

**BASS RIVER TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
March 27, 2018**

**1. CALL TO ORDER AT 7:00 P.M. BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER**

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

**2. PLEDGE TO THE FLAG**

**3. OATH OF ALLEGIANCE**

- **John Allen**

**4. ROLL CALL**

	Present		Absent
Mrs. Adams			
Mr. Allen			
Mrs. Heinrichs			
Ms. McGeoch			
Mrs. Ruffo			

**5. AUDIENCE PARTICIPATION**

**PLEASE NOTE:** This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.

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4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

**6. MINUTES**

Motion to approve, by voice vote, the Meeting Minutes of the:

- Regular Meeting – February 6, 2018 ([Attachment 1](#))

**Voice Vote**

**Motion by: \_\_\_\_\_ Seconded by \_\_\_\_\_**

**Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_**

**7. SUPERINTENDENT’S REPORT**

- **CORRESPONDENCE - Lunch Bunch Program & Counseling / Guidance**

Motion to approve by roll call vote the following correspondence from Mrs. Debbie Callan, 2nd grade teacher: ([Attachment 2](#))

**Roll Call**

**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**Mrs. Adams**                    \_\_\_\_\_  
**Mr. Allen**                    \_\_\_\_\_  
**Mrs. Heinrichs**            \_\_\_\_\_  
**Ms. McGeoch**              \_\_\_\_\_  
**Mrs. Ruffo**                    \_\_\_\_\_

- **TRAVEL/TRAINING**

Motion to approve by roll call vote the following seminars/workshops and all associated costs:

Name	Seminar / Workshop Name	Event Date	Seminar / Workshop Cost	Mileage Cost	Tolls / Meals Cost	Total Cost
Lori Capaccio	2018 Mandatory District Test	3/8/18	-0-	-0-	-0-	-0-

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	<b>Coordinator Training for PARCC</b>					
<b>Joni Burns</b>	<b>Powerful Early Intervention Strategies</b>	<b>3/19/18</b>	<b>\$249.00</b>	<b>-0-</b>	<b>-0-</b>	<b>\$249.00</b>
<b>Joni Burns</b>	<b>NASW-NJ 2018 Annual Conference</b>	<b>4/30/18 &amp; 5/1/18</b>	<b>\$470</b>	<b>-0-</b>	<b>-0-</b>	<b>\$470</b>
<b>Joni Burns</b>	<b>HIB Legal Update</b>	<b>5/8/18</b>	<b>-0- (Using ETTC hours)</b>	<b>-0-</b>	<b>-0-</b>	<b>-0-</b>

**Roll Call**

**Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_**

**Mrs. Adams** \_\_\_\_\_  
**Mr. Allen** \_\_\_\_\_  
**Mrs. Heinrichs** \_\_\_\_\_  
**Ms. McGeoch** \_\_\_\_\_  
**Mrs. Ruffo** \_\_\_\_\_

● **SUBSTITUTE STAFF APPOINTMENTS**

Motion to approve by roll call vote the following substitutes for the 2017-2018 school year:

Guy Hills	Substitute Teacher
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**Roll Call**

**Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_**

**Mrs. Adams** \_\_\_\_\_  
**Mr. Allen** \_\_\_\_\_

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**Mrs. Heinrichs** \_\_\_\_\_  
**Ms. McGeoch** \_\_\_\_\_  
**Mrs. Ruffo** \_\_\_\_\_

● **FACILITY USE REQUESTS**

Motion to approve by roll call vote the following facility requests:

<b>Organization</b>	<b>Days of Week</b>	<b>Dates</b>	<b>Times</b>	<b>Location</b>
<b>Heritage Harvest Foundation (Free community dinners)</b>	<b>3rd Friday of every month</b>	<b>March 2018 - February 2019 (no July/August)</b>	<b>5:00-6:30 pm</b>	<b>All Purpose Room</b>

**Roll Call**

**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**Mrs. Adams** \_\_\_\_\_  
**Mr. Allen** \_\_\_\_\_  
**Mrs. Heinrich** \_\_\_\_\_  
**Ms. McGeoch** \_\_\_\_\_  
**Mrs. Ruffo** \_\_\_\_\_

● **FIELD TRIPS**

Motion to approve by roll call vote the following field trips:

<b>Grade (s)</b>	<b>Destination</b>	<b>Date</b>	<b>Time</b>
4th, 5th, & 6th	Pinelands Regional HS, LEH Dress Rehearsal Interdistrict Concert	Monday, April 30th, 2018	9:30am-12:45pm
6th	Tip Seaman Park, Tuckerton Interdistrict Picnic & Softball Game	Friday, May 18th, 2018	9:45am-2:30pm (joint w/Eagleswood)
4th	Historic Cold Spring Village Cape May	Tuesday, May 29th, 2018	8:45am-2:45pm

