

**BASS RIVER TOWNSHIP BOARD OF EDUCATION**

**REGULAR MEETING MINUTES**

**July 28, 2015**

**1. CALL TO ORDER AT 7:00 P.M. BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER**

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

**2. PLEDGE TO THE FLAG**

**3. ROLL CALL**

	Present		Absent
Mrs. Adams	X		
Mrs. Duym	X		
Ms. Halde	X		
Mrs. Heinrichs	X		
Mrs. Ruffo	X		

**4. AUDIENCE PARTICIPATION**

**PLEASE NOTE:** This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
July 28, 2015**

3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

**5. MINUTES**

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by voice vote to approve the Meeting Minutes of the:

- Regular Meeting – June 2, 2015 ([Attachment 1](#))
- Executive Session-June 2, 2015 ([Attachment 1a](#))

**Voice Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

**6. SUPERINTENDENT’S REPORT**

● **EXTENDED SCHOOL YEAR PROGRAM**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the following extended school year program staff from July 6, 2015 through July 30, 2015 at the specified rate for 2.5 hours per day, four (4) days per week.

<b>Allison Russomanno</b>	<b>K-6 Teacher</b>	<b>\$37.37/hour*</b>
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**\*Pending Contract Negotiations**

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

**Discussion:**

- The Superintendent explained that student IEPs dictated the additional staff for the Summer program.

● **AMENDED NON-CERTIFICATED STAFF APPOINTMENTS**

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
July 28, 2015**

Motion by Mrs. Duym, seconded by Ms. Halde and carried by roll call vote to approve the amended 2015-2016 school year contracts of the following non-certificated staff:

<b>Jennifer Bevan</b>	<b>\$11,436.42</b>	<b>Step 1</b>	<b>23.75 / 30 *</b>
<b>Barbara Hund</b>	<b>\$12,703.08</b>	<b>Step 9</b>	<b>23.75 / 30 *</b>
<b>Rosanne Lubrano</b>	<b>\$11,594.75</b>	<b>Step 2</b>	<b>23.75 / 30 *</b>
<b>Ann Pomponio</b>	<b>\$14,495.42</b>	<b>Step 11</b>	<b>23.75 / 30 *</b>
<b>Karissa Reinhold</b>	<b>\$11,753.08</b>	<b>Step 3</b>	<b>23.75 / 30 *</b>
<b>Marion Willey</b>	<b>\$11,436.42</b>	<b>Step 1</b>	<b>23.75 / 30 *</b>

**\*Pending Contract Negotiations**

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

**Discussion:**

- The Superintendent stated that the adjustment is due to the finalization of the 2015-2016 school year schedule.

● **SUBSTITUTE STAFF APPOINTMENTS**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the following substitute(s) for the 2015-2016 school year:

Anna Miller	Substitute Teacher
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**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
July 28, 2015**

- **TOILET ROOM WAIVER** ([\*Attachment #2\*](#))

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the toilet room waiver for the 2015-2016 school year:

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

**Discussion:**

- The Superintendent explained the Toilet Room Waiver is necessary because the restroom for the preschool is not located in the preschool room.

- **ANTI - BULLYING REPORT** ([\*Attachment #3\*](#))

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the anti-bullying report.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

- **TRAVEL/TRAINING**

Motion by Mrs. Duym, seconded by Ms. Halde and carried by roll call vote to approve the following seminars/workshops and all associated costs.

Name	Seminar / Workshop	Event Date	Seminar / Workshop Cost	Mileage Cost	Tolls / Meals Cost	Total Cost
Ed Bagnell	Informational Systems (was rescheduled from July)	10/13,15, 20 & 11/3,5,10	\$568	0	0	\$568

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
July 28, 2015**

Ed Bagnell	Structural & Mechanical Systems	11/12, 17, 24 & 12/1, 3	\$477	0	0	\$477
Ed Bagnell	Management Supervision & Human Resources	9/8,10, 15,22, 24, 29 & 10/1,6, 8	\$881	0	0	\$881
		<b>Totals:</b>	<b>\$1926</b>	<b>0</b>	<b>0</b>	<b>\$1926</b>

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

**Discussion:**

- The courses listed related to the facility manager certification.

