

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
October 4, 2016**

**1. CALL TO ORDER AT 7:00 P.M. BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER**

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

**2. PLEDGE TO THE FLAG**

**3. ROLL CALL**

	Present		Absent
Mrs. Adams			
Mrs. Duym			
Mrs. Heinrichs			
Ms. McGeoch			
Mrs. Ruffo			

**4. AUDIENCE PARTICIPATION**

**PLEASE NOTE:** This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.

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3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

**5. MINUTES**

Motion to approve, by voice vote, the Meeting Minutes of the:

- Regular Meeting – September 6, 2016 ([\*Attachment 1\*](#))

**Voice Vote**

**Motion by:** \_\_\_\_\_ **Seconded by** \_\_\_\_\_

**Yeas:** \_\_\_\_\_ **Nays:** \_\_\_\_\_ **Abstain:** \_\_\_\_\_

**6. SUPERINTENDENT'S REPORT**

● **SUBSTITUTE STAFF APPOINTMENTS**

Motion to approve by roll call vote the following substitutes for the 2016-2017 school year:

Lori Cahill	Substitute Teacher
Michelle Ballin	Substitute Teacher
Jessica Shertenlieb	Substitute Teacher and Aide

**Roll Call**

**Motion by** \_\_\_\_\_ **Seconded by** \_\_\_\_\_

**Mrs. Adams**                    \_\_\_\_\_  
**Mrs. Duym**                    \_\_\_\_\_  
**Mrs. Heinrichs**                \_\_\_\_\_  
**Ms. McGeoch**                \_\_\_\_\_  
**Mrs. Ruffo**                    \_\_\_\_\_

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- **TRAVEL/TRAINING**

Motion to approve by roll call vote the following seminars/workshops and all associated costs:

Name	Seminar / Workshop	Event Date	Seminar / Workshop Cost	Mileage Cost	Tolls / Meals Cost	Total Cost
Joan Wallis	PARCC Writing for Grades 2-8	12/8/16	-0- Using ETTC hours	-0-	-0-	-0-
Lori Capaccio	PARCC Writing for Grades 2-8	12/8/16	-0- Using ETTC hours	-0-	-0-	-0-

**Roll Call**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

**Mrs. Adams**                    \_\_\_\_\_  
**Mrs. Duym**                    \_\_\_\_\_  
**Mrs. Heinrichs**                \_\_\_\_\_  
**Ms. McGeoch**                 \_\_\_\_\_  
**Mrs. Ruffo**                     \_\_\_\_\_

- **FIELD TRIPS**

Motion to approve by roll call vote the following field trips as follows:

Grade (s)	Destination	Date	Time
Grade 6	AJ Meerwald Bivalve, NJ (joint w/Eagleswood)	Wednesday, September 21, 2016	7:00-2:00
Grades 3 & 4	Philadelphia Zoo Philadelphia, PA	Tuesday, November 8, 2016	9:00-4:30

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**Roll Call**

*Motion by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_

**Mrs. Adams** \_\_\_\_\_

**Mrs. Duym** \_\_\_\_\_

**Mrs. Heinrichs** \_\_\_\_\_

**Ms. McGeoch** \_\_\_\_\_

**Mrs. Ruffo** \_\_\_\_\_

● **CLUB STIPEND ADJUSTMENT**

Motion to approve by roll call vote the following extracurricular stipend adjustment:  
Allison Russomanno - Sports Club - adviser for .5 of 2016-2017 school year.

**Roll Call**

*Motion by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_

**Mrs. Adams** \_\_\_\_\_

**Mrs. Duym** \_\_\_\_\_

**Ms. McGeoch** \_\_\_\_\_

**Mrs. Heinrichs** \_\_\_\_\_

**Mrs. Ruffo** \_\_\_\_\_

● **CLUB STIPEND APPROVAL**

Motion to approve by roll call vote the appointment of Kevin Miller as Sports Club  
Adviser for .5 of the 2106-2017 school year.

**Roll Call**

*Motion by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_

**Mrs. Adams** \_\_\_\_\_

**Mrs. Duym** \_\_\_\_\_

**Ms. McGeoch** \_\_\_\_\_

**Mrs. Heinrichs** \_\_\_\_\_

**Mrs. Ruffo** \_\_\_\_\_

● **LUNCHROOM COORDINATOR APPROVAL**

Motion to approve by roll call vote the following stipend position for the 2016-2017  
School year.