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6th	GJM School Field, LEH 6th Grade Interdistrict Field Day	Friday, June 1st, 2018	9:00am-1:30pm (joint w/Eagleswood)
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**Roll Call**

**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**Mrs. Adams**                    \_\_\_\_\_  
**Mr. Allen**                    \_\_\_\_\_  
**Mrs. Heinrichs**            \_\_\_\_\_  
**Ms. McGeoch**              \_\_\_\_\_  
**Mrs. Ruffo**                    \_\_\_\_\_

**8. BOARD OF EDUCATION BUSINESS**

- **Old Business**
  - Superintendent Search (Executive Session)
- **New Business**
  
- **BILLS LIST ([Attachment 2](#))**

Motion to approve by roll call vote the February 6, 2018 Bills List as attached.

**Roll Call**

**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**Mrs. Adams**                    \_\_\_\_\_  
**Mr. Allen**                    \_\_\_\_\_  
**Mrs. Heinrichs**            \_\_\_\_\_  
**Ms. McGeoch**              \_\_\_\_\_  
**Mrs. Ruffo**                    \_\_\_\_\_

● **FINANCIAL REPORTS**

Motion to accept the following financial reports:

- a. Report of the Secretary dated January 31, 2018 ([Attachment 3](#))
- b. Report of the Secretary dated January 31, 2018 ([Attachment 3a](#))

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**Roll Call**

**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**Mrs. Adams**                    \_\_\_\_\_  
**Mr. Allen**                    \_\_\_\_\_  
**Mrs. Heinrichs**            \_\_\_\_\_  
**Ms. McGeoch**              \_\_\_\_\_  
**Mrs. Ruffo**                    \_\_\_\_\_

● **BOARD CERTIFICATION**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) the Board certifies that after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meeting the district's financial obligations for the remainder of the year.

**Roll Call**

**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**Mrs. Adams**                    \_\_\_\_\_  
**Mr. Allen**                    \_\_\_\_\_  
**Mrs. Heinrichs**            \_\_\_\_\_  
**Ms. McGeoch**              \_\_\_\_\_  
**Mrs. Ruffo**                    \_\_\_\_\_

● **JUNE 30, 2018 TENTATIVE BUDGET ([Attachment 4](#))**

RESOLVED, by the Bass River Township Board of Education in the County of Burlington to approve and authorize the Business Administrator to submit the Tentative June 30, 2019 budget in the amount of \$2,527,921

General Fund:	\$2,442,217	Tax Levy:	\$1,514,402
Special Revenue Fund:	\$ 85,704		

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BE IT FURTHER RESOLVED, that the Bass River Township Board of Education will hold its public hearing for the final June 30, 2019 budget on May 1, 2018 at 7:00pm in its Elementary School Media Center, 11 North Maple Avenue, New Gretna, NJ 08224

**Roll Call**

**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**Mrs. Adams**                    \_\_\_\_\_  
**Mr. Allen**                    \_\_\_\_\_  
**Mrs. Heinrichs**            \_\_\_\_\_  
**Ms. McGeoch**              \_\_\_\_\_  
**Mrs. Ruffo**                    \_\_\_\_\_

- **Change Order ([Attachment 5](#))**

**Change Order**

Motion to approve change order as follows:

<b>Project:</b> ESIP Direct Digital Controls Replacement					
<u>CO #</u>	<u>Contractor</u>	<u>Original Amount</u>	<u>Change Order Amount</u>	<u>Revised Amount</u>	<u>Reason</u>
1	Jersey Architectural Door & Supply	\$83,21	\$9,750	\$92,967	Install door frames

**Roll Call**

**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**Mrs. Adams**                    \_\_\_\_\_  
**Mr. Allen**                    \_\_\_\_\_  
**Mrs. Heinrichs**            \_\_\_\_\_  
**Ms. McGeoch**              \_\_\_\_\_  
**Mrs. Ruffo**                    \_\_\_\_\_

**9. EXECUTIVE SESSION**

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RESOLVED, that the Board of Education meet in closed session to discuss negotiations and superintendent search. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.”

**Voice Vote**

**Motion by:** \_\_\_\_\_ **Seconded by** \_\_\_\_\_

**Yeas:** \_\_\_\_\_ **Nays** \_\_\_\_\_ **Abstain** \_\_\_\_\_

**Time in:** \_\_\_\_\_

**Time out:**

\_\_\_\_\_  
**10. AUDIENCE PARTICIPATION**

**11. ADJOURNMENT**

It is recommended that the Board of Education adjourn the meeting.

**Voice Vote**

**Motion by** \_\_\_\_\_ **Seconded by** \_\_\_\_\_

**Yeas:** \_\_\_\_\_ **Nays** \_\_\_\_\_ **Abstain** \_\_\_\_\_

Adjournment at \_\_\_\_\_ PM