

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
December 5, 2017**

1. CALL TO ORDER AT 7:00 P.M. BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

2. PLEDGE TO THE FLAG

3. ROLL CALL

	Present		Absent
Mrs. Adams	X		
Mrs. Duym			X
Mrs. Heinrichs	X		
Ms. McGeoch	X		
Mrs. Ruffo	X		

4. AUDIENCE PARTICIPATION

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

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5. MINUTES

Motion by Mrs. Adams, seconded by Mrs. Ruffo and carried by voice vote to approve the Meeting Minutes of the:

- Regular Meeting – November 7, 2017 ([Attachment 1](#))

Voice Vote

Ayes: Mrs. Adams, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

6. SUPERINTENDENT’S REPORT

- **TRAVEL/TRAINING**

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by roll call vote to approve the following seminars/workshops and all associated costs:

Name	Seminar / Workshop Name	Event Date	Seminar / Workshop Cost	Mileage Cost	Tolls / Meals Cost	Total Cost
Ed Bagnell	PEOSH / NJADP Indoor Air Quality Training	11/17/17	-0-	\$6.82	-0-	\$6.82
Ed Bagnell	IPM Coordinator Training	12/1/17	-0-	\$6.82	-0-	\$6.82
Barbara Kraus	Mindfulness for Teachers	2/12/18	-0- (Using ETTC hours)	-0-	-0-	-0-
John Dondero	Effectively Dealing w/Disruptive Students	1/30/18	\$259.00	\$37.82	-0-	\$296.82
Ginni Taylor	Integrating Sensory & Motor Learning	1/17/18	\$219.99	-0-	-0-	\$219.99

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

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● **FIELD TRIPS**

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by roll call vote to approve the following field trips as follows:

Grade (s)	Destination	Date	Time
6th	Pinelands Middle School for Music in Schools Concert (Joint w/Eagleswood)	Thursday, March 15th, 2018	8:45-10:45

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

● **FACILITY USE REQUESTS**

Motion by Mrs. Adams, seconded by Mrs. Ruffo and carried by roll call vote to approve the following Facility Use Requests:

Organization	Days of Week	Dates	Times	Location
Pinelands Varsity Cheerleaders through Bass River PTO - Gift Auction	Thursday	December 14, 2017	3:00-9:00pm (event starts @6)	All Purpose Room & Kitchen Area

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

7. BOARD OF EDUCATION BUSINESS

- **Old Business**
- **New Business**

- The Superintendent reported on the following:
 - Veteran's Day Events
 - Initiation of Negotiations

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- State DOE visit for QSAC
 - Status of ESIP Project
 - Tree Lighting Ceremony
 - Superintendent Search
- **BILLS LIST ([Attachment 3](#))**
Motion by Mrs. Adams, seconded by Mrs. Ruffo and carried by roll call vote to approve the December 5, 2017 Bills List as attached.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

- **WINDOWS and DOORS - Energy Savings Project**
Motion by Mrs. Adams, seconded by Mrs. Ruffo and carried by roll call vote to approve THAT:

WHEREAS, the Bass River Township Board of Education (Board) solicited and received bid proposals on December 5, 2017 for the replacement of windows and doors at the Bass River Elementary School; and

WHEREAS, the Board received the following bid proposals:

<u>Company</u>	<u>Base Bid</u>	<u>Alt #1</u>	<u>Alt #2</u>	<u>Alt #3</u>
Jersey Architectural Door & Supply	\$83,217	\$9,750	\$6,150	\$3,450
Panoramic Window Door Systems, Inc.	111,000	14,500	5,000	2,500
Levy Construction	128,600	9,000	6,300	8,000 and

WHEREAS, the lowest base bid received from Jersey Architectural Door & Supply in the amount of \$83,217, and

WHEREAS, the Board found the Jersey Architectural Door & Supply base bid compliant with the bid specifications in all relevant respects pursuant to a technical review by the Board's Energy Savings Plan Contractor, DCO; and

WHEREAS, the Bass River Township Board of Education determines that an award of the contract is in the best interests of the School District; and

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WHEREAS, the Business Administrator of the Bass River Township School District certifies that sufficient funds are available for this purpose.

NOW THEREFORE, BE IT RESOLVED by the Bass River Township Board of Education, in the County of Burlington and State of New Jersey, awards the base bid (\$83,217) to Jersey Architectural Door and Supply.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

8. RESIGNATION OF BOARD MEMBER

Motion by Mrs. Adams, seconded by Mrs. Ruffo and carried by roll call vote to accept the resignation of Heather Crawford Duym effective December 5, 2017

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain:

Discussion

- The Superintendent offered an explanation regarding this resignation.

9. AUDIENCE PARTICIPATION

11. ADJOURNMENT

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by voice vote to approve that the Board of Education adjourn the meeting.

Voice Vote

Ayes: Mrs. Adams, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

Adjournment at 7:24 PM

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Respectfully submitted,

A handwritten signature in blue ink that reads "Stephen J. Brennan". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Stephen J. Brennan, M.B.A., C.P.A.
School Business Administrator/School Board Secretary