

BASS RIVER TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING MINUTES

March 15, 2016

1. CALL TO ORDER AT 7:00 P.M. BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

2. PLEDGE TO THE FLAG

3. ROLL CALL

	Present		Absent
Mrs. Adams	X		
Mrs. Duym	X		
Mrs. Heinrichs			X
Ms. McGeoch	X		
Mrs. Ruffo	X		

4. AUDIENCE PARTICIPATION

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.

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4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

5. MINUTES

Motion by Mrs Ruffo, seconded by Mrs. Adams and carried by voice vote, to approve the Meeting Minutes of the:

- Regular Meeting – February 2, 2016 ([Attachment 1](#))

Voice Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. McGeoch, Mrs. Ruffo

Nays:

Abstain:

6. SUPERINTENDENT'S REPORT

● **HOMEWORK CLUB ADVISOR**

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by roll call vote to approve the appointment of the following staff members as Homework Club Advisors for the 2015-2016 school year at a stipend of \$38.30/hour.

Jamie Bernaldo

Allison Russomanno

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. McGeoch, Mrs. Ruffo

Nays:

Abstain:

Discussion:

- The Superintendent explained the appointments are necessary to cover the Homework Club should the Club Advisor be absent.

● **COMPREHENSIVE EQUITY PLAN ([Attachment 5](#))**

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by roll call vote to approve the submission of the 2016-2019 Comprehensive Equity Plan to the NJ Department of Education.

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Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. McGeoch, Mrs. Ruffo

Nays:

Abstain:

Discussion:

- The Superintendent explained the details behind the Comprehensive Equity Plan.

• **SUBSTITUTE STAFF APPOINTMENTS**

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by roll call vote to approve the following substitute(s) for the 2015-2016 school year:

Antoinette Brown	Substitute Nurse
Danielle Kelly	Substitute Teacher
Jennifer Viteritto	Substitute Teacher
Alexander Soroka	Substitute Teacher
Jacob McCartney	Substitute Teacher
Farrell Pomponio	Substitute Teacher
Alison Reider	Substitute Teacher
Kira Hernandez	Substitute Teacher

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. McGeoch, Mrs. Ruffo

Nays:

Abstain:

• **TRAVEL/TRAINING**

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Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by roll call vote to approve the following seminars/workshops and all associated costs:

Name	Seminar / Workshop	Event Date	Seminar / Workshop Cost	Mileage Cost	Tolls / Meals Cost	Total Cost
Joni Burns	NASW Annual Conference & Exhibition 2016	5/2/16 & 5/3/16	\$460.00	N/A	N/A	\$460.00
JoAnn Stewart	Lawfully Managing Student Records Without Violating Privacy Rights	5/10/16	\$299.00	\$8.34	\$26.50	\$333.84
Joni Burns	Behavior Programming for Students w/ADHD & Emotional Disabilities	3/15/16	\$149.00	-0-	-0-	\$149.00
		Totals:	\$908.00	\$8.34	\$26.50	\$942.84

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. McGeoch, Mrs. Ruffo

Nays:

Abstain:

● **FIELD TRIPS**

Motion Mrs. Adams, seconded by Mrs. Ruffo and carried by roll call vote to approve the following field trips as follows:

Grade (s)	Destination	Date	Time
K & 1st	Atlantic City Aquarium, Atlantic City, NJ (trip paid by PTO)	Tuesday, May 24th, 2016	9:00 - 2:30
Preschool & 2nd	Cape May Zoo, Cape May, NJ	Monday, April 25th, 2016	9:00 - 2:00
Preschool	Jersey Shore Children's Museum @ Hamilton Mall Mays Landing, NJ	Wednesday, June 8th, 2016	9:30-1:30 (Times are approximate)

