

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
DECEMBER 2, 2014**

**1. CALL TO ORDER AT 7:05 P.M.  
BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER**

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

**2. PLEDGE TO THE FLAG**

**3. ROLL CALL**

	Present		Absent
Mrs. Adams			X
Mrs. Duym	X		
Ms. Halde	X		
Mrs. Heinrichs	X		
Mrs. Ruffo			X

**4. AUDIENCE PARTICIPATION**

**PLEASE NOTE:** This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments.

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

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**5. MINUTES**

Motion by Mrs. Duym, seconded by Ms. Halde and carried by voice vote to approve the Meeting Minutes of the:

- Regular Meeting – November 4, 2014 (*Attachment #1*)

Voice Vote

Ayes: Mrs. Duym, Ms. Halde

Nays: 0

Abstain: 0

**6. SUPERINTENDENT'S REPORT**

- **STAFF APPOINTMENTS**

Motion by Ms. Halde, seconded by Mrs. Duym and carried by roll call vote to approve the revised contract of Rosanne Lubrano as a part-time Instructional Aide for the 2014-2015 school year at a salary of \$11,960.90 (step 2 pro-rated 24.5/30) effective December 1, 2014.

Roll Call

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs

Nays: 0

Abstain: 0

- **Discussion:** The appointment is necessary to fit the need created by Special Needs students.

- **FACILITY MANAGER CONTRACT (*Attachment #5*)**

Motion by Mrs. Duym, seconded by Ms. Halde and carried by roll call vote to approve the revised the 2014-2015 school year, effective January 1, 2015, contract for Edward Bagnell at a salary of \$41,000.00 (pro-rated for 6 months).

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs

Nays: 0

Abstain: 0

- **Discussion:** The Superintendent provided an explanation on the qualifications of the candidate.

- **SUBSTITUTE STAFF APPOINTMENTS**

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Motion by Ms. Halde, seconded by Mrs. Duym and carried by roll call vote to approve the revised the following substitute(s) for the 2014-2015 school year:

Ann Marie Sawyer	Substitute Teacher
Benjamin Brower	Substitute Teacher
Robert Kraft	Substitute Teacher
Thomas Page	Substitute Teacher
Danielle Cooley	Substitute Teacher
Leigh McKean	Substitute Teacher
Joanne Capozzi	Substitute Teacher
Douglas Eiker	Substitute Teacher
Matthew Tatur	Substitute Teacher
Jenna Enna	Substitute Teacher
Alyssa Byk	Substitute Teacher
Jaclyn Luccarelli	Substitute Teacher
Erin Macaуда	Substitute Nurse

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs

Nays: 0

Abstain: 0

● **TRAVEL/TRAINING (*Attachment #2*)**

Motion by Mrs. Duym, seconded by Ms. Halde and carried by roll call vote to approve the attached seminars/workshops and all associated costs.

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs

Nays: 0

Abstain: 0

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- **FACILITY USE REQUESTS**

Motion by Ms. Halde, seconded by Mrs. Duym and carried by roll call vote to approve the following facility use request(s) as follows, pending receipt of proof of liability insurance.

Group	Day	Dates	Times	Location
Student Council	Friday	December 12, 2014	3:00 PM to 7:30 PM	APR

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs  
Nays: 0  
Abstain: 0

- **Discussion:** The Superintendent explained the format will change from the traditional student council meeting format.

- **POLICY (*attachment #3 and #4*)**

Motion by Mrs. Duym, seconded by Ms. Halde and carried by roll call vote to approved the Second reading of the following new policies:

- Policy #3283 - Electronic Communications Between Teaching Staff member and Students (*attachment #3*)
- Policy #4283 - Electronic Communications Between Support Staff Members and Students (*attachment #4*)

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs  
Nays: 0  
Abstain: 0

- **Discussion:** The Superintendent opened the floor to a public hearing on the Policy. Hearing no comments he closed the floor.

