

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES**

November 7, 2017

1. . CALL TO ORDER AT 7:00 P.M. BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

2. PLEDGE TO THE FLAG

3. ROLL CALL

	Present		Absent
Mrs. Adams	X		
Mrs. Duym	X		
Mrs. Heinrichs	X		
Ms. McGeoch	X		
Mrs. Ruffo	X		

4. EXECUTIVE SESSION

Motion by Ms. McGeoch, seconded by Mrs. Adams and carried by voice vote to approve THAT: RESOLVED, that the Board of Education meet in closed session to discuss various school matters. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.”

Voice Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

Time in: 7:00 PM

Time out: 7:15 PM

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5. AUDIENCE PARTICIPATION

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

6. MINUTES

Motion by Mrs. Adams, seconded by Mrs. Duym and carried by voice vote, to approve the Meeting Minutes of the:

- Regular Meeting – October 3, 2017 ([*Attachment 1*](#))

Voice Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

7. SUPERINTENDENT'S REPORT

- The Superintendent gave an update on the school activities, train ride and science curriculum, etc.

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- **TRAVEL/TRAINING**

Motion by Ms. McGeoch, seconded by Mrs. Ruffo and carried by roll call vote to approve the following seminars/workshops and all associated costs:

Name	Seminar / Workshop Name	Event Date	Seminar / Workshop Cost	Mileage Cost	Tolls / Meals Cost	Total Cost
Daniel Mulligan	NJAHPERD Annual Conference	2/26/18 & 2/28/18	\$250.00	\$135.00	\$35.00	\$420.00
Frances Farnung	NJAHPERD Annual Conference	2/28/2018	\$120.00	\$38.56	\$6.00	\$164.56

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

- **SUBSTITUTE STAFF APPOINTMENTS**

Motion by Mrs. Adams, seconded by Mrs. Duym and carried by roll call vote to approve the following substitutes for the 2017-2018 school year:

Cardillo, Theresa	Substitute Instructional Aide
Georgieff, Alexandria	Substitute Teacher

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

Discussion

- The Board and Superintendent briefly discussed the need for substitutes.

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• **FIELD TRIPS**

Motion by Ms. McGeoch, seconded by Mrs. Ruffo and carried by roll call vote to approve the following field trips as follows:

Grade (s)	Destination	Date	Time
6th	Tuckerton Elementary School (Inter-district Social-joint w/Eagleswood)	Friday, February 9th, 2018	10:30-2:30

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

• **QSAC Statement of Assurances**

Motion by Mrs. Adams, seconded by Mrs. Duym and carried by roll call vote to approve the submission of the QSAC Statement of Assurances for the 2017-2018 school year.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

• **FACILITY USE REQUESTS**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approved the following facility use requests.

Organization	Days of Week	Dates	Times	Location
N/A	N/A	N/A	N/A	N/A

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

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Nays: 0
Abstain: 0

- **PARCC**

Presentation of various grade levels on their assessments and/or performance.

- The Superintendent gave a presentation of scores and distributed information about the test and the Bass River results.

8. BOARD OF EDUCATION BUSINESS

- **Old Business**
- **New Business**

- **BILLS LIST ([Attachment 3](#))**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to approve the November 7, 2017 Bills List as attached.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

- **BUDGET TRANSFERS ([Attachment 4](#))**

Motion by Mrs. Adams, seconded by Ms. McGeoch and carried by roll call vote to approve the following:

Pursuant to 18A:22-8.1, The Business Administrator recommends the attached budgetary transfers.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

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● **FINANCIAL REPORTS**

Motion by Mrs. Duym, seconded by Mrs. Ruffo and carried by roll call vote to accept the following financial reports:

- a. Report of the Secretary dated August 31, 2017 ([Attachment 5](#))
- b. Report of the Treasurer dated August 31, 2017 ([Attachment 5a](#))

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

● **BOARD CERTIFICATION**

Motion by Mrs. Adams, seconded by Mrs. Duym and carried by roll call vote to approve THAT:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) the Board certifies that after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meeting the district's financial obligations for the remainder of the year.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

9. AUDIENCE PARTICIPATION

10. ADJOURNMENT

Motion by Mrs. Adams, seconded by Mrs. Ruffo and carried by voice voice that the Board of Education adjourn the meeting.

Voice Vote

Ayes: Mrs. Adams, Mrs. Duym, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

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Nays: 0

Abstain: 0

Adjournment at 8:18 PM