

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
September 12, 2017**

1. CALL TO ORDER AT 7:00 P.M. BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

2. PLEDGE TO THE FLAG

3. ROLL CALL

	Present		Absent
Mrs. Adams			X
Mrs. Duym	X		
Mrs. Heinrichs	X		
Ms. McGeoch	X		
Mrs. Ruffo	X		

4. AUDIENCE PARTICIPATION

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
September 12, 2017**

5. Limit your comment(s) to the specific agenda items.

5. MINUTES

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by voice vote to approve the Meeting Minutes of:

- Regular Meeting – September 12, 2017 ([Attachment 1](#))

Voice Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

6. SUPERINTENDENT’S REPORT

- **SUBSTITUTE STAFF APPOINTMENTS**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the following substitutes for the 2017-2018 school year:

Corinne Huber	Substitute Teacher
Jennifer Lowenberg	Substitute Teacher
Jimmy Mosley	Substitute Teacher

Roll Call Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

- **FIELD TRIPS**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the following field trips as follows:

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
September 12, 2017**

Grade (s)	Destination	Date	Time
Grade 6	AJ Meerwald Bivalve, NJ (joint w/Eagleswood)	Tuesday, October 3rd, 2017	7:00-2:30
Grades K & 1st	Garden State Discovery Museum Cherry Hill, NJ	Tuesday, October 17th, 2017	9:00-2:40

Roll Call Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

• **FACILITY USE REQUESTS**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approved the following facility use requests:

Organization	Days of Week	Dates	Times	Location
First Presbyterian Church of New Gretna Youth Basketball Clinic	Wednesdays	October 11, 2017 Through November 15, 2017 (6 weeks)	6:15-7:45pm* (time extended 30 minutes; originally BOE approved 7/25/17)	All Purpose Room (use of room predicated on evening school activities)

Roll Call Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
September 12, 2017**

7. BOARD OF EDUCATION BUSINESS

- **Old Business**
- **New Business**
 - **New Jersey School Boards Association Convention**
 - **October 23-26, 2017**
 - The Superintendent reported on The Butterfly Project and the details surrounding it.
 - He also expressed his appreciation for the custodial staff for their hard work for the opening of school.
 - He continued to share his ideas on curriculum development.
 - **Board Member Training Requirements**
 - The Superintendent provided the Board with an update in their training requirements.
- **BILLS LIST ([Attachment 3](#))**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by to approve by roll call vote the September 12, 2017 Bills List as attached.

Roll Call Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

- **BUDGET TRANSFERS ([Attachment 4](#))**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the following:
Pursuant to 18A:22-8.1, The Business Administrator recommends the attached budgetary transfers.

Roll Call Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
September 12, 2017**

- **FINANCIAL REPORTS**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to accept the following financial reports:

- a. Report of the Secretary dated June 30, 2017 ([Attachment 5](#))
- b. Report of the Treasurer dated June 30, 2017 ([Attachment 5a](#))

Roll Call Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

- **BOARD CERTIFICATION**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve THAT:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) the Board certifies that after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meeting the district's financial obligations for the remainder of the year.

Roll Call Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

- **INTERLOCAL AGREEMENT-FOOD SERVICE ([Attachment 9](#))**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the Shared Services Agreement between Pinelands Regional Board of Education and Bass River Township Board of Education to provide food service management per attached document.

Discussion

BASS RIVER TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING MINUTES

September 12, 2017

- The Business Administrator explained the details surrounding the food service program.

Roll Call Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

- **MEAL PRICES**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve meal prices for the fiscal year ending June 30, 2018 as follows:

	<u>Breakfast</u>	<u>Lunch</u>
Student	\$1.30	\$2.55
Adult	\$1.70	\$3.75

Roll Call Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

- **TRANSPORTATION CONTRACTS**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the following transportation contracts:

Route	Host	Joiner	Cost
B	Pinelands Regional	Bass River	\$25,000.20
C	Pinelands Regional	Bass River	\$28,090.80
LB	Pinelands Regional	Bass River	\$ 1,148.35
Choice (T4)	Pinelands Regional	Bass River	\$ 3,332.53
Field Trips	Pinelands Regional	Bass River	\$ 69.12/route
Field Trips	Pinelands Regional	Bass River	\$ 72.22/Route
Field Trips	Pinelands Regional	Bass River	\$ 75.30/Route
BS-1	Tuckerton	Bass River	\$ 8,900.00

Roll Call Vote

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
September 12, 2017**

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

• **SPECIAL EDUCATION OUT OF DISTRICT PLACEMENT**

Motion by Mrs. Ruffo, seconded by Mrs. Duym and carried by roll call vote to approve the special education out of district placement with Little Egg Harbor Township Board of Education for student ID # 1598 for the 2017-2018 school year at a cost of \$24,978.

Roll Call Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

8. AUDIENCE PARTICIPATION

9. ADJOURNMENT

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by voice vote that the Board of Education adjourn the meeting.

Voice Vote

Ayes: Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

Adjournment at 7:19 PM

Respectfully submitted,



Stephen J. Brennan, M.B.A., C.P.A.
School Business Administrator/School Board Secretary

BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
September 12, 2017