voice vote to approve the Danielson Teacher Evaluation Model as the official teacher evaluation instrument for the 2014-2015 school year.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. Halde, and Mrs. Heinrich
 Nays: 0
 Abstain: 0

Discussion: The Superintendent provided an explanation of the details surrounding and benefits provided by the Evaluation Model.

- **NURSING SERVICES PLAN (attachment #11)**

Motion by Ms. Halde, seconded by Mrs. Duym and carried by voice vote to approve the 2014-2015 Nursing Services Plan.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. Halde, and Mrs. Heinrich
 Nays: 0
 Abstain: 0

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- **POLICY (*attachment #12 and #13*)**
Motion by Mrs. Duym, seconded by Mrs. Adams and carried by voice vote to approve the first reading of the following new policies:
 - Policy #3283 – Electronic Communications Between Teaching Staff members and Students (*attachment #12*)
 - Policy #4283 – Electronic Communications Between Support Staff Members and Students (*attachment #13*)

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. Halde, and Mrs. Heinrich
Nays: 0
Abstain: 0

Discussion: The Superintendent provided an explanation of the statutes that necessitated the policy. He summarized the content of the policy.

7. BOARD OF EDUCATION BUSINESS

- **Old Business**
- **New Business**

8. FINANCE REPORTS

- **BILLS LIST (*Attachment #6*)**
Motion by Mrs. Duym, seconded by Ms. Halde and carried by voice vote to approve the Bills List for November 4, 2014.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. Halde, and Mrs. Heinrich
Nays: 0
Abstain: 0

- **BOARD SECRETARY REPORT (*Attachment #8*)**
Motion by Mrs. Adams, seconded by Mrs. Duym and carried by voice vote to approve the following:
Pursuant to N.J.A.C. 6A:23-2.12(d), the Business Administrator certifies that as of August 31, 2014, 2014, no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. Halde, and Mrs. Heinrich
Nays: 0
Abstain: 0

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- **TREASURER OF SCHOOL FUNDS REPORT (*Attachment #8a*)**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by voice vote to approve the following:

The August 31, 2014 Treasurer of School Funds Reports are in agreement with August 31, 2014 Reports of the Board Secretary.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. Halde, and Mrs. Heinrich
Nays: 0
Abstain: 0

- **EIRC INTER-LOCAL AGREEMENT (*Attachment 14*)**

Motion by Mrs. Adams, seconded by Mrs. Duym and carried by voice vote to approve that BASS RIVER TOWNSHIP SCHOOL DISTRICT agrees to enter into an Inter-Local Agency/Shared Service Agreement/Consortia with the EIRC to provide products and services to the BASS RIVER TOWNSHIP SCHOOL DISTRICT per 40A:65-1 et. seq., the Uniform Shared Services and Consolidation Act and 18A:6-95.1 Educational Information and Resource Center; establishment; services provided.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. Halde, and Mrs. Heinrich
Nays: 0
Abstain: 0

Discussion: The Superintendent explains that the EIRC is a cooperative purchasing agreement for the district to take advantage.

- **TRANSPORTATION CONTRACTS (*Attachment #16*)**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by voice vote to approve the attached joint transportation (regular routes and late bus) agreements

| Destination | Host District | Joiner District | Route # | Vendor | Joiner Cost |
|----------------------------|----------------------------------|------------------------|---------|------------------------|-------------|
| Late Bus Drop Students Off | Pinelands Regional Sch. District | Bass River Elem School | LB | Durham School Services | \$1,123.15 |
| Bass River Elementary | Pinelands Regional Sch. District | Bass River Elem School | B | Durham School Services | \$24,456.60 |
| Bass River Elementary | Pinelands Regional Sch. District | Bass River Elem School | C | Durham School Services | \$27,478.80 |
| Tuckerton Elementary | Pinelands Regional Sch. District | Bass River Elem School | Choice | Durham School Services | \$1,692.70 |

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| | | | | | |
|---------------------|----------------------------------|------------------------|--------|------------------------|------------------------|
| Various | Pinelands Regional Sch. District | Bass River Elem School | BFTPR | Durham School Services | \$68.13 per hr/per bus |
| Various | Pinelands Regional Sch. District | Bass River Elem School | BFTNPR | Durham School Services | \$71.18 per hr/per bus |
| Various | Pinelands Regional Sch. District | Bass River Elem School | BFTMLT | Durham School Services | \$74.23 per hr/per bus |
| All Saints Regional | Pinelands Regional Sch. District | Bass River Elem School | ASL1 | Durham School Services | \$883.98 |

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. Halde, and Mrs. Heinrich
 Nays: 0
 Abstain: 0

- **INTERLOCAL AGREEMENT**-Sterling High School (*Attachment #15*)
 Motion by Mrs. Duym, seconded by Ms. Helde and carried by voice vote to approve the Shared Services Agreement between Bass River Township Board of Education and Board of Education of Sterling High School to provide services pursuant to the attached agreement.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. Halde, and Mrs. Heinrich
 Nays: 0
 Abstain: 0

Discussion: The Superintendent explained that the district planned to take advantage of the products and services this cooperative agreement offered. However, initial estimates exceeded exceptions. The district will pursue alternative funding/construction opportunities to get the front entrance complete.

10. AUDIENCE PARTICIPATION

11. ADJOURNMENT

Motion by Mrs. Duym, seconded by Ms. Halde and carried by voice vote that the Board of Educaiton adjourn the meeting at 8:15P.M.

Voice Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. Halde, and Mrs. Heinrich
 Nays: 0
 Abstain: 0

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Respectfully submitted,

Stephen J. Brennan, MBA, CPA
School Business Administrator, Board Secretary