

BASS RIVER TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING MINUTES

January 5, 2016

1. CALL TO ORDER AT 7:25 P.M. BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

2. PLEDGE TO THE FLAG

3. ROLL CALL

	Present		Absent
Mrs. Duym	X		
Mrs. Heinrichs	X		
Ms. McGeoch	X		
Mrs. Ruffo			X

4. AUDIENCE PARTICIPATION

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.

BASS RIVER TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING MINUTES

January 5, 2016

4. Wait to be recognized before making your comment(s).

5. Limit your comment(s) to the specific agenda items.

No Comments from the public

5. VACANT BOARD MEMBER SEAT

Motion by Mrs. Duym, seconded by Mrs. Heinrichs and carried by voice vote to approve Mrs. Bonnie Adams to fill the vacant seat on the Board until the next reorganizational meeting of the Board.

Voice Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch

Nays:

Abstain:

6. MINUTES

Motion by Mrs. Duym, seconded by Mrs. Adams to approve, by voice vote, the Meeting Minutes of the:

- Regular Meeting – December 1, 2015 ([*Attachment 1*](#))
- Executive Session – December 1, 2015 ([*Attachment 1a*](#))

Voice Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs

Nays:

Abstain: Mrs. McGeoch

7. SUPERINTENDENT'S REPORT

Generator Service Agreement

- The Superintendent reported no further progress on the issue.

New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights District and School Grade Report for the 2014-2015 school year

- The Superintendent reported on the results of the Self Assessment.

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES**

January 5, 2016

- **SALARY ADJUSTMENT**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve by roll call vote the salary adjustment due to advanced degree status, effective February 1, 2016.

- Allison Russomano to Step 2 BA +30

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs

Nays:

Abstain: Mrs. McGeoch

- **SUBSTITUTE STAFF APPOINTMENTS**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote the following substitute(s) for the 2015-2016 school year:

Shane Nugent	Substitute Teacher
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Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs

Nays:

Abstain: Mrs. McGeoch

- **TRAVEL/TRAINING**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote the following seminars/workshops and all associated costs:

Name	Seminar / Workshop	Event Date	Seminar / Workshop Cost	Mileage Cost	Tolls / Meals Cost	Total Cost
Regina Schneider	Practical strategies for preparing your preschool & kindergarten students to meet state standards	2/10/2016	\$239.00	\$18.72	-0-	\$257.72
Regina Schneider	2016 Conference for NJ pre-kindergarten teachers	2/22/2016	\$242.00	\$15.38	\$5.00	\$262.38

BASS RIVER TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING MINUTES

January 5, 2016

Terri Evans	Legal Issues	2/17/16	\$45	\$28.96	\$6	\$79.96
Terri Evans	Vaccination Updates	3/16/16	\$45	\$28.96	\$6	\$79.96
Terri Evans	Suicide & Prevention	4/13/16	\$45	\$28.96	\$6	\$79.96
Terri Evans	Topic to be determined	5/18/16	\$45	\$28.96	\$6	\$79.96
Lori Capaccio	PARCC Preparation & Common Core Assessment using Edcite	2/18/16	-0- (Using ETTC Hours)	-0-	-0-	-0-
		Totals:	\$661.00	\$149.94	\$29.00	\$839.94

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs

Nays:

Abstain: Mrs. McGeoch

● **FIELD TRIPS**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve the following field trips as follows:

Grade (s)	Destination	Date	Time
3rd & 4th	Adventure Aquarium Camden, NJ	Tuesday, January 19th, 2016	9:00am-4:30pm

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs

Nays:

Abstain: Mrs. McGeoch

8. BOARD OF EDUCATION BUSINESS

● **Old Business**

None

● **New Business**

BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 5, 2016

None

9. FINANCE REPORTS

- **BILLS LIST ([Attachment #2](#))**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve the January 5, 2016 Bills List as attached.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs

Nays:

Abstain: Mrs. McGeoch

- **BUDGET TRANSFERS ([Attachment #3](#))**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve that Pursuant to 18A:22-8.1, The Business Administrator recommends the attached budgetary transfers.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs

Nays:

Abstain: Mrs. McGeoch

- **BOARD SECRETARY REPORT ([Attachment 4](#))**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve that Pursuant to N.J.A.C. 6A:23-2.12(d), the Business Administrator certifies that as of: November 30, 2015 no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs

Nays:

Abstain: Mrs. McGeoch

BASS RIVER TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING MINUTES

January 5, 2016

● **TREASURER OF SCHOOL FUNDS REPORT ([Attachment 5](#))**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote THAT: the November 30, 2015 Treasurer of School Funds Reports are in agreement with November 30, 2015 Reports of the Board Secretary.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs

Nays:

Abstain: Mrs. McGeoch

10. INDEPENDENT AUDITOR'S REPORT ([Attachment #6](#))

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve to accept the Independent Auditor's Report, Auditor's Management Report on Administrative Finding and resulting Corrective Action Plan for the year ended June 30, 2015.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs

Nays:

Abstain: Mrs. McGeoch

Discussion:

Jerry Conaty of Holman, Frenia & Allison provided the Board and public with a presentation on the results of the June 30, 2015 Independent Annual Budget Report.

11. AUDIENCE PARTICIPATION

12. ADJOURNMENT

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by voice vote that the Board of Education adjourn the meeting.

Voice Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Mrs. McGeoch

Nays:

Abstain:

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES**

January 5, 2016

Adjournment at 7:55 PM

Respectfully Submitted,

A handwritten signature in blue ink that reads "Stephen J. Brennan". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Stephen J. Brennan, M.B.A., C.P.A.
School Business Administrator/School Board Secretary