

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
October 6, 2015**

1. CALL TO ORDER AT 7:00 P.M. BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

2. PLEDGE TO THE FLAG

3. ROLL CALL

	Present		Absent
Mrs. Adams			
Mrs. Duym			
Mrs. Heinrichs			
Mrs. Ruffo			

4. AUDIENCE PARTICIPATION

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
October 6, 2015**

2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

5. MINUTES

Motion to approve, by voice vote, the Meeting Minutes of the:

- Regular Meeting – September 8, 2015 ([Attachment 1](#))

Voice Vote

Motion by: _____ **Seconded by** _____

Yeas: _____ **Nays:** _____ **Abstain:** _____

6. SUPERINTENDENT'S REPORT

Generator Service Agreement

QSAC Committee Member

● **STAFF APPOINTMENTS**

Motion to approve by roll call vote the hiring of Deanna Pitta, part-time Instructional Aide, for the 2015-2016 school year at a salary of \$11,511.63 (Step 1 23.75/30 hrs/wk pro-rated).

Roll Call

Motion by _____ **Seconded by** _____

Mrs. Adams _____

Mrs. Duym _____

Mrs. Heinrichs _____

Mrs. Ruffo _____

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
October 6, 2015**

- **SUBSTITUTE STAFF APPOINTMENTS**

Motion to approve by roll call vote the following substitute(s) for the 2015-2016 school year:

Alicia Herbert	Substitute Teacher
Jacob Hartman	Substitute Teacher
Melinda MacNeil	Substitute Teacher
James Harwood	Substitute Teacher
Julie Shutz	Substitute Teacher

Roll Call

Motion by _____ Seconded by _____

Mrs. Adams _____
Mrs. Duym _____
Mrs. Heinrichs _____
Mrs. Ruffo _____

- **TRAVEL/TRAINING**

Motion to approve by roll call vote the following seminars/workshops and all associated costs:

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
October 6, 2015**

Name	Seminar / Workshop	Event Date	Seminar / Workshop Cost	Mileage Cost	Tolls / Meals Cost	Total Cost
Joan Wallis	Google Apps for Beginners	12/9/15	-0- (Using ETTC hours)	-0-	-0-	-0-
Christine Somers	Google Apps for Beginners	12/9/15	-0- (Using ETTC hours)	-0-	-0-	-0-
Terri Evans	Autism Across the Lifespan	10/14/15	\$55.00	\$28.96	\$6.00	\$89.96
		Totals:	\$55.00	\$28.96	\$6.00	\$89.96

Roll Call

Motion by _____ Seconded by _____

Mrs. Adams _____
Mrs. Duym _____
Mrs. Heinrichs _____
Mrs. Ruffo _____

● **FIELD TRIPS**

Motion to approve by roll call vote the following field trips as follows:

Grade (s)	Destination	Date	Time
6th	AJ Meerwald Ship Port Norris, NJ	Tuesday, September 29, 2015	7:30am-2:30pm

Roll Call

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
October 6, 2015**

Motion by _____ Seconded by _____

Mrs. Adams _____
Mrs. Duym _____
Mrs. Heinrichs _____
Mrs. Ruffo _____

● **FACILITY USE REQUESTS**

Organization	Days of Week	Dates	Times	Location
Pinelands Basketball Association	Thursdays & Fridays	November 12, 2015 through March 25, 2016	7:30pm-8:30pm (both days)	All Purpose Room

Roll Call

Motion by _____ Seconded by _____

Mrs. Adams _____
Mrs. Duym _____
Mrs. Heinrichs _____
Mrs. Ruffo _____

7. BOARD OF EDUCATION BUSINESS

- **Old Business**
 - Negotiations
- **New Business**

8. FINANCE REPORTS

- **BUDGET TRANSFERS**

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
October 6, 2015**

Motion to approve by roll call vote the following:

July 31, 2015 ([Attachment 2](#))

August 31, 2015 ([Attachment 3](#)),

Pursuant to 18A:22-8.1, The Business Administrator recommends the attached budgetary transfers.

Roll Call

Motion by _____ Seconded by _____

Mrs. Adams _____

Mrs. Duym _____

Mrs. Heinrichs _____

Mrs. Ruffo _____

• **BILLS LIST (Attachment #11)**

Motion to approve by roll call vote the September 8, 2015 Bills List as attached.

