

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES**

September 6, 2016

1. CALL TO ORDER AT 7:00 P.M. BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

2. PLEDGE TO THE FLAG

3. ROLL CALL

	Present		Absent
Mrs. Adams			X
Mrs. Duym	X		
Mrs. Heinrichs	X		
Ms. McGeoch	X		
Mrs. Ruffo	X		

4. AUDIENCE PARTICIPATION

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.

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3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

5. MINUTES

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by voice vote to approve the Meeting Minutes of the:

- Regular Meeting – July 26, 2016 ([Attachment 1](#))

Voice Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

6. SUPERINTENDENT’S REPORT

Reporting of PARCC Scores

- The Superintendent provided the Board and public information on the PARCC results. He fielded several clarifying questions regarding the District’s performance.

- **TRAVEL/TRAINING**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote the following seminars/workshops and all associated costs:

Name	Seminar / Workshop	Event Date	Total Cost
Larry Mathis	Danielson Refresher for Experienced Administrators	8/25/2016	-0-
		Totals:	0

Roll Call Vote

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Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

- **FACILITY USE REQUESTS**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the following Facility Use Requests.

Organization	Days of Week	Dates	Times	Location
Lightning Sports Group / Pinelands Basketball	Monday, Thursday, Fridays (except 3rd Friday)	10/3/16 - 3/24/17	6-8:30 pm	All Purpose Room

Roll Call Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

- **SALARY ADJUSTMENT**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the following salary adjustment for Christina Vezos due to advanced degree status as follows:

- Effective September 1,2016 - January 31, 2017:- 6MA, \$58,143
- Effective February 1, 2017 - June 30, 2017:- 7MA, \$59,589

Roll Call Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

- **Memorandum of Agreement ([Attachment 7](#))**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the Memorandum of Agreement between the NJ State Police and the Bass River Elementary School for the 2016-2017 school year.

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Roll Call Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

- **Harassment, Intimidation, and Bullying Self-Assessment ([Attachment 6](#))**
Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the HIB Self-Assessment for the period 7/1/15 - 6/30/16.

Roll Call Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

Discussion:

- The Superintendent explained the Self Assessment requirements.
- **MERIT PAY BONUS COMPENSATION GOALS ([Attachment 5](#))**
Motion by Mrs, Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the Superintendent's Merit Pay Bonus Compensation Goals for the 2016-2017 school year. (**Attachment #8**)

Roll Call Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

Discussion:

- The Superintendent provided a brief summary of the performance goals.

7. BOARD OF EDUCATION BUSINESS

- **Old Business**
- **New Business**
 - **New Jersey School Boards Association Convention**
 - **October 25-27, 2016**

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- **Board Member Training Requirements**
 - The Business Administrator will email the Board members their training requirements and will register Board Members for the necessary training.

8. FINANCE REPORTS

- **BUDGET TRANSFERS ([Attachment 2](#))**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote the following:

Pursuant to 18A:22-8.1, The Business Administrator recommends the attached budgetary transfers.

Roll Call Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

- **BILLS LIST ([Attachment 3](#))**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote the September 6, 2016 Bills List as attached.

Roll Call Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

- **FINANCIAL REPORTS**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to accept the following financial reports:

- a. Report of the Secretary dated June 30, 2016([Attachment 4](#))
- b. Report of the Treasurer dated June 30, 2016 ([Attachment 4b](#))

Roll Call Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

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- **BOARD CERTIFICATION**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve THAT:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) the Board certifies that after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meeting the district's financial obligations for the remainder of the year.

Roll Call Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

- **Shared Services Agreement for Behavior Specialist**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the contract with Little Egg Harbor School District for a Behavior Specialist on an hourly basis as needed at a rate of \$50.51/hour for the 2016-2017 school year.

Roll Call Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

Discussion:

- The Superintendent provided the background on the needs for a Behavioral Specialist and the cost effectiveness of a Shared Service Agreement.

- **Shared Services Agreement for Out of District Student Transportation**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the contract with Tuckerton Elementary School District for the following transportation route for the 2016-2017 school year.

BS-1 \$14,400

Roll Call Vote

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Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

Discussion:

- The Superintendent explained the cost effectiveness of the Shared Service Agreement to transport a student placed outside the Bass River School District.
- **Special Education Out of District Placement**
Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the special education out of district placement with Galloway Township BOE for student ID # 1598 for the 2016-2017 school year at a cost of \$20,843.

Roll Call Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

- **Resolution - Superintendent Goals**
Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approved THAT:
Whereas, on September 8, 2015, the Bass River Board of Education approved the following Superintendent's Goals for the fiscal year ending June 30, 2016
Energy Audit
MAP Student Growth
Whereas, the Superintendent provided measurable data towards achievement of those goals.
Now, therefore it Be Resolved that the Bass River Board of Education certify and Recognize the following goals as achieved for the June 30, 2016 fiscal year:
MAP Student Growth
Be it further Resolved that the Bass River Board of Education authorizes the Board Secretary to submit the Superintendent's 2015-2016 merit goals to the Executive County Superintendent for final approval and payment.

Roll Call Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

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Nays: 0

Abstain: 0

9. Verification of Energy Services Plan (Exhibit 8)

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approved THAT:

WHEREAS, on June 7, 2016 the Board selected DCO, Inc. as an Energy Services Company to implement energy savings procedures afforded to it under the Energy Savings Improvement Program (ESIP) governed by the Board of Public Utilities; and,

WHEREAS, under the guidelines for an Energy Savings Improvement Plan the District must retain an independent third party to review and certify that the plan savings were properly calculated pursuant to the New Jersey Board of Public Utilities protocols, and

WHEREAS, on August 29, 2016 Bass River Township Board of Education received proposals from the following companies for such services:

Concord Engineering - \$7,000

Gabel Associates – \$9,825

NOW THEREFORE IT BE RESOLVED, that the Bass River Township Board of Education awards a contract to provide Verification of the Energy Savings Plan To Concord Engineering in accordance with it proposal received on August 29, 2016.

Roll Call Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

11. AUDIENCE PARTICIPATION

- A local resident sought clarification of teaching strategies as it relates to Basic Skills instruction.

12. ADJOURNMENT

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by voice vote that

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the Board of Education adjourn the meeting.

Voice Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

Adjournment at 8:18 PM

Respectfully Submitted,

A handwritten signature in blue ink that reads "Stephen J. Brennan". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Stephen J. Brennan, M.B.A., C.P.A.

School Business Administrator/School Board Secretary