• **FIELD TRIPS**

Motion to approve by roll call vote the following field trips as follows: (N/A)

Grade (s)	Destination	Date	Time
N/A	None	N/A	N/A

**Roll Call Vote (N/A)**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

• **FACILITY USE REQUESTS**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the following Facility Use requests.

Organization	Days of Week	Dates	Times	Location
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**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
July 28, 2015**

First Presbyterian Church of New Gretna Youth & Young Adult Basketball	Tuesdays	September 2015 through June 2016	6:30pm - 8:30pm	All Purpose Room
First Presbyterian Church of New Gretna Basketball Clinic & Winter Fun Night	Wednesdays	September 2015 through June 2016	6:30pm - 8:30pm	All Purpose Room

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** Ms. Halde

● **EV SZCZOTKA SPEECH LANGUAGE THERAPIST ([Attachment #4](#))**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the contract between Bass River Township School District and Ev Szczotka Speech Language Therapist for speech language therapy services for the 2015-2016 school year:

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

● **POLICY**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the second reading and Adoption of the following new policies:

- #1140 Affirmative Action Program
- #1581 Victim of Domestic or Sexual Violence Leave
- #1631 Residency Requirement for Person Holding School District Office, Employment, or Position
- #2363 Pupil Use of Privately-Owned Technology
- #2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries
- #2468 Independent Educational Evaluations

**BASS RIVER TOWNSHIP BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**July 28, 2015**

- #3125.2 Employment of Substitute Teachers
- #3144.12 Certification of Tenure Charges - Inefficiency
- #3159 Teaching Staff Member/School District Reporting Responsibilities
- #3224 Evaluation of Principals, Vice Principals, and Assistant Principals
- #3282 Use of Social Networking Sites (Teaching Staff Members)
- #3283 Electronic Communications Between Teaching Staff Members and Students
- #3324 Right of Privacy
- #3351 Healthy Workplace Environment (Teaching Staff Members)
- #3372 Teaching Staff Member Tenure Acquisition
- #3373 Tenure Upon Transfer or Promotion
- #3374 Tenure Upon Transfer to an Underperforming School
- #3431.3 New Jersey's Family Leave Insurance Program
- #4159 Support Staff Member/School District Reporting Responsibilities
- #4282 Use of Social Networking Sites (Support Staff Members)
- #4283 Electronic Communications Between Support Staff Members and Students
- #4351 Healthy Workplace Environment (Support Staff Members)
- #5120 Assignment of Pupils
- #5338 Diabetes Management
- #5339 Screening for Dyslexia
- #5519 Dating Violence at School
- #5561 Use of Physical Restraint
- #5613 Removal of Students for Assaults with Weapons Offenses
- #5756 Transgender Students
- #6112 Reimbursement of Federal and Other Grant Expenditures
- #6113 E-Rate
- #6311 Contracts For Goods or Services Funded By Federal Grants
- #6471 School District Travel
- #6472 Tuition Assistance
- #6511 Direct Deposit
- #6660 Student Activity Fund
- #6740 Reserve Accounts
- #6830 Audit and Comprehensive Annual Financial Report
- #6832 Conditions of Receiving State Aid
- #7522 School District Provided Technology Devices to Staff Members
- #7523 School District Provided Technology Devices to Pupils
- #8507 Breakfast Offer Versus Serve (OVS)

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
July 28, 2015**

- #8508 Lunch Offer Versus Serve (OVS)
- #8613 Waiver of Pupil Transportation

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo

**Nays:** 0

**Abstain:** 0

**Discussion:**

- The Board President opened the floor for a public hearing on the listed policies. The Superintendent fielded several questions clarifying the details related to several policies. Hearing no further comment, the President closed the floor to public comment.

