

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
December 6, 2016**

**1. CALL TO ORDER AT 7:00 P.M. BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER**

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

**2. PLEDGE TO THE FLAG**

**3. ROLL CALL**

	Present		Absent
Mrs. Adams			
Mrs. Duym			
Mrs. Heinrichs			
Ms. McGeoch			
Mrs. Ruffo			

**4. AUDIENCE PARTICIPATION**

**PLEASE NOTE:** This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.

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3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

**5. MINUTES**

Motion to approve, by voice vote, the Meeting Minutes of the:

- Regular Meeting – December 6, 2016, 2016 ([Attachment 1](#))

**Voice Vote**

**Motion by:** \_\_\_\_\_ **Seconded by** \_\_\_\_\_

**Yeas:** \_\_\_\_\_ **Nays:** \_\_\_\_\_ **Abstain:** \_\_\_\_\_

**6. SUPERINTENDENT’S REPORT**

- **SUBSTITUTE STAFF APPOINTMENTS**

Motion to approve by roll call vote the following substitutes for the 2016-2017 school year:

Rebecca Hund	Substitute Teacher
Casey Wegman	Substitute Teacher
Rachel Altman	Substitute Teacher

**Roll Call**

**Motion by** \_\_\_\_\_ **Seconded by** \_\_\_\_\_

**Mrs. Adams** \_\_\_\_\_

**Mrs. Duym** \_\_\_\_\_

**Mrs. Heinrichs** \_\_\_\_\_

**Ms. McGeoch** \_\_\_\_\_

**Mrs. Ruffo** \_\_\_\_\_

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- **TRAVEL/TRAINING**

Motion to approve by roll call vote the following seminars/workshops and all associated costs:

Name	Seminar / Workshop Name	Event Date	Seminar / Workshop Cost	Mileage Cost	Tolls / Meals Cost	Total Cost

**Roll Call**

**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**Mrs. Adams**                    \_\_\_\_\_  
**Mrs. Duym**                    \_\_\_\_\_  
**Mrs. Heinrichs**                \_\_\_\_\_  
**Ms. McGeoch**                   \_\_\_\_\_  
**Mrs. Ruffo**                    \_\_\_\_\_

- **FIELD TRIPS**

Motion to approve by roll call vote the following field trips as follows:

Grade (s)	Destination	Date	Time
5	Tuckerton Seaport Tuckerton NJ	Friday, May 26th, 2017	8:45-2:30

**Roll Call**

**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**Mrs. Adams**                    \_\_\_\_\_  
**Mrs. Duym**                    \_\_\_\_\_  
**Mrs. Heinrichs**                \_\_\_\_\_  
**Ms. McGeoch**                   \_\_\_\_\_  
**Mrs. Ruffo**                    \_\_\_\_\_

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**7. BOARD OF EDUCATION BUSINESS**

- **Old Business**
  - **Board Member Training Requirements**
  - **School Sponsor Acknowledgement Signage**
- **New Business**

**8. FINANCE REPORTS**

- **BUDGET TRANSFERS ([Attachment 2](#))**

Motion to approve by roll call vote the following:

Pursuant to 18A:22-8.1, The Business Administrator recommends the attached budgetary transfers.

**Roll Call**

**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Mrs. Adams</b>	_____
<b>Mrs. Duym</b>	_____
<b>Mrs. Heinrichs</b>	_____
<b>Ms. McGeoch</b>	_____
<b>Mrs. Ruffo</b>	_____

- **BILLS LIST ([Attachment 3](#))**

Motion to approve by roll call vote the December 6, 2016 Bills List as attached.

**Roll Call**

**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Mrs. Adams</b>	_____
<b>Mrs. Duym</b>	_____
<b>Mrs. Heinrichs</b>	_____
<b>Ms. McGeoch</b>	_____

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**Mrs. Ruffo** \_\_\_\_\_

● **FINANCIAL REPORTS**

Motion to accept the following financial reports:

- a. Report of the Secretary dated August 31, 2016, 2016([Attachment 4](#))
- b. Report of the Secretary dated September 30, 2016, 2016([Attachment 4a](#))
- c. Report of the Secretary dated October 31, 2016, 2016([Attachment 4b](#))
- d. Report of the Treasurer dated August 31, 2016, 2016 ([Attachment 4c](#))
- e. Report of the Treasurer dated September 30, 2016, 2016 ([Attachment 4d](#))
- f. Report of the Treasurer dated October 31, 2016, 2016 ([Attachment 4e](#))

**Roll Call**

**Motion by** \_\_\_\_\_ **Seconded by** \_\_\_\_\_

**Mrs. Adams** \_\_\_\_\_  
**Mrs. Duym** \_\_\_\_\_  
**Mrs. Heinrichs** \_\_\_\_\_  
**Ms. McGeoch** \_\_\_\_\_  
**Mrs. Ruffo** \_\_\_\_\_

● **BOARD CERTIFICATION**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) the Board certifies that after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meeting the district's financial obligations for the remainder of the year.

**Roll Call**

**Motion by** \_\_\_\_\_ **Seconded by** \_\_\_\_\_

**Mrs. Adams** \_\_\_\_\_  
**Mrs. Duym** \_\_\_\_\_  
**Mrs. Heinrichs** \_\_\_\_\_  
**Ms. McGeoch** \_\_\_\_\_

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**Mrs. Ruffo** \_\_\_\_\_

**9. SPECIAL EDUCATION OUT OF DISTRICT PLACEMENT**

Motion to approve by roll call vote the special education out of district placement with Stafford Township Board of Education for student ID # 1598 for the 2016-2017 school year at a cost of \$58,333.

**Roll Call**

**Motion by** \_\_\_\_\_ **Seconded by** \_\_\_\_\_

**Mrs. Adams** \_\_\_\_\_  
**Mrs. Duym** \_\_\_\_\_  
**Mrs. Heinrichs** \_\_\_\_\_  
**Ms. McGeoch** \_\_\_\_\_  
**Mrs. Ruffo** \_\_\_\_\_

**10. INDEPENDENT AUDITOR'S REPORT ([Attachment #5](#))**

Motion by roll call vote to approve to accept the Independent Auditor's Report, Auditor's Management Report on Administrative Finding and resulting Corrective Action Plan for the year ended June 30, 2016.

**Roll Call**

**Motion by** \_\_\_\_\_ **Seconded by** \_\_\_\_\_

**Mrs. Adams** \_\_\_\_\_  
**Mrs. Duym** \_\_\_\_\_  
**Mrs. Heinrichs** \_\_\_\_\_  
**Ms. McGeoch** \_\_\_\_\_  
**Mrs. Ruffo** \_\_\_\_\_

**11. EXECUTIVE SESSION**

RESOLVED, that the Board of Education meet in closed session. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.”

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**Voice Vote**

**Motion by:** \_\_\_\_\_ **Seconded by** \_\_\_\_\_

**Yeas:** \_\_\_\_\_ **Nays** \_\_\_\_\_ **Abstain** \_\_\_\_\_

**Time in:**

**Time out:**

**12. AUDIENCE PARTICIPATION**

**13. ADJOURNMENT**

It is recommended that the Board of Education adjourn the meeting.

**Voice Vote**

**Motion by** \_\_\_\_\_ **Seconded by** \_\_\_\_\_

**Yeas:** \_\_\_\_\_ **Nays** \_\_\_\_\_ **Abstain** \_\_\_\_\_

Adjournment at \_\_\_\_\_ PM