

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
October 3, 2017**

1. CALL TO ORDER AT 7:00 P.M. BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

2. PLEDGE TO THE FLAG

3. ROLL CALL

	Present		Absent
Mrs. Adams	X		
Mrs. Duym	X		
Mrs. Heinrichs	X		
Ms. McGeoch	X		
Mrs. Ruffo			X

4. AUDIENCE PARTICIPATION

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

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- A resident expressed concerns over curriculum that includes animal care.

5. MINUTES

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by voice vote to approve the Meeting Minutes of:

- Regular Meeting – October 3, 2017 ([Attachment 1](#))

Voice Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch

Nays: 0

Abstain: 0

6. SUPERINTENDENT’S REPORT

- **TRAVEL/TRAINING**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve the following seminars/workshops and all associated costs:

Name	Seminar / Workshop Name	Event Date	Seminar / Workshop Cost	Mileage Cost	Tolls / Meals Cost	Total Cost
Ginni Taylor	The Calm & Connected Classroom	12/8/17	-0- (Using ETTC hours)	-0-	-0-	-0-

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch

Nays: 0

Abstain: 0

- **SUBSTITUTE STAFF APPOINTMENTS**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve the following substitutes for the 2017-2018 school year:

Marion Willey	Substitute Instructional Aide / Clerical
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Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch
Nays: 0
Abstain: 0

• **FIELD TRIPS**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve the following field trips as follows:

Grade (s)	Destination	Date	Time
6th	Eagleswood Elementary Red Ribbon Presentation by PRSD	Thursday, October 26th, 2017	10:00-12:00
5th	Regal Cinemas Route 72 East Manahawkin, NJ	Friday, November 17th, 2017	11:00-3:00

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch
Nays: 0
Abstain: 0

Discussion

- The Superintendent explained the field trip to the movie theatre includes a viewing of a movie based on a book that the students read in their class.
- **Memorandum of Agreement [Attachment 2](#)**
 Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve the Memorandum of Agreement between the NJ State Police and the Bass River Elementary School for the 2017-2018 school year.

Roll Call Vote

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Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch
Nays: 0
Abstain: 0

7. BOARD OF EDUCATION BUSINESS

● **Old Business**

- The Business Administrator updated the Board on the energy savings improvement program.

● **New Business**

- The Superintendent provided the Board an explanation of recent events in the school that included:
 - Icedman Program
 - Butterfly Release
 - Run for the Fallen
 - Lockdown Drill
 - State Reporting

● **BILLS LIST ([Attachment 3](#))**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by to approve by roll call vote the October 3, 2017 Bills List as attached.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch
Nays: 0
Abstain: 0

● **BUDGET TRANSFERS ([Attachment 4](#))**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve the following:

Pursuant to 18A:22-8.1, The Business Administrator recommends the attached budgetary transfers.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch
Nays: 0

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Abstain: 0

- **FINANCIAL REPORTS**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to accept the following financial reports:

- a. Report of the Secretary dated July 31, 2017 ([Attachment 5](#))
- b. Report of the Treasurer dated July 31, 2017 ([Attachment 5a](#))

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch

Nays: 0

Abstain: 0

- **BOARD CERTIFICATION**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve THAT:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) the Board certifies that after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meeting the district's financial obligations for the remainder of the year.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch

Nays: 0

Abstain: 0

- **TUITION COSTS**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve the Special Education Out of District Tuition Costs with Stafford Township School District for student ID# 1598 for the extended 2017-2018 school year at a cost of \$1,000.00.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch

Nays: 0

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Abstain: 0

- **COMPREHENSIVE MAINTENANCE PLAN ([Attachment 6](#))**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve THAT:

RESOLVED, that the Bass River Township Board of Education approve the submittal of the 2017 Comprehensive Maintenance Plan to the Burlington County Executive Superintendent.

BE IT FURTHER RESOLVED, that the Bass River Township Board of Education certifies that the Comprehensive Maintenance Plan is complete and in compliance with N.J.A.C 6A:26A-3 and it includes activities and expenditures for each school facility that qualify as requires maintenance pursuant to N.J.A.C. 6A26A-2 and are reasonable to ensure such facilities are kept open and safe for use or in its original condition and maintain the validity of warranties.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch

Nays: 0

Abstain: 0

- **NCLB GRANT FUNDS**

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by roll call vote to approve THAT:

WHEREAS, The Bass River Board of Education received a grant allocation notice of:

Title IA	\$24,267
Title IIA	3,879
Title III	439
Title IV	<u>10,000</u>
	\$38,585

WHEREAS, Federal grant guidelines require a minimum allocation of \$10,000 in Title III funds to accept,

NOWTHEREFORE IT BE RESOLVED, The Bass River Board of Education , approve by roll call the submission of application for NCLB grant funds for the period 7/1/17 through 6/30/18 in the amount of \$38,146

Title IA \$24,267

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Title IIA.	3,879
Title IV _____	10,000
	\$38,146

BE IT FURTHER RESOLVED, that the Bass River Board of Education refuse the Title III funds totaling \$439.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch

Nays: 0

Abstain: 0

8. AUDIENCE PARTICIPATION

- A resident and the Superintendent responded to a question concerning PARCC testing.
- A resident asked and the Business Administrator responded to a question concerning the District's conversion to natural gas.
- A local resident expressed a concern over not hearing about the former superintendent's departure.
- The Superintendent responded to a local resident's question to provide more detail in the memorandum of agreement.

9. ADJOURNMENT

Motion by Mrs. Duym, seconded by Mrs. Adams and carried by voice vote that the Board of Education adjourn the meeting.

Voice Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch

Nays: 0

Abstain: 0

Adjournment at 7:58 PM

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Respectfully submitted,

A handwritten signature in blue ink that reads "Stephen J. Brennan". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Stephen J. Brennan, M.B.A., C.P.A.
School Business Administrator/School Board Secretary