Roll Call

Motion by _____ Seconded by _____

Mrs. Adams _____

Mrs. Duym _____

Mrs. Heinrichs _____

Mrs. Ruffo _____

• **BOARD SECRETARY REPORT**

Motion to approve by roll call vote the following:

Pursuant to N.J.A.C. 6A:23-2.12(d), the Business Administrator certifies that as of:

July 31, 2015 ([Attachment 4](#))

August 31, 2015 ([Attachment 5](#)),

no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.

Roll Call

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
October 6, 2015**

Motion by _____ Seconded by _____

Mrs. Adams _____
Mrs. Duym _____
Mrs. Heinrichs _____
Mrs. Ruffo _____

● **TREASURER OF SCHOOL FUNDS REPORT**

Motion to approve by roll call vote that the
July 31, 2015 ([Attachment 6](#))
August 31, 2015 ([Attachment 7](#)),
Treasurer of School Funds Reports are in agreement with July 31 and August 31, 2015
Reports of the Board Secretary, respectively.

Roll Call

Motion by _____ Seconded by _____

Mrs. Adams _____
Mrs. Duym _____
Mrs. Heinrichs _____
Mrs. Ruffo _____

● **PARTICIPATION FOR COOPERATIVE PURCHASING OF ELECTRIC SERVICES THROUGH THE MRESC COOPERATIVE PRICING SYSTEM
65MCECCPS**

WHEREAS, The Bass River Township Board of Education in the county of Ocean agrees to participate with the Middlesex Regional Educational Services Commission (MRESC) in seeking bids on a cooperative basis for the purchase of Electricity, and

WHEREAS, The Bass River Township Board of Education agrees to provide the Commission with the correct address/meter/account information for each location in their District, and

WHEREAS, The Bass River Township Board of Education agrees not to solicit bids or quotes or to enter into a contract that would jeopardize the award of a contract for Cooperative Purchasing of Electricity by the Commission. The Bass River Township Board of Education agrees to abide by the award of contract

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
October 6, 2015**

made by the Commission if the Commission determines that the bidder is qualified. The Bass River Township Board of Education will not withdraw from the cooperative without providing at least 30 days advance notice of their intent before the next preparation of bid specifications, and

WHEREAS, The Commission will prepare bid specifications, evaluate bids submitted and award a contract for the purchase of Electricity. The Commission will also monitor the performance of the vendor during the course of the contract, and

WHEREAS, In lieu of the participation fee, the Commission will receive a .00125 per kilowatt hour commission from the successful bidder for the services rendered by the Commission, including preparation of specifications, transmittal of bid specifications, bid evaluation and contract documents.

NOW THEREFORE IT BE RESOLVED, That the Middlesex Regional Educational Services Commission is authorized to act as the District's agent in the award of an Electricity Procurement contract and execute purchase contracts at time of bid.

Roll Call

Motion by _____ Seconded by _____

Mrs. Adams	_____
Mrs. Duym	_____
Mrs. Heinrichs	_____
Mrs. Ruffo	_____

11, COMPREHENSIVE MAINTENANCE PLAN ([Attachment 8](#))

RESOLVED, that the Bass River Township Board of Education approve the submittal of the 2015 Comprehensive Maintenance Plan to the Burlington County Executive Superintendent.

BE IT FURTHER RESOLVED, that the Bass River Township Board of Education certifies that the Comprehensive Maintenance Plan is complete and in compliance with N.J.A.C 6A:26A-3 and it includes activities and expenditures for each school facility that qualify as requires maintenance pursuant to N.J.A.C. 6A26A-2 and are reasonable to ensure such facilities are kept open and safe for use or in its original condition and maintain the validity of warranties.

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
October 6, 2015**

Roll Call

Motion by _____ Seconded by _____

Mrs. Adams _____
Mrs. Duym _____
Mrs. Heinrichs _____
Mrs. Ruffo _____

11. EXECUTIVE SESSION

RESOLVED, that the Board of Education meet in closed session. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.”

Voice Vote

Motion by: _____ Seconded by _____

Yeas: _____ Nays _____ Abstain _____

Time in: _____

Time out: _____

12. AUDIENCE PARTICIPATION

13. ADJOURNMENT

It is recommended that the Board of Education adjourn the meeting

Voice Vote

Motion by _____ Seconded by _____

Yeas: _____ Nays _____ Abstain _____

Adjournment at _____ PM