● **REGULATION**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the second reading and approval of the following new regulations:

- R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries
- R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals
- R 5300 Automated External Defibrillators (AEDS)
- R 5338 Diabetes Management
- R 5519 Dating Violence at School
- R 5561 Use of Physical Restraint
- R 5612 Assaults on District Board of Education Members or Employees
- R 6471 School District Travel Procedures
- R 6740 Reserve Accounts
- R 8420.1 Fire and Fire Drills

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo

**Nays:** 0

**Abstain:** 0

**Discussion:**

- The Superintendent explained that the regulations supplement the policies.



**BASS RIVER TOWNSHIP BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**July 28, 2015**

● **POLICY / BY-LAWS**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve to adopt the following updated policies / by-laws:

**BY-LAWS:**

- #0132 Executive Authority
- #0141 Board Member Number and Term
- #0142 Board Member Qualifications, Prohibited Acts, and Code of Ethics
- #0142.1 Nepotism
- #0143 Board Member Election and Appointment
- #0144 Board Member Orientation and Training
- #0146 Board Member Authority
- #0151 Organization Meeting
- #0153 Annual Appointments
- #0167 Public Participation in Board Meetings
- #0168 Recording Board Meetings
- #0173 Duties of Public School Accountant
- #0174 Legal Services
- #0177 Professional Services

**POLICIES:**

- #1220 Employment of Chief School Administrator
- #1230 Superintendent's Duties
- #1240 Evaluation of Superintendent
- #1523 Comprehensive Equity Plan
- #1530 Equal Employment Opportunities
- #1550 Affirmative Action Program for Employment and Contract Practices
- #1570 Internal Controls
- #1620 Administrative Employment Contracts
- #2132 School District Goals and Objectives
- #2260 Affirmative Action Program for School and Classroom Practices
- #2361 Acceptable Use of Computer Networks / Computers and Resources
- #2412 Home Instruction Due to Health Condition

**BASS RIVER TOWNSHIP BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**July 28, 2015**

- #2414 Programs and Services for Pupils in High Poverty and in High Need School Districts
- #2415 No Child Left Behind Programs
- #2415.01 Academic Standards, Academic Assessments, and Accountability
- #2415.03 Highly Qualified Teachers
- #2415.04 Title I - District Wide Parental Involvement
- #2417 Student Intervention and Referral Services
- #2423 Bilingual and ESL Education
- #2481 Home or Out of School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition
- #2622 Student Assessment
- #3125 Employment of Teaching Staff Members
- #3126 Induction Program for Provisional Teachers
- #3142 Nonrenewal of Nontenured Teaching Staff Member
- #3144 Certification of Tenure Charges
- #3221 Evaluation of Teachers
- #3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- #3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- #3230 Outside Activities - Teaching Staff Members
- #3240 Professional Development for Teachers and School Leaders
- #4124 Employment Contract
- #4125 Employment of Support Staff Members
- #4146 Nonrenewal of Nontenured Support Staff Member
- #4230 Outside Activities - Support Staff Members
- #5111 Eligibility of Resident / Nonresident Pupils
- #5300 Automated External Defibrillators (AEDS)
- #5305 Health Services Personnel
- #5306 Health Services to Nonpublic Schools
- #5308 Student Health Records
- #5310 Health Services
- #5350 Pupil Suicide Prevention
- #5512 Harassment, Intimidation, and Bullying
- #5516 Use of Electronic Communication and Recording Devices (ECRD)
- #5530 Substance Abuse
- #5533 Pupil Smoking

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
July 28, 2015**

- #5600 Student Discipline / Code of Conduct
- #5610 Suspension
- #5611 Removal of Students for Firearms Offenses
- #5612 Assaults on District Board of Education Members or Employees
- #5620 Expulsion
- #6111 Special Education Medicaid Initiative (SEMI) Program
- #6150 Tuition Income
- #6220 Budget Preparation
- #6360 Political Contributions
- #6362 Contributions to Board Members and Contract Awards
- #6422 Budget Transfers
- #6424 Emergency Contracts
- #6470 Payment of Claims
- #6510 Payroll Authorization
- #6820 Financial Reports
- #7434 Smoking in School Buildings and on School Grounds
- #7510 Use of School Facilities
- #8310 Public Records
- #8420 Emergency and Crisis Situations
- #8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and other Drug Abuse
- #8462 Reporting Potentially Missing or Abused Children
- #8505 Wellness Policy / Nutrient Standards for Meals and Other Foods
- #8740 Bonding
- #9120 Public Relations Program
- #9180 School Volunteers
- #9270 Home Schooling and Equivalent Education Outside the Schools
- #9700 Special Interest Groups

