

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES**

January 2, 2018

1. CALL TO ORDER AT 7:07 P.M. BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

2. PLEDGE TO THE FLAG

3. ROLL CALL

| | Present | | Absent |
|----------------|---------|--|--------|
| Mrs. Adams | X | | |
| | | | |
| Mrs. Heinrichs | X | | |
| Ms. McGeoch | X | | |
| Mrs. Ruffo | X | | |

4. AUDIENCE PARTICIPATION

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

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5. MINUTES

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by voice vote, to approve the Meeting Minutes of the:

- Regular Meeting – December 5, 2017 ([Attachment 1](#))

Voice Vote

Ayes: Mrs. Adams, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

6. SUPERINTENDENT'S REPORT

- **TRAVEL/TRAINING**

Motion by Mrs. Adams, seconded by Mrs. Ruffo and carried by roll call vote to approve the following seminars/workshops and all associated costs:

| Name | Seminar / Workshop Name | Event Date | Seminar / Workshop Cost | Mileage Cost | Tolls / Meals Cost | Total Cost |
|--------------|---|------------------------|------------------------------|-----------------|--------------------------|---------------|
| Ginni Taylor | Building Resilience in Our Schools & Community | 2/23/18 | -0- (Using ETTC Hours) | -0- | -0- | -0- |
| Jen Gouveia | Dyslexia Overview | 2 sessions - online | -0- (Using ETTC Hours) | -0- | -0- | -0- |

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

- **FIELD TRIPS**

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by roll call vote to approve the following field trips as follows:

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| Grade (s) | Destination | Date | Time |
|-----------|--|--------------------|------------|
| 6th | Eagleswood Elementary (Pinelands Character Program) | January 25th, 2018 | 12:45-2:50 |

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

- **HEAD LICE MANAGEMENT**

Motion by Mrs. Adams, seconded by Mrs. Ruffo and carried by roll call vote approve the No Nit Policy. ([Attachment 2](#))

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

- **TRANSPORTATION CONTRACTS**

Motion by Mrs. Adams, seconded by Mrs. Ruffo and carried by roll call vote to approve the following Transportation Contract:

| Route | Host | Joiner | Cost |
|-------|--------------------|------------------|----------|
| ASL2 | Pinelands Regional | Bass River Elem. | \$972.99 |

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

- **SCHOOL SAFETY SPECIALIST**

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by roll call vote to approve Ed Bagnell as School Safety Officer.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

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Nays: 0

Abstain: 0

7. BOARD OF EDUCATION BUSINESS

- **Old Business**

- **New Business**

- The Superintendent reported on the following events:

- Tree Lighting
- Distribution of Report Cards
- Inter District Articulation
- Attendance Problems
- QSAC determination that the Bass River Elementary School is a failing school. He provided details on his plan for corrective action.

- **BILLS LIST ([Attachment 3](#))**

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by roll call vote to approve the January 2, 2018 Bills List as attached.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

- **FINANCIAL REPORTS**

Motion by Mrs. Adams, seconded by Mrs. Ruffo and carried by roll call vote to accept the following financial reports:

- a. Report of the Secretary dated September 30, 2017([Attachment 4](#))
- b. Report of the Treasurer dated September 30, 2017 ([Attachment 4a](#))

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

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- **BOARD CERTIFICATION**

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by roll call vote to approve THAT:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) the Board certifies that after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meeting the district's financial obligations for the remainder of the year.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

- **INDEPENDENT AUDITOR'S REPORT ([Attachment #5](#))**

Motion by Mrs. Adams, seconded by Mrs. Ruffo and carried by roll call vote to approve to accept the Independent Auditor's Report, Auditor's Management Report on Administrative Finding and resulting Corrective Action Plan for the year ended June 30, 2017.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

Discussion

- Jerry Conaty, Holman, Frenia & Allison, P.C., delivered the Independent Audit Report on the June 30, 2017 Comprehensive Annual Financial Statements.

8. EXECUTIVE SESSION

RESOLVED, that the Board of Education meet in closed session to discuss negotiations. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.”

Voice Vote

Ayes: Mrs. Adams, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

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Abstain: 0

Time in: 7:42 PM **Time out:** 7:55 PM

9. AUDIENCE PARTICIPATION

10. ADJOURNMENT

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by voice vote to approve that the Board of Education adjourn the meeting.

Voice Vote

Ayes: Mrs. Adams, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

Adjournment at 7:57 PM

Respectfully submitted,



Stephen J. Brennan, M.B.A., C.P.A.
School Business Administrator/School Board Secretary