

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
FEBRUARY 3, 2015**

**1. CALL TO ORDER AT 7:00 P.M.  
BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER**

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

**2. PLEDGE TO THE FLAG**

**3. ROLL CALL**

	Present		Absent
Mrs. Adams	X		
Mrs. Duym	X		
Ms. Halde	X		
Mrs. Heinrichs	X		
Mrs. Ruffo	X		

**4. AUDIENCE PARTICIPATION**

**PLEASE NOTE:** This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments.

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).

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5. Limit your comment(s) to the specific agenda items.

**5. MINUTES**

Motion by Mrs. Adams, seconded by Mrs. Ruffo to approve, by voice vote, the Meeting Minutes of the:

- Regular Meeting – January 6, 2015 ([Attachment 1](#))
- Executive Session - January 6, 2015 ([Attachment 1a](#))
- Organization Meeting- January 6, 2015 ([Attachment 1b](#))

**Voice Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

- **SUBSTITUTE STAFF APPOINTMENTS**

Motion by Mrs. Duym, seconded by Mrs. Halde to approve by roll call vote the following substitute(s) for the 2014-2015 school year:

Tara Klements	Teacher
Victoria Sillitoe	Teacher
Travis King	Teacher
Jonathan Carmona	Teacher

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

- **TRAVEL/TRAINING**

Motion by Mrs. Duym, seconded by Mrs. Ruffo to approve by roll call vote the following seminars/workshops and all associated costs.

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				<b>COST</b>	<b>COST</b>	<b>COST</b>
<b>Name</b>	<b>Seminar / Workshop</b>	<b>Event Date</b>	<b>Seminar / Workshop</b>	<b>Mileage</b>	<b>Tolls / Meals</b>	<b>Total Cost</b>
Lori Capaccio	PARCC DTC Training	1/14/15	\$0	\$0	\$0	\$0
Edward Bagnell	IPM Training	2/6/15	\$0	\$0	\$0	\$0
Terri Evans	Anxiety Disorders Part 2	4/14/15	\$49.00	\$28.96	\$6.00	\$83.96
Lori Capaccio	PARCC Training	1/21/15	\$0	\$25.42	\$0	\$25.42
Joni Burns	NASW 2015 Annual Conference	5/4 & 5/5/15	\$390.00	\$0	\$0	\$390.00
Lisa Nino	Nonviolent Crisis Intervention	2/10 & 2/11/15	\$0	\$28.64	\$35.00	\$63.64
		<b>Totals:</b>	<b>\$439.00</b>	<b>\$83.02</b>	<b>\$41.00</b>	<b>\$563.02</b>

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

● **FIELD TRIPS**

Motion by Mrs. Ruffo, seconded by Mrs. Duym to approve by roll call vote the following field trips as follows:

<b>Grade</b>	<b>Destination</b>	<b>Day</b>	<b>Dates</b>	<b>Times</b>
6	Tuckerton Elementary (for Tuckerton Social)	Friday	February 20, 2015	10:15 AM - 2:30 PM (bus shared w/Eagleswood)

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6	Washington, DC	Friday	June 5, 2015	8:30 AM -10:30 PM
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**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

**Discussion:** The Superintendent explained several more trips will be listed for approval in the March Meeting.

- **SEMI Waiver – [\(Attachment #2\)](#)**

Motion by Mrs. Duym, seconded by Mrs. Ruffo to approve roll call vote the submission of a Special Education Medicaid Initiative (SEMI) Waiver to the Burlington County Office of Education for the 2015-2016 school year.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

**Discussion:** The Superintendent explained due to the District's size the cost of administering the program outweighs the benefit of the funding the program provides.

**7. BOARD OF EDUCATION BUSINESS**

- **Old Business**
- **New Business**
  - **Budget:** The Business Administrator explained the Board should expect a draft copy of the 2015-2016 Budget in the March meeting.

**8. FINANCE REPORTS**

- **BUDGET TRANSFERS [\(Attachment #3\)](#)**

Motion by Mrs. Duym, seconded by Mrs. Halde to approve by roll call vote the following:

Pursuant to 18A:22-8.1, The Business Administrator recommends the attached budgetary transfers.

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**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

- **BILLS LIST ([Attachment #4](#))**

Motion by Mrs. Duym, seconded by Mrs. Ruffo approve by roll call vote the February 3, 2015 Bills List as attached.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

- **BOARD SECRETARY REPORT ([Attachment #5](#))**

Motion by Mrs. Halde, seconded by Mrs. Ruffo to approve by roll call vote the following:

Pursuant to N.J.A.C. 6A:23-2.12(d), the Business Administrator certifies that as of December 31, 2014, no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

- **TREASURER OF SCHOOL FUNDS REPORT ([Attachment #6](#))**

Motion by Mrs. Halde, seconded by Mrs. Ruffo to approve by roll call vote that the December 31, 2014 Treasurer of School Funds Reports are in agreement with December 31, 2014 Reports of the Board Secretary.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

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**10. EXECUTIVE SESSION**

Motion by Mrs. Ruffo, seconded by Mrs. Halde THAT:

RESOLVED, that the Board of Education meet in closed session to discuss Negotiation. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.”

**Voice Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo

**Nays:** 0

**Abstain:** 0

The Board President reconvened the public session at 8:22 PM.

**11. AUDIENCE PARTICIPATION**

None

**12. ADJOURNMENT**

Motion by Mrs. Duym, seconded by Mrs. Ruffo THAT: the Board of Education adjourn the meeting AT 8:22PM.

**Voice Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo

**Nays:** 0

**Abstain:** 0

Respectfully Submitted,



Stephen J. Brennan, M.B.A., C.P.A.

School Business Administrator/School Board Secretary