

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 1, 2016**

1. CALL TO ORDER AT 7:00 P.M. BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

2. PLEDGE TO THE FLAG

3. ROLL CALL

	Present		Absent
Mrs. Adams	X		
Mrs. Duym	X		
Mrs. Heinrichs	X	Arrived 7:07 PM	
Ms. McGeoch	X		
Mrs. Ruffo	X		

4. AUDIENCE PARTICIPATION

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.

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2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

5. MINUTES

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by voice vote, to approve the Meeting Minutes of the:

- Regular Meeting – October 4, 2016, 2016 ([Attachment 1](#))

Voice Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

6. SUPERINTENDENT’S REPORT

- **SUBSTITUTE STAFF APPOINTMENTS**

Motion by Mrs. Adams, seconded by Mrs. Ruffo and carried by roll call vote to approve the following substitutes for the 2016-2017 school year:

Kirsten Bollinger	Substitute Aide
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Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

- **TRAVEL/TRAINING**

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by roll call vote to approve the following seminars/workshops and all associated costs:

Name	Seminar / Workshop Name	Event Date	Seminar / Workshop Cost	Mileage Cost	Tolls / Meals Cost	Total Cost

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Angela Randall	Field Trip Experiences at LBIF	11/16/16	\$85.00	\$9.54	-0-	\$94.54
Barbara Kraus	Writing Tasks in the Content Area Classrooms	12/14/16	-0- (Using ETTC Hours)	-0-	-0-	-0-
Kevin Miller	Energizing PE 1-2-3	10/19/16	\$25.00	\$18.60	-0-	\$43.60

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

• **FIELD TRIPS**

Motion by Mrs. Adams, seconded by Mrs. Ruffo and carried by roll call vote to approve the following field trips as follows:

Grade (s)	Destination	Date	Time
6th	Eagleswood Elementary Eagleswood, NJ Red Ribbon Week Assembly	Thursday, October 27, 2016	10:00-12:00

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

• **QSAC Statement of Assurances**

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by roll call vote to approve the submission of the QSAC Statement of Assurances for the 2016-2017 school year.

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Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

7. BOARD OF EDUCATION BUSINESS

- **Old Business**
 - No Report

- **New Business**
 - No Report

8. FINANCE REPORTS

- **BUDGET TRANSFERS ([Attachment 2](#))**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the following:

Pursuant to 18A:22-8.1, The Business Administrator recommends the attached budgetary transfers.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

- **BILLS LIST ([Attachment 3](#))**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the November 1, 2016 Bills List as attached.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

- **FINANCIAL REPORTS**

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Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to accept the following financial reports:

- a. Report of the Secretary dated July 31, 2016([Attachment 4](#))
- b. Report of the Treasurer dated July 31, 2016 ([Attachment 4a](#))

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

● **BOARD CERTIFICATION**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote THAT: Pursuant to N.J.A.C. 6A:23A-16.10 (c) the Board certifies that after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meeting the district's financial obligations for the remainder of the year.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

9. TRANSPORTATION CONTRACTS/JOINTURES

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the following transportation contracts/jointures for the 2016-17 school year::

<u>Route #</u>	<u>Destination</u>	<u>Host District</u>	<u>Joiner District</u>	<u>Provider</u>	<u>Cost</u>
LB	Bass River Elem	Pinelands Reg'l	Bass River Elem	Durham Bus	\$ 1,144.85
B	Bass River Elem	Pinelands Reg'l	Bass River Elem	Durham Bus	\$24,924.60
C	Bass River Elem	Pinelands Reg'l	Bass River Elem	Durham Bus	\$28,006.20
BFTPR	Various	Pinelands Reg'l	Bass River Elem	Durham Bus	\$68.91/hr
BRTNPR	Various	Pinelands Reg'l	Bass River Elem	Durham Bus	\$72.00/hr
BFTMLT	Various	Pinelands Reg'l	Bass River Elem	Durham Bus	\$75.07/hr

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

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10. AUDIENCE PARTICIPATION

- A community member expressed concern over the commercial displays around the District and wishes the Board would consider removing them.

11. ADJOURNMENT

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by voice vote that the Board of Education adjourn the meeting.

Voice Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

Adjournment at 7:17 PM

Respectfully submitted,



Stephen J. Brennan, M.B.A., C.P.A.
School Business Administrator/School Board Secretary