

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
December 1, 2015**

1. CALL TO ORDER AT 7:00 P.M. BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

2. PLEDGE TO THE FLAG

3. ROLL CALL

| | Present | | Absent |
|----------------|---------|--|--------|
| Mrs. Adams | X | | |
| Mrs. Duym | X | | |
| | | | |
| Mrs. Heinrichs | X | | |
| Mrs. Ruffo | X | | |

4. AUDIENCE PARTICIPATION

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.

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2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

5. MINUTES

Motion by Mrs. Duym, seconded by Mrs. Ruffo to approve, by voice vote, the Meeting Minutes of the:

- Regular Meeting – November 10, 2015 ([*Attachment 1*](#))

Voice Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Mrs. Ruffo

Nays:

Abstain:

6. SUPERINTENDENT'S REPORT

Generator Service Agreement

Superintendent updated the Board on the status of the Generator Service Agreement

Reporting of PARCC Scores

The Superintendent provided the Board a presentation on the recently received PARCC results. General Board discussion ensued clarifying several detail surround thing test results and the affect it will have on Bass River Students

● **SUBSTITUTE STAFF APPOINTMENTS**

Motion by Mrs. Duym, seconded by Mrs. Ruffo to approve by roll call vote the following substitute(s) for the 2015-2016 school year:

| | |
|------------------|--------------------|
| Danielle Fellona | Substitute Teacher |
|------------------|--------------------|

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Mrs. Ruffo

Nays:

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Abstain:

- **TRAVEL/TRAINING**

Motion by Mrs. Ruffo, seconded by Mrs. Duym to approve by roll call vote the following seminars/workshops and all associated costs:

| Name | Seminar / Workshop | Event Date | Seminar / Workshop Cost | Mileage Cost | Tolls / Meals Cost | Total Cost |
|-------------|-----------------------------------|----------------|-------------------------------|-----------------|--------------------------|----------------|
| Terri Evans | Pediatric Asthma & Allergy Update | 12/16/15 | \$45.00 | \$28.96 | \$6.00 | \$89.96 |
| | | Totals: | \$45.00 | \$28.96 | \$6.00 | \$79.96 |

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Mrs. Ruffo

Nays:

Abstain:

- **FIELD TRIPS**

Motion by Mrs. Duym, seconded by Mrs. Ruffo to approve by roll call vote the following field trips as follows:

| Grade (s) | Destination | Date | Time |
|-----------|----------------------------------|----------------------|-------------|
| 5th | Tuckerton Seaport, Tuckerton, NJ | Friday, May 27, 2016 | 8:45 - 2:45 |

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Mrs. Ruffo

Nays:

Abstain:

- **FACILITY USE REQUESTS**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve

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the following facility use request(s) as follows.

| Organization | Days of Week | Dates | Times | Location |
|-------------------------|----------------------|------------------|---------------|------------------|
| Pinelands Soccer/Cosmos | Mondays & Wednesdays | 12/2/15 - 6/8/16 | 5:30pm-6:30pm | All Purpose Room |

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Mrs. Ruffo

Nays:

Abstain:

7. BOARD OF EDUCATION BUSINESS

• **Old Business**

• **New Business**

○ Employee request

- The Superintendent provided the Board an explanation of a non resident employee request to have their child attend this school. He continues to explain that Board policy does not allow for non resident employee children to attend the school.

8. FINANCE REPORTS

• **BILLS LIST ([Attachment #2](#))**

Motion by Mrs. Duym, seconded by Mrs. Ruffo to approve by roll call vote the September 8, 2015 Bills List as attached.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Mrs. Ruffo

Nays:

Abstain:

_____**BOARD SECRETARY REPORT**

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Motion by Mrs. Ruffo, seconded by Mrs. Duym to approve by roll call vote the following:

Pursuant to N.J.A.C. 6A:23-2.12(d), the Business Administrator certifies that as of:
September 30, 2015 ([Attachment 3](#))

October 31, 2015 ([Attachment 4](#)),

no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Mrs. Ruffo

Nays:

Abstain:

● **TREASURER OF SCHOOL FUNDS REPORT**

Motion by Mrs. Duym, seconded by Mrs. Ruffo to approve by roll call vote that the
September 30, 2015 ([Attachment 5](#))

October 31, 2015 ([Attachment 6](#)),

Treasurer of School Funds Reports are in agreement with July 31 and August 31, 2015
Reports of the Board Secretary, respectively.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Mrs. Ruffo

Nays:

Abstain:

9. EXECUTIVE SESSION

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by voice vote THAT:

RESOLVED, that the Board of Education meet in closed session to discuss the Chief School Administrator Evaluation. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.”

Voice Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Mrs. Ruffo

Nays: 0

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Abstain: 0

Time in: 8:00 PM **Time out:** 8:04 PM

10. AUDIENCE PARTICIPATION

11. ADJOURNMENT

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by voice vote that the Board of Education adjourn the meeting.

Voice Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Mrs. Ruffo

Nays:

Abstain:

Adjournment: 8:05 PM

Respectfully Submitted,



Stephen J. Brennan, M.B.A., C.P.A.
School Business Administrator/School Board Secretary