

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES**

February 7, 2017

1. CALL TO ORDER AT 7:06 P.M. BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

2. PLEDGE TO THE FLAG

3. ROLL CALL

	Present		Absent
Mrs. Adams	X		
Mrs. Duym	X		
Mrs. Heinrichs	X		
Ms. McGeoch	X		
Mrs. Ruffo			X

4. AUDIENCE PARTICIPATION PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

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- A Bass River resident asked clarifying questions regarding the appointment of the school nurse.
- A Bass River resident discussed the government constraints put upon the school funding formula.

5. MINUTES

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by voice vote to approve the Meeting Minutes of:

- Organizational Meeting – January 3, 2017 ([Attachment 1](#))
- Regular Meeting – January 3, 2017 ([Attachment 1a](#))

Voice Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch

Nays: 0

Abstain: 0

6. SUPERINTENDENT’S REPORT

- **PUBLIC REPORTING**

Reporting of NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights

- The Superintendent provided the Board a statistical report on bullying incidents.

- **TRAVEL/TRAINING**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call to approve the following seminars/workshops and all associated costs:

Name	Seminar / Workshop Name	Event Date	Seminar / Workshop Cost	Mileage Cost	Tolls / Meals Cost	Total Cost
Angela Randall	Interactive Stories, Art, Simulations, & Games Using Scratch	2/15/17	-0- (Using ETTC Hours)	\$15.50	-0-	\$15.50
Angela Randall	Stop Motion Animation Using Google Slides	3/30/17	-0- (Using ETTC Hours)	\$15.50	-0-	\$15.50

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Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch
Nays: 0
Abstain: 0

• **FIELD TRIPS**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve the following field trips as follows:

Grade (s)	Destination	Date	Time
6th	Tuckerton Elementary (for Tuckerton Social)	Friday, February 10th, 2017	10:30am-2:30pm (bus shared w/Eagleswood)
6th	Pinelands Regional Middle School (Music in Schools Concert)	Thursday, March 16th, 2017	8:30am-11:00am (bus shared w/Eagleswood)
4th	Ringling Brothers Circus Sun National Bank Center Trenton, NJ (trip paid for by PTO)	Friday, March 17th, 2017	8:45am-2:45pm
Kindergarten & Grade 1	Diggerland West Berlin, NJ (trip paid for by PTO)	Wednesday, April 19th, 2017	9:10am-4:30pm
Grade 5 / Art	Grounds for Sculpture Hamilton, NJ (trip paid for by PTO)	Wednesday, May 3rd, 2017	8:45-4:00pm (bus shared w/Eagleswood)
Grades 2 & 3	Adventure Aquarium Camden, NJ (trip paid for by PTO)	Thursday, May 11th, 2017	9:00am-5:00pm
Preschool & Grade 2	Cape May Zoo Cape May, NJ	Friday, May 19th, 2017	9:15am-2:00pm
Grades 5 & 6 Safety Patrol	Six Flags Great Adventure Jackson, NJ	Friday, May 19th, 2017	10:00am-7:00pm

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Grade (s)	Destination	Date	Time
6th	GJM School Little Egg Harbor, NJ (joint field day w/Eagleswood & Tuckerton Schools)	Wednesday, May 30th, 2017 (rain date 6/5/17)	9:00am-1:30pm (bus shared w/Eagleswood)
6th	Tip Seaman Park Tuckerton, NJ (joint w/ Eagleswood & Tuckerton Schools)	Thursday, June 1st, 2017	9:30am-2:30pm (bus shared w/Eagleswood)
6th	Washington, DC	Friday, June 9th, 2017	8:30am-10:30pm

Roll Call Vote

Ayes: Mrs. Adams (except Six Flags Great Adventure trip 5/19/17), Mrs. Duym,
Mrs. Heinrichs, Ms. McGeoch

Nays: Mrs. Adams (Six Flags Great Adventure trip 5/19/17)

Abstain: 0

● **LEAVE OF ABSENCE**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve the following leave of absence:

Allison Russomanno, 3rd grade teacher, beginning on/about March 10, 2017 through May 31, 2017 using up to 20 sick days and personal days, remainder without pay (FLA/FMLA).

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch

Nays: 0

Abstain: 0

● **APPOINTMENT**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve the following staff appointment:

Jessica Shertenlieb, temporary 3rd grade leave replacement teacher, from March 1,

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2017 - May 31, 2017 at a salary of \$53,442 (prorated step 1 BA).

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch
Nays: 0
Abstain: 0

● **APPOINTMENT**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve the following staff appointment:

Frances Farnung, school nurse, for the remainder of the 2016-2017 school year beginning April 1, 2017, or earlier if available, at a salary of \$54,942 (prorated based on date of hire step 1 BA+15).