Barbara Hund    Lunchroom Co-Coordinator    Stipend of \$473.50

Ann Pomponio    Lunchroom Co-Coordinator    Stipend of \$473.50

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**Roll Call**

**Motion by** \_\_\_\_\_ **Seconded by** \_\_\_\_\_

**Mrs. Adams** \_\_\_\_\_  
**Mrs. Duym** \_\_\_\_\_  
**Ms. McGeoch** \_\_\_\_\_  
**Mrs. Heinrichs** \_\_\_\_\_  
**Mrs. Ruffo** \_\_\_\_\_

● **STAFF RETIREMENT**

Motion to approve by roll call vote the resignation/retirement of Terri Evans, School Nurse, effective March 30, 2017.

**Roll Call**

**Motion by** \_\_\_\_\_ **Seconded by** \_\_\_\_\_

**Mrs. Adams** \_\_\_\_\_  
**Mrs. Duym** \_\_\_\_\_  
**Ms. McGeoch** \_\_\_\_\_  
**Mrs. Heinrichs** \_\_\_\_\_  
**Mrs. Ruffo** \_\_\_\_\_

● **MERIT PAY BONUS COMPENSATION GOALS ([Attachment 2](#))**

Motion to approve by roll call vote the Superintendent's Merit Pay Bonus Compensation Goals for the 2016-2017 school year.

**Roll Call**

**Motion by** \_\_\_\_\_ **Seconded by** \_\_\_\_\_

**Mrs. Adams** \_\_\_\_\_  
**Mrs. Duym** \_\_\_\_\_  
**Ms. McGeoch** \_\_\_\_\_  
**Mrs. Heinrichs** \_\_\_\_\_  
**Mrs. Ruffo** \_\_\_\_\_

● **TOILET ROOM WAIVER**

Motion to approve by roll call vote the submission of the Toilet Room Waiver for the 2016-2017 school year.

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**Roll Call**

**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**Mrs. Adams**                    \_\_\_\_\_  
**Mrs. Duym**                    \_\_\_\_\_  
**Ms. McGeoch**                \_\_\_\_\_  
**Mrs. Heinrichs**              \_\_\_\_\_  
**Mrs. Ruffo**                    \_\_\_\_\_

**7. BOARD OF EDUCATION BUSINESS**

- **Old Business**
  - **New Jersey School Boards Association Convention**
    - **October 25-27, 2016**
  - **Board Member Training Requirements**
- **New Business**

**8. FINANCE REPORTS**

- **BILLS LIST ([Attachment 3](#))**

Motion to approve by roll call vote the October 4, 2016 Bills List as attached.

**Roll Call**

**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**Mrs. Adams**                    \_\_\_\_\_  
**Mrs. Duym**                    \_\_\_\_\_  
**Mrs. Heinrichs**              \_\_\_\_\_  
**Ms. McGeoch**                \_\_\_\_\_  
**Mrs. Ruffo**                    \_\_\_\_\_

**11, COMPREHENSIVE MAINTENANCE PLAN ([Attachment 4](#))**

RESOLVED, that the Bass River Township Board of Education approve the  
submittal of the 2015 Comprehensive Maintenance Plan to the Burlington

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County Executive Superintendent.

BE IT FURTHER RESOLVED, that the Bass River Township Board of Education certifies that the Comprehensive Maintenance Plan is complete and in compliance with N.J.A.C 6A:26A-3 and it includes activities and expenditures for each school facility that qualify as requires maintenance pursuant to N.J.A.C. 6A26A-2 and are reasonable to ensure such facilities are kept open and safe for use or in its original condition and maintain the validity of warranties.

**Roll Call**

**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**Mrs. Adams**                    \_\_\_\_\_  
**Mrs. Duym**                    \_\_\_\_\_  
**Mrs. Heinrichs**                \_\_\_\_\_  
**Ms. McGeoch**                \_\_\_\_\_  
**Mrs. Ruffo**                    \_\_\_\_\_

**16. EXECUTIVE SESSION**

RESOLVED, that the Board of Education meet in closed session. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.”

**Voice Vote**

**Motion by: \_\_\_\_\_ Seconded by \_\_\_\_\_**  
**Yeas: \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_**

**Time in:**

**Time out:**

**11. AUDIENCE PARTICIPATION**

**12. ADJOURNMENT**

It is recommended that the Board of Education adjourn the meeting

**Voice Vote**

**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**  
**Yeas: \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_**

Adjournment at \_\_\_\_\_ PM