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

**Discussion:**

**BASS RIVER TOWNSHIP BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**July 28, 2015**

- The Superintendent explained these policies reflect updates rather than newly implemented. The Board President opened the floor to public comment. Hearing none, she closed the floor to public comment.

- **REGULATION**

Motion by Ms. Halde, seconded by Mrs. Ruffo and carried by roll call vote to approve the following updated regulations:

- R 1240 Evaluation of Superintendent
- R 1530 Equal Employment Opportunity Complaint Procedure
- R 1550 Affirmative Action Program for Employment and Contract Practices Complaint Procedure
- R 1570 Internal Controls
- R 2260 Affirmative Action Program for School and Classroom Practices Complaint Procedure
- R 2361 Acceptable Use of Computer Networks / Computers and Resources
- R 2412 Home Instruction Due to Health Condition
- R 2414 Programs and Services for Pupils in High Poverty and in High Need School Districts
- R 2415 Title I Services
- R 2423 Bilingual and ESL Education
- R 2481 Home or Out of School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition
- R 3126 Induction Program for Provisional Teachers
- R 3142 Nonrenewal of Nontenured Teaching Staff Member
- R 3221 Evaluation of Teachers
- R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- R 3230 Outside Activities - Teaching Staff Members
- R 3240 Professional Development for Teachers and School Leaders
- R 4146 Nonrenewal of Nontenured Support Staff Member
- R 4230 Outside Activities - Support Staff Members
- R 5111 Eligibility of Resident / Nonresident Pupils
- R 5200 Attendance
- R 5306 Health Services to Nonpublic Schools

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
July 28, 2015**

- R 5308 Student Health Records
- R 5310 Health Services
- R 5512 Harassment, Intimidation, or Bullying Investigation Procedure
- R 5530 Substance Abuse
- R 5600 Student Discipline / Code of Conduct
- R 5610 Suspension Procedures
- R 5611 Removal of Students for Firearms Offenses
- R 6111 Special Education Medicaid Initiative (SEMI) Program
- R 6220 Budget Preparation
- R 6422 Budget Transfers
- R 6424 Emergency Contracts
- R 6470 Payment of Claims
- R 7510 Use of School Facilities
- R 8310 Public Records
- R 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and other Drug Abuse
- R 8462 Reporting Potentially Missing or Abused Children
- R 9270 Home Schooling and Equivalent Education Outside the Schools

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo

**Nays:** 0

**Abstain:** 0

**7. BOARD OF EDUCATION BUSINESS**

- **Old Business**
  - Construction Update
    - The Superintendent provided the Board and public an update on the status of the Security Vestibule Construction project.
  - Negotiations
    - Will be discussed in the Executive Session.
- **New Business**
  - no new business noted
- **Report on Opening of Proposals**

Board Secretary to report on the following:

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
July 28, 2015**

Local Government Energy Audit Program  
Proposal Opening: June 25, 2015

<b>Company</b>	<b>Location</b>	<b>Bid Amount</b>
CDM Smith	Woodbury, NJ	\$17,110.00
Concord Engineering	Voorhees, NJ	\$7,440.00

- The Superintendent and Business Administrator provided a brief description of the Energy Savings Program and the ultimate objective to implement energy savings measures in the school building.

**8. RESOLUTION - SUPERINTENDENT GOALS**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote, THAT:

Whereas, on September 2, 2014, the Bass River Board of Education approved the following Superintendent's goals for the fiscal year ended June 30, 2015.

- Safety and Security Audit
- MAP Student Growth

Whereas, the Superintendent provided measureable data towards achievement of those goals.