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch
Nays: 0
Abstain: 0

2016 ESEA Accountability Action Plan - Participation Rate ([Attachment 6](#))

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve the submission of the 2016 ESEA Accountability Action Plan - Participation Rate to the NJDOE.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch
Nays: 0
Abstain: 0

Discussion

- The Superintendent provided the Board and public an explanation of the Accountability Action Plan and the steps he will take to encourage more participation in the standardized tests.

7. BOARD OF EDUCATION BUSINESS

- **Old Business**

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- **New Business**

- **BUDGET TRANSFERS ([Attachment 2](#))**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve the following:

Pursuant to 18A:22-8.1, The Business Administrator recommends the attached budgetary transfers.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch

Nays: 0

Abstain: 0

- **BILLS LIST ([Attachment 3](#))**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve the February 7, 2017 Bills List as attached.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch

Nays: 0

Abstain: 0

- **FINANCIAL REPORTS**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve the following financial reports:

a. Report of the Secretary dated December 31, 2016 ([Attachment 4](#))

b. Report of the Treasurer dated December 31, 2016([Attachment 4e](#))

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch

Nays: 0

Abstain: 0

- **BOARD CERTIFICATION**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote THAT: Pursuant to N.J.A.C. 6A:23A-16.10 (c) the Board certifies that after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate

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district officials that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meeting the district's financial obligations for the remainder of the year.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch
Nays: 0
Abstain: 0

● **TRANSPORTATION JOINTURE**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve the following jointure/contract ending June 30, 2017:

HOST DISTRICT	JOINER DISTRICT	DESTINATION	ROUTE #	VENDOR	JOINER COST
Pinelands Regional	Bass River Elementary	Tuckerton Elementary	Choice (T4)	Durham	\$ 2,492.00
Pinelands Regional	Bass River Elementary	All Saints Regional	ASL1	Durham	\$ 884.00

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch
Nays: 0
Abstain: 0

**8. ENERGY SAVINGS IMPROVEMENT PLAN IMPLEMENTATION CONTRACT
([Attachment 5](#))**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve the attached Energy Savings Implementation Agreement

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch
Nays: 0
Abstain: 0

Discussion

- The Business Administrator provided an update of the Energy Savings Project.

9. COMPETITIVE CONTRACTING-POWER PURCHASING AGREEMENT

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Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve THAT:

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF BASS RIVER IN THE COUNTY OF BURLINGTON, NEW JERSEY DETERMINING TO UTILIZE COMPETITIVE CONTRACTING FOR SELECTION OF A POWER PURCHASE AGREEMENT PROVIDER AND AUTHORIZING PREPARATION AND ADVERTISEMENT OF A REQUEST FOR PROPOSALS IN ORDER TO PROVIDE FOR THE INSTALLATION OF SOLAR ENERGY PANELS

Whereas, The Board of Education of the Township of Bass River in the County of Burlington, New Jersey (the “Board of Education”) has determined to explore the installation of solar energy panels on school-owned property in order to reduce energy costs for the school district; and

Whereas, the Board of Education has determined to utilize competitive contracting pursuant to N.J.S.A. 18A:18A- 4.1 *et eq.* as prescribed by Local Finance Notice 2009-10, dated June 12, 2009 for the selection of a qualified power purchase agreement provider (“PPA Provider”) to assist with the proposed solar project; and

Whereas, the successful PPA Provider will be required to install, finance and maintain the solar panels for a term not to exceed 15 years in order to provide a reduction in the cost of electricity for the school district during such term; and

Whereas, the competitive contracting process as outlined in N.J.S.A. 18A:18A-4.1 *et seq.* and N.J.A.C. 5:34-4.1 *et seq.*, requires, among other things, for the Board of Education to solicit proposals for the selection of the PPA Provider by first advertising for such requests at least 20 days prior to the date that proposals are due; and

Whereas, the Board of Education will establish specific criteria for the evaluation of the proposals and the ability of the proposers to meet the Board of Education’s technical, managerial and cost requirements;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF BASS RIVER IN THE COUNTY OF BURLINGTON as follows:

Section 1. The Board of Education hereby authorizes the Business Administrator/Board Secretary to prepare a request for proposals for the solicitation of a PPA Provider with the assistance of McManimon, Scotland & Baumann, LLC, DCO Energy and other appropriate representatives and professionals of the school district and to publish such solicitation as required by law.

Section 2. This resolution shall take effect immediately.

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Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch

Nays: 0

Abstain: 0

10. AUDIENCE PARTICIPATION

11. ADJOURNMENT

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by voice voice that the Board of Education adjourn the meeting.

Voice Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch

Nays: 0

Abstain: 0

Adjournment at 7:49 PM