

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
December 6, 2016**

**1. CALL TO ORDER AT 7:00 P.M. BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER**

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

**2. PLEDGE TO THE FLAG**

**3. ROLL CALL**

	Present		Absent
Mrs. Adams			X
Mrs. Duym	X		
Mrs. Heinrichs	X		
Ms. McGeoch	X		
Mrs. Ruffo			X

**4. AUDIENCE PARTICIPATION**

**PLEASE NOTE:** This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
December 6, 2016**

3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

**5. MINUTES**

Motion by Mrs. Duym, seconded by Ms. McGeoch and carried by voice vote to approve the Meeting Minutes of the:

- Regular Meeting – November 1, 2016 ([Attachment 1](#))

**Voice Vote**

**Ayes:** Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch

**Nays:** 0

**Abstain:** 0

**6. SUPERINTENDENT'S REPORT**

- **SUBSTITUTE STAFF APPOINTMENTS**

Motion by Mrs. Duym, seconded by Ms. McGeoch and carried by roll call vote to approve the following substitutes for the 2016-2017 school year:

Rebecca Hund	Substitute Teacher
Casey Wegman	Substitute Teacher
Rachel Altman	Substitute Teacher

**Roll Call Vote**

**Ayes:** Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch

**Nays:** 0

**Abstain:** 0

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
December 6, 2016**

- **FIELD TRIPS**

Motion by Mrs. Duym, seconded by Ms. McGeoch and carried by roll call vote to approve the following field trips as follows:

Grade (s)	Destination	Date	Time
5	Tuckerton Seaport Tuckerton NJ	Friday, May 26th, 2017	8:45-2:30

**Roll Call Vote**

**Ayes:** Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch

**Nays:** 0

**Abstain:** 0

**7. BOARD OF EDUCATION BUSINESS**

- **Old Business**

- **School Sponsor Acknowledgement Signage**

- The Board discussed the donation sign on display in the school's lobby. It decided that it should remain to acknowledge the significant contribution made by Viking Yacht

- **New Business**

- No new Business Noted

**8. FINANCE REPORTS**

- **BUDGET TRANSFERS ([Attachment 2](#))**

Motion by Mrs. Duym, seconded by Ms. McGeoch and carried by roll call vote to approve the following:

Pursuant to 18A:22-8.1, The Business Administrator recommends the attached budgetary transfers.

**Roll Call Vote**

**Ayes:** Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch

**Nays:** 0

**Abstain:** 0

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
December 6, 2016**

- **BILLS LIST ([Attachment 3](#))**

Motion by Mrs. Duym, seconded by Ms. McGeoch and carried by roll call vote to approve the December 6, 2016 Bills List as attached.

**Roll Call Vote**

**Ayes:** Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch

**Nays:** 0

**Abstain:** 0

- **FINANCIAL REPORTS**

Motion by Mrs. Duym, seconded by Ms. McGeoch and carried by roll call vote to accept the following financial reports:

- a. Report of the Secretary dated August 31, 2016, 2016([Attachment 4](#))
- b. Report of the Secretary dated September 30, 2016, 2016([Attachment 4a](#))
- c. Report of the Secretary dated October 31, 2016, 2016([Attachment 4b](#))
- d. Report of the Treasurer dated August 31, 2016, 2016 ([Attachment 4c](#))
- e. Report of the Treasurer dated September 30, 2016, 2016 ([Attachment 4d](#))
- f. Report of the Treasurer dated October 31, 2016, 2016 ([Attachment 4e](#))

**Roll Call Vote**

**Ayes:** Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch

**Nays:** 0

**Abstain:** 0

- **BOARD CERTIFICATION**

Motion by Mrs. Duym, seconded by Ms. McGeoch and carried by roll call vote THAT:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) the Board certifies that after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meeting the district's financial obligations for the remainder of the year.

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
December 6, 2016**

**Roll Call Vote**

**Ayes:** Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch  
**Nays:** 0  
**Abstain:** 0

**9. SPECIAL EDUCATION OUT OF DISTRICT PLACEMENT**

Motion by Mrs. Duym, seconded by Ms. McGeoch and carried by roll call vote to approve the special education out of district placement with Stafford Township Board of Education for student ID # 1598 for the 2016-2017 school year at a cost of \$58,333.

**Roll Call Vote**

**Ayes:** Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch  
**Nays:** 0  
**Abstain:** 0

**10. INDEPENDENT AUDITOR'S REPORT ([Attachment #5](#))**

Motion by Mrs. Duym, seconded by Ms. McGeoch and carried by roll call vote to approve to accept the Independent Auditor's Report, Auditor's Management Report on Administrative Finding and resulting Corrective Action Plan for the year ended June 30, 2016.

**Roll Call Vote**

**Ayes:** Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch  
**Nays:** 0  
**Abstain:** 0

**Discussion**

- Rodney Haines from Holman, Frenia, Allison provided the Board and public a presentation on the results of the June 30, 2016 Independent Annual Audit.

**11. AUDIENCE PARTICIPATION**

- A resident asked several questions related to enrollment trends. The Superintendent provided an explanation on the topic.

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
December 6, 2016**

**12. ADJOURNMENT**

Motion by Mrs. Duym, seconded by Ms. McGeoch and carried by voice vote that the Board of Education adjourn the meeting.

**Voice Vote**

**Ayes:** Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch

**Nays:** 0

**Abstain:** 0

Adjournment at 7:40 PM

Respectfully submitted,

A handwritten signature in blue ink that reads "Stephen J. Brennan". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Stephen J. Brennan, M.B.A., C.P.A.  
School Business Administrator/School Board Secretary