

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
October 4, 2016**

1. CALL TO ORDER AT 7:00 P.M. BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

2. PLEDGE TO THE FLAG

3. ROLL CALL

	Present		Absent
Mrs. Adams	X		
Mrs. Duym	X		
Mrs. Heinrichs	X		
Ms. McGeoch	X		
Mrs. Ruffo	X		

4. AUDIENCE PARTICIPATION

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.

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3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

5. MINUTES

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by voice vote, to approve the Meeting Minutes of the:

- Regular Meeting – September 6, 2016 ([Attachment 1](#))

Voice Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

6. SUPERINTENDENT'S REPORT

● SUBSTITUTE STAFF APPOINTMENTS

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the following substitutes for the 2016-2017 school year:

Lori Cahill	Substitute Teacher
Michelle Ballin	Substitute Teacher
Jessica Shertenlieb	Substitute Teacher and Aide

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

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- **TRAVEL/TRAINING**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the following seminars/workshops and all associated costs:

Name	Seminar / Workshop	Event Date	Seminar / Workshop Cost	Mileage Cost	Tolls / Meals Cost	Total Cost
Joan Wallis	PARCC Writing for Grades 2-8	12/8/16	-0- Using ETTC hours	-0-	-0-	-0-
Lori Capaccio	PARCC Writing for Grades 2-8	12/8/16	-0- Using ETTC hours	-0-	-0-	-0-

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

- **FIELD TRIPS**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the following field trips as follows:

Grade (s)	Destination	Date	Time
Grade 6	AJ Meerwald Bivalve, NJ (joint w/Eagleswood)	Wednesday, September 21, 2016	7:00-2:00
Grades 3 & 4	Philadelphia Zoo Philadelphia, PA	Tuesday, November 8, 2016	9:00-4:30

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Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

- **CLUB STIPEND ADJUSTMENT**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the following extracurricular stipend adjustment:

Allison Russomanno - Sports Club - adviser for .5 of 2016-2017 school year.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

Discussion

- The Superintendent explained the need for the adjustment to the stipend.

- **CLUB STIPEND APPROVAL**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the appointment of Kevin Miller as Sports Club Adviser for .5 of the 2106-2017 school year.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

- **LUNCHROOM COORDINATOR APPROVAL**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the following stipend position for the 2016-2017 School year.

Barbara Hund	Lunchroom Co-Coordinator	Stipend of \$473.50
Ann Pomponio	Lunchroom Co-Coordinator	Stipend of \$473.50

Roll Call Vote

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Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

Discussion

- The Superintendent explained that he needed to construct the student schedules before appointing lunch room coordinators.

- **STAFF RETIREMENT**
Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the resignation/retirement of Terri Evans, School Nurse, effective March 30, 2017.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

- **MERIT PAY BONUS COMPENSATION GOALS ([Attachment 2](#))**
Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the Superintendent's Merit Pay Bonus Compensation Goals for the 2016-2017 school year.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

Discussion

- The Superintendent explained the goals remain materially the same as those approved in September. However, the Executive County Superintendent requested minor language changes.

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- **TOILET ROOM WAIVER**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the submission of the Toilet Room Waiver for the 2016-2017 school year.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0_____

Discussion

- The Superintendent explained the reason for the toilet room waiver.

7. BOARD OF EDUCATION BUSINESS

- **Old Business**

- **New Jersey School Boards Association Convention**
 - **October 25-27, 2016**
- **Board Member Training Requirements**

- **New Business**

8. FINANCE REPORTS

- **BILLS LIST ([Attachment 3](#))**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve by the October 4, 2016 Bills List as attached.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

11. COMPREHENSIVE MAINTENANCE PLAN ([Attachment 4](#))

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve THAT:

RESOLVED, that the Bass River Township Board of Education approve the submittal of the 2016 Comprehensive Maintenance Plan to the Burlington County Executive Superintendent.

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BE IT FURTHER RESOLVED, that the Bass River Township Board of Education certifies that the Comprehensive Maintenance Plan is complete and in compliance with N.J.A.C 6A:26A-3 and it includes activities and expenditures for each school facility that qualify as requires maintenance pursuant to N.J.A.C. 6A26A-2 and are reasonable to ensure such facilities are kept open and safe for use or in its original condition and maintain the validity of warranties.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

11. AUDIENCE PARTICIPATION

12. ADJOURNMENT

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by voice vote to that the Board of Education adjourn the meeting

Voice Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

Adjournment at 7:12 PM

Respectfully Submitted,



Stephen J. Brennan, M.B.A., C.P.A.
School Business Administrator/School Board Secretary