Now, therefore it Be Resolved that the Bass River Board of Education certify and recognize the following goals as achieved for the June 30, 2015 fiscal year:

- Safety and Security Audit
- MAP Student Growth

Be it further Resolved that Bass River board of Education authorize the Board Secretary to submit the Superintendent's 2014-15 merit goals to the Executive County Superintendent for final approval and payment

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo

**Nays:** 0

**Abstain:** 0

**Discussion:**

The Board and Superintendent discussed the details supporting his achievement of the goals.

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
July 28, 2015**

**9. FINANCE REPORTS**

- **BUDGET TRANSFERS ([Attachment #5](#))**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the following:

Pursuant to 18A:22-8.1, The Business Administrator recommends the attached budgetary transfers.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

- **BILLS LIST ([Attachment #6](#))**

Motion by Mrs. Ruffo, seconded by Ms. Halde and carried by roll call vote to approve the July 28, 2015 Bills List as attached.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

- **BOARD SECRETARY REPORT ([Attachment #7](#))**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the following:

Pursuant to N.J.A.C. 6A:23-2.12(d), the Business Administrator certifies that as of May 31, 2015, no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
July 28, 2015**

**Abstain:** 0

● **TREASURER OF SCHOOL FUNDS REPORT (*Attachment #8*)**

Motion by Mrs. Duym, seconded by Mrs Ruffo and carried by roll call vote to approve that the May 31, 2015 Treasurer of School Funds Reports are in agreement with May 31, 2015 Reports of the Board Secretary.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo

**Nays:** 0

**Abstain:** 0

**10. LOCAL GOVERNMENT ENERGY AUDIT PROGRAM.**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote, THAT:  
WHEREAS, the New Jersey Board of Public Utilities, Office of Clean Energy administers the Local Government Energy Audit Program (Program), an incentive program to assist local government agencies to conduct energy audits and to encourage implementation of energy conservation measures; and,

WHEREAS, the Governing Body of Bass river Township Board of Education was approved to participate in the Local Government Energy Audit Program; and,

WHEREAS, the facilities to be audited are in New Jersey, are owned by the of Bass River Township Board of Education, are served by a New Jersey regulated public utility, and that the of Bass River Township Board of Education has not already reserved \$100,000 in the Program this year as of this application; and,

WHEREAS, it is acknowledged that acceptance into the Program is dependent on the Scope of Work and cost proposal, and that Program rules will have to be met in order to receive incentive funds; and,

WHEREAS, the Bass River Township Board of Education prepared Facility Data Forms and Scopes of Work for each facility to be audited, solicited quotations from the authorized contractors, and submitted the Firm Selection Form; and,

WHEREAS, the Bass River Township Board of Education understands that energy audit work



**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
July 28, 2015**

cannot proceed until an Application Approval Notice is received from the Program;

WHEREAS, the Bass River Township Board of Education received the following proposals:

Concord Engineering, Voorhees, NJ	\$ 7,440.00
CDm Smith, Woodbury, NY	\$17,110.00

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the of Bass river Township Board of Education, awards the local Government Energy Audit contract to Concord Engineering, Voorhees, NJ for a lump sum price of \$7,440.00, and

BE IT FURTHER RESOLVED THAT, the Board approves the Business Administrator to issue the a contract to Concord Engineering upon receipt of the Application Approval Notice from the New Jersey Board of Public Utilities, Office of Clean Energy

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

**11. INTERLOCAL AGREEMENT-FOOD SERVICE ([Attachment 9](#))**

Motion by Mrs. Ruffo, seconded by Ms. Halde and carried by roll call vote to approve the Shared Services Agreement between Pinelands Regional Board of Education and Bass River Township Board of Education to provide food service management per attached document.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

**Discussion:**

- The Business Administrator explained the Shared Service Agreement with Pinelands Regional School District.

