

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES**

July 25, 2017

1. CALL TO ORDER AT 7:00 P.M. BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

2. PLEDGE TO THE FLAG

3. ROLL CALL

	Present		Absent
Mrs. Adams	X		
Mrs. Duym	X		
Mrs. Heinrichs	X		
Ms. McGeoch	X		
Mrs. Ruffo	X		

4. AUDIENCE PARTICIPATION

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

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5. MINUTES

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by voice vote to approve the Meeting Minutes of:

- Regular Meeting – June 12, 2017 ([Attachment 1](#))

Voice Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

6. SUPERINTENDENT’S REPORT

- **SUBSTITUTE STAFF APPOINTMENTS**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the following substitutes for the 2017-2018 school year:

_____ Joe Bonanata - Substitute Custodian - \$11/hr

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

- **RESIGNATION**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the resignation of Kevin Miller, Health and PE Teacher, effective September 22, 2017.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

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Discussion

- The Superintendent informed the Board about the resignation of a Physical Education teacher.

- **FACILITY USE REQUESTS**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approved the following facility use requests:

Organization	Days of Week	Dates	Times	Location
First Presbyterian Church of New Gretna Adult Pick-up Basketball	Tuesdays	September 19, 2017 to June 12, 2018	6:30pm-8:30pm	All Purpose Room (use of room predicated on evening school activities)
First Presbyterian Church of New Gretna Youth Basketball Clinic	Wednesdays	October 11, 2017 Through November 15, 2017 (6 weeks)	6:15pm-7:15pm	All Purpose Room (use of room predicated on evening school activities)

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

- **STIPEND APPOINTMENTS**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the appointment of Barbara Hund as Lunchroom Coordinator for the 2017-2018 school year at a stipend of \$970.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

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- **AFTER SCHOOL CLUB STIPEND APPOINTMENTS**

Motion to by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the following After School Club Advisors for the 2017-2018 school year.

Lisa Nino \$970

Jen Gouveia \$970

Debbie Callan \$970

Ginni Taylor \$970

Angela Randall \$970

Allison Russomanno (½ year) \$485

Jamie Bernaldo (½ year) \$485

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

- **ELS 3 YEAR PROGRAM PLAN ([Attachment 5](#))**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the English Language Service 3 Year Program Plan for the 2017 - 2020 school years.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

Discussion

- The Superintendent provided a summary of the ESL program.

- **HIB SELF-ASSESSMENT ([Attachment 6](#))**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the submission of the Harassment, Intimidation, and Bullying Self-Assessment.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

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Nays: 0
Abstain: 0

- **SUPERINTENDENT MERIT PAY ([Attachment 7](#))**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve THAT:

BE IT RESOLVED THAT, The Bass River Board of Education approve by roll call vote the accomplishment of the Superintendent's Merit Pay Bonus Compensation Goals for the 2016-2017 school year as approved on October 4, 2016

BE IT FURTHER RESOLVED THAT The Bass River Board of Education approve a merit pay bonus to the Superintendent in the amount of \$2,000.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

Discussion

- The Superintendent explained he achieved 1 of 2 merit goals.

- **RETIREMENT**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to accept resignation of Larry Mathis Superintendent for purposes of retirement effective July 30, 2017

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

Discussion

- The Board expressed their regret at the superintendent's departure, and appreciation for his years of service.

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- **INTERIM SUPERINTENDENT CONTRACT ([Attachment 2](#))**
Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve Dr. Detlef Kern as Interim Superintendent for the period of August 1, 2017 through June 30, 2018 at a per diem rate of \$500, pending Executive County Superintendent Contract Approval.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

Discussion

- The Superintendent explained how he believes the appointment reflects a solid individual that will provide the District with a smooth transition.

7. BOARD OF EDUCATION BUSINESS

- **Old Business**
 - **ESIP**
 - The Business Administrator updated the Board and public on the Energy Savings Project.

- **New Business**

- **BILLS LIST ([Attachment 3](#))**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by to approve by roll call vote the July 25, 2017 Bills List as attached.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

- **FINANCIAL REPORTS**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to

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accept the following financial reports:

- a. Report of the Secretary dated May 31, 2017 ([Attachment 4a](#))
- b. Report of the Treasurer dated May 31, 2017 ([Attachment 4b](#))

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

- **BOARD CERTIFICATION**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve THAT:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) the Board certifies that after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meeting the district's financial obligations for the remainder of the year.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

- **STATE AID REDUCTION**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve THAT:

BE IT RESOLVED THAT, the Bass River Board of Education approve the following budget adjustments effective 7-1-17 necessitated by an unanticipated decrease in State Aid of \$17,734

		Original		Revised
Account #	Description	Budget	Adjustment	Budget
10-303	Budgeted Fund Balance	\$40,000	\$17,734	\$57,734

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Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

Discussion

- The Superintendent and Business Administrator explained the rationale for the recommendation to utilize surplus.

8. AUDIENCE PARTICIPATION

- The Superintendent expressed his gratitude for his experiences in Bass River and how he will miss the staff, community and Board.
- The BRTEA president expressed his appreciation for the his leadership and gratitude to Mr. Mathis.

9. ADJOURNMENT

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by voice vote to approve that the Board of Education adjourn the meeting.

Voice Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

Adjournment at 7:25 PM

Respectfully submitted,



Stephen J. Brennan, M.B.A., C.P.A.
School Business Administrator/School Board Secretary

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