- **CONSULTING AGREEMENT (*Attachment #6*)**

Motion by Ms. Halde, seconded by Mrs. Duym and carried by roll call vote to approve the revised BuildnCare Therapy contract for the 2014-2015 school year effective August 21, 2014.

Roll Call Vote

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Ayes: Mrs. Duym, Ms. Hald, Mrs. Heinrichs  
Nays: 0  
Abstain: 0

- **Discussion:** The Superintendent explained the previous contract involved ABA services. The new contract results in a decrease in cost.

- **TARGET ACTION PLAN (*Attachment #9*)**

Motion by Mrs. Duym, seconded by Ms. Halde and carried by roll call vote to approve the Progress target Action Plan for the 2014-2015 school year.

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs  
Nays: 0  
Abstain: 0

**Discussion:** The Superintendent provided an explanation on the details contained in the Action Plan.

- **ANTI-BULLYING REPORT (*Attachment #11*)**

Motion by Ms. Halde, seconded by Mrs. Duym and carried by roll call vote to approve the Progress target Action Plan for the 2014-2015 school year.

Roll Call Vote

Ayes: Mrs. Duym, Mrs. Halde, Mrs. Heinrichs  
Nays: 0  
Abstain: 0

- **Discussion:** The Superintendent explained that anytime a Bullying investigation takes place, it must be reported to the Board.

**7. BOARD OF EDUCATION BUSINESS**

- **Old Business**
- **New Business**

a. BRTEA Negotiations (*Attachment #7*)

- Mrs. Duym and Mrs Ruffo volunteered to serve on the Negotiations Committee

**8. FINANCE REPORTS**

- **BILLS LIST (*Attachment #8*)**

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Motion by Mrs. Duym, seconded by Mrs. Halde and carried by roll call vote to approve the Bills List for December 2, 2014.

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs  
Nays: 0  
Abstain: 0

● **BOARD SECRETARY REPORT (*Attachment #10*)**

Motion by Ms. Halde, seconded by Mrs. Duym and carried by roll call vote to approve the following:

Pursuant to N.J.A.C. 6A:23-2.12(d), the Business Administrator certifies that as of September 30, 2014, and October 31, 2014, no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs  
Nays: 0  
Abstain: 0

● **TREASURER OF SCHOOL FUNDS REPORT (*Attachment #10a*)**

Motion by Mrs. Duym, seconded by Ms. Halde and carried by roll call vote to approved the following:

The September 30, 2014 and October 31, 2014 Treasurer of School Funds Reports are in agreement with september 30, 2014 and October 31, 2014 Reports of the Board Secretary.

Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs  
Nays: 0  
Abstain: 0

**TRANSPORTATION CONTRACTS**

Motion by Ms. Halde, seconded by Mrs. Duym and carried by roll call vote to approve the attached joint transportation (regular routes and late bus) agreements

Destination	Host District	Joiner District	Route #	Vendor	Joiner Cost
Bass River Elementary	Tuckerton Elementary School	Bass River Elementary School	BR1	Tuckerton Elementary	\$11,700.00

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Bass River Elementary	Bass River Elementary	Bass River Elementary School	BRPREK1	Durham School Services	7/9/14-7/31/14 \$69.00 Per Diem
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Roll Call Vote

Ayes: Mrs. Duym, Ms. Halde, Mrs. Heinrichs  
Nays: 0  
Abstain: 0

**10. AUDIENCE PARTICIPATION**

**11. ADJOURNMENT**

Motion by Mrs. Duym, seconded by Ms. Halde and carried by voice vote, that the Board of Education adjourn the meeting.

Voice Vote

Ayes: Mrs. Duym, Mrs. Halde  
Nays: 0  
Abstain: 0

Adjournment at 7:42 PM

Respectfully Submitted,



Stephen J. Brennan, M.B.A., C.P.A.  
School Business Administrator/School Board Secretary