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5th & Eagleswood 5th grade students also	Princeton University Art Museum Tour Princeton, NJ	Thursday, April 21st, 2016	9:00-2:40
6th (bus shared w/Eagleswood)	Tuckerton Elementary Tuckerton, NJ (Interdistrict Dance/Social)	Friday, March 18th, 2016	10:45-2:45 (return time is approximate)

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. McGeoch, Mrs. Ruffo

Nays:

Abstain:

● **FACILITY USE REQUESTS**

Motion by Mrs. Adams, seconded by Mrs. Ruffo and carried by roll call vote to approve the following Facility Use Requests:

Organization	Days of Week	Dates	Times	Location
Heritage Harvest Foundation Free Community Dinner	Third (3rd) Friday of every month	Now through January 2017	5:00pm-6:30pm	All Purpose Room / Kitchen

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. McGeoch, Mrs. Ruffo

Nays:

Abstain:

Discussion:

- The Superintendent explained the dinner is open to all community members and includes student participation as volunteers.

_____ **SEMI Waiver – ([Attachment #7](#))**

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by roll call vote to approve the submission of a Special Education Medicaid Initiative (SEMI) Waiver to the Burlington County Office of Education for the 2016-2017 school year.

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Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. McGeoch, Mrs. Ruffo

Nays:

Abstain:

Discussion:

- The Superintendent explained that the administrative burden is excessive while the funding is minimal.

7. BOARD OF EDUCATION BUSINESS

- **Old Business**
- **New Business**
 - **Friendly Seniors**
 - The community requested the distribution of a flyer.
 - **Training Opportunities**
 - The Superintendent discussed with the Board the training opportunities utilized for other employees.

8. FINANCE REPORTS

- **BILLS LIST ([Attachment 2](#))**

Motion by Mrs. Adams, seconded by Mrs. Ruffo and carried by roll call vote to approve the March 15, 2016 Bills List as attached.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. McGeoch, Mrs. Ruffo

Nays:

Abstain:

- **BUDGET TRANSFERS ([Attachment 6](#))**

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Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by roll call vote to approve the following: Pursuant to 18A:22-8.1, The Business Administrator recommends the attached budgetary transfers.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. McGeoch, Mrs. Ruffo

Nays:

Abstain:

● **FINANCIAL REPORTS**

Motion by Mrs. Adams, seconded by Mrs. Ruffo and carried by roll call vote to accept the following financial reports:

a. Report of the Secretary dated January 31, 2016 ([Attachment 3a](#))

b. Report of the Treasurer dated January 31, 2016 ([Attachment 3b](#))

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. McGeoch, Mrs. Ruffo

Nays:

Abstain:

● **BOARD CERTIFICATION**

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by roll call vote to approve THAT:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) the Board certifies that after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meeting the district's financial obligations for the remainder of the year.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. McGeoch, Mrs. Ruffo

Nays:

Abstain:

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● **JUNE 30, 2017 TENTATIVE BUDGET ([Attachment 4](#))**

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by roll call vote to approved THAT:

RESOLVED, by the Bass River Township Board of Education in the County of Burlington to approve and authorize the Business Administrator to submit the Tentative June 30, 2017 budget in the amount of \$2,470,123

General Fund:	\$ 2,389,849	Tax Levy:	\$1,455,596
Special Revenue Fund:	\$ 80,274		

BE IT FURTHER RESOLVED, that the Bass River Township Board of Education will hold its public hearing for the final June 30, 2017 budget on May 3, 2016 at 7:00pm in its Elementary School Media Center, 11 North Maple Avenue, New Gretna, NJ 08224

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. McGeoch, Mrs. Ruffo

Nays:

Abstain:

Discussion:

- The Superintendent discussed the details of the 2016-2017 budget. General Board discussion ensued clarifying several parameters involved with the budget.

9. AUDIENCE PARTICIPATION

10. ADJOURNMENT

Motion by Mrs. Adams, seconded by Mrs. Ruffo and carried by voice vote that the Board of Education adjourn the meeting.

Voice Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays:

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Abstain:

Adjournment at 7:35 PM