**12. MEAL PRICES**

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
July 28, 2015**

Motion by Ms. Halde, seconded by Mrs. Ruffo and carried by roll call vote to approve meal prices for the fiscal year ending June 30, 2016 as follows:

	<u>Breakfast</u>	<u>Lunch</u>
Student	\$1.15	\$2.35
Adult	\$1.65	\$2.95

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

**13. JOINT TRANSPORTATION AGREEMENT ([Attachment 10](#))**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the joint transportation agreement between Tuckerton Borough Board of Education and the Bass River Township Board of Education.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

**14. EDUCATION INFORMATION & RESOURCE CENTER (EIRC) ([Attachment 11](#))**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the consortia agreement between the Bass river Township Board of Education and the Education information & Resource Center (ERIC) for the period July 1, 2015 through June 30, 2016

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

**Discussion:**

**BASS RIVER TOWNSHIP BOARD OF EDUCATION**

**REGULAR MEETING MINUTES**

**July 28, 2015**

- The Superintendent explained the services provided by the EIRC and potential situations that may exist where we would need them.

**15. NCLB GRANT FUNDS**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll cate vote, THAT:

WHEREAS, The Bass River Board of Education received a grant allocation notice of:

Title IA	\$25,027
Title IIA	4,782
Title III	<u>710</u>
	\$30,519

WHEREAS, Federal grant guidelines require a minimum allocation of \$10,000 in Title III funds to accept,

NOWTHEREFORE IT BE RESOLVED, The Bass River Board of Education , approve by roll call the submission of application for NCLB grant funds for the period 7/1/15 through 6/30/16 in the amount of \$29,070.

Title IA	\$25,027
Title IIA.	<u>4,782</u>
	\$29,809

BE IT FURTHER RESOLVED, that the Bass River Board of Education refuse the Title III funds totaling \$710

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo

**Nays:** 0

**Abstain:** 0

**Discussion:**

- The Superintendent explained the reason for refusal of the Title III funds.

**16. IDEIA FUNDS**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to accept IDEIA grant funds for the fiscal year ending June 30, 2016 as follows:

Basic	\$46,151
Preschool.	<u>3,557</u>

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
July 28, 2015**

Total Allocation \$49,708

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

**17. INCREASING BID THRESHOLD-QUALIFIED PURCHASING AGENT**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote, THAT:  
WHEREAS, Stephen J. Brennan, MBA, CPA, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1 , 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

NOW, THEREFORE BE IT RESOLVED that the Bass River Township Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes Stephen J. Brennan, MBA, CPA to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo  
**Nays:** 0  
**Abstain:** 0

**Disclaimer:**

- The Business Administrator explained the details in the increase in Bid Threshold and how it affects the purchasing practices of the District.

**18. CHANGE ORDER**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve Change Orders as follows:

CO #	Contractor	Contract	CO	Revised	Reason
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**BASS RIVER TOWNSHIP BOARD OF EDUCATION**

**REGULAR MEETING MINUTES**

**July 28, 2015**

		Amount	Amount	Contract	
1.	R. Maxwell Const.	\$89,499	\$14,205	\$103,704	Replace carpet with VCT and increase flooring scope

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo

**Nays:** 0

**Abstain:** 0

**19. BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT ([Attachment 12](#))**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the Agreement for Professional Services between the Burlington County Special Services School District and the Bass River Township board of Education.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo

**Nays:** 0

**Abstain:** 0

**20. EXECUTIVE SESSION**

Motion by Mrs. Duym seconded by Mrs. Ruffo THAT:

RESOLVED, that the Board of Education meet in closed session to discuss negotiations. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.”

**Voice Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Ms. Halde, Mrs. Heinrichs, Mrs. Ruffo

**Nays:** 0

**Abstain:** 0

**Time in:** 8:10 PM

**Time out:** 8:22 PM

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
July 28, 2015**

**21. AUDIENCE PARTICIPATION**

- A Bass River resident requested clarification on several enrollment statistics of the school and assessment of preschool performance.

**22. ADJOURNMENT**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by voice vote, THAT:  
It is recommended that the Board of Education adjourn the meeting at 8:23pm

**Voice Vote**

**Ayes:** Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Mrs. Ruffo

**Nays:** 0

**Abstain:** 0

Respectfully Submitted,



Stephen J. Brennan, M.B.A., C.P.A.  
School Business Administrator/School Board Secretary