

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
October 2, 2018**

1. CALL TO ORDER AT 7:00 P.M. BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

2. PLEDGE TO THE FLAG

3. ROLL CALL

	Present		Absent
Mrs. Adams	X		
Mr. Allen	X		
Mrs. Heinrichs	X		
Ms. McGeoch	X		
Mrs. Ruffo			X

4 AUDIENCE PARTICIPATION

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).

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5. Limit your comment(s) to the specific agenda items.

5. EXECUTIVE SESSION

Motion by Mr. Allen, seconded by Mrs. Adams and carried by voice vote to approve THAT: RESOLVED, that the Board of Education meet in closed session to discuss negotiations and superintendent search. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.”

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Ms. McGeoch

Nays: 0

Abstain: 0

Time in: 7:02 PM **Time out:** 7:10 PM

6. MINUTES

Motion by Mrs. Adams, seconded by Mr. Allen and carried by voice vote to approve, the following meeting minutes:

- September 11, 2018 Minutes ([Attachment #1](#))

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Ms. McGeoch

Nays: 0

Abstain: 0

7. SUPERINTENDENT’S REPORT

- The Superintendent reported on the following:
 - Butterfly release
 - Run for the Fallen
 - Lead testing
 - Mold remediation in the Media Center
 - Fire Dept provided presentation of fire safety

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- **TRAVEL/TRAINING**

Motion by Mrs. Adams, seconded by Mr. Allen and carried by roll call vote to approve the following seminars/workshops and all associated costs:

Name	Seminar / Workshop Name	Event Date	Seminar / Workshop Cost	Mileage Cost	Tolls / Meals Cost	Total Cost
Regina Schneider	Powerful Strategies to Promote & Accelerate Academic Success	12/10/18	\$259.00	\$17.98	-0-	\$276.98
JoAnn Stewart	Attendance, Residency, & Homelessness Issues	12/6/18	-0- Using ETTC Hours	-0-	-0-	-0-
Frances Farnung	Safety Coordinator Training	10/2, 10/9, 10/16, & 10/30/18	-0-	\$126.48 (\$31.62 each session)	-0-	\$126.48
Lynn Heinrichs	NJSBA Convention	10/23-10/25	\$300	\$100	\$20	\$420

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs (except NJSBA Convention), Ms. McGeoch
Nays: 0
Abstain: Mrs. Heinrichs (NJSBA Convention)

- **SUPERINTENDENT CONTRACT ([Attachment #2](#))**

Motion by Mrs. Adams, seconded by Mr. Allen and carried by roll call vote to approve the revised employment contract, pursuant to Executive County Superintendent review and approval for Siobhan Grayson for the period of October 15, 2018 through June 30, 2023 as per attached.

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Ms. McGeoch

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Nays: 0
Abstain: 0

- **FIELD TRIPS**

Motion by Mrs. Adams, seconded by Mr. Allen and carried by roll call vote to approve the following field trips as follows:

Grade (s)	Destination	Date	Time
Kindergarten & 1st Grade	Storybook Land Egg Harbor Township NJ	Thursday, October 11th , 2018	9:15am - 2:00pm
6th Grade	Tuckerton Elementary School (Interdistrict Social) Tuckerton, NJ	Friday, February 8th, 2019 (snow date Friday, February 22nd, 2019)	10:00am-2:30pm (bus shared w/Eagleswood)
6th Grade	Tip Seaman Park (Interdistrict Picnic/Softball Game) Tuckerton NJ	Friday, May 17th, 2019 (rain date Monday, May 20th, 2019)	9:30am-2:30pm (bus shared w/Eagleswood)

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Ms. McGeoch
Nays: 0
Abstain: 0

8. BOARD OF EDUCATION BUSINESS

- **Old Business**
- **New Business**
- **BILLS LIST ([Attachment #3](#))**

Motion by Mrs. Adams, seconded by Mr. Allen and carried by roll call vote to approve the October 2, 2018 Bills List as attached.

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Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Ms. McGeoch
Nays: 0
Abstain: 0

- **BUDGET TRANSFERS ([Attachment #4](#))**

Motion by Mrs. Adams, seconded by Mr. Allen and carried by roll call vote to approve the following:

Pursuant to 18A:22-8.1, The Business Administrator recommends the attached budgetary transfers.

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Ms. McGeoch
Nays: 0
Abstain: 0

- **FINANCIAL REPORTS**

Motion by Mrs. Adams, seconded by Mr. Allen and carried by roll call vote to accept the following financial reports:

- a. Report of the Secretary dated July 31, 2018 ([Attachment 5](#))
- b. Report of the Treasurer dated July 31, 2018 ([Attachment 5a](#))

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Ms. McGeoch
Nays: 0
Abstain: 0

- **BOARD CERTIFICATION**

Motion by Mrs. Adams, seconded by Mr. Allen and carried by roll call vote to approve THAT:

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Pursuant to N.J.A.C. 6A:23A-16.10 (c) the Board certifies that after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meeting the district's financial obligations for the remainder of the year.

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Ms. McGeoch
Nays: 0
Abstain: 0

- **COMPREHENSIVE MAINTENANCE PLAN ([Attachment #6](#))**
Motion by Mrs. Adams, seconded by Mr. Allen and carried by roll call vote to approve THAT:
RESOLVED, that the Bass River Township Board of Education approve the submittal of the 2018 Comprehensive Maintenance Plan to the Burlington County Executive Superintendent.

BE IT FURTHER RESOLVED, that the Bass River Township Board of Education certifies that the Comprehensive Maintenance Plan is complete and in compliance with N.J.A.C 6A:26A-3 and it includes activities and expenditures for each school facility that qualify as requires maintenance pursuant to N.J.A.C. 6A26A-2 and are reasonable to ensure such facilities are kept open and safe for use or in its original condition and maintain the validity of warranties.

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Ms. McGeoch
Nays: 0
Abstain: 0

Discussion

- The Business Administrator explained the purpose of the approval.

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9. APPOINTMENTS

Motion by Mrs. Adams, seconded by Mr. Allen and carried by roll call vote to approve the following appointments:

- **AFFIRMATIVE ACTION OFFICER**

Be It Resolved, that the Bass River Township Board of Education appoints Mrs. Siobhan Grayson as its Affirmative Action Officer for the fiscal year 2018-2019.

- **504 OFFICER**

Be It Resolved, that the Bass River Board of Education appoints Mrs. Siobhan Grayson as its 504 Officer for the fiscal year 2018-2019.

- **ANTI BULLYING COORDINATOR**

Be It Resolved, that the Bass River Township Board of Education appoints Mrs. Siobhan Grayson as its Anti Bullying Coordinator for the fiscal year 2018-2019.

- **SUBSTANCE AWARENESS COORDINATOR**

Be It Resolved, that the Bass River Township Board of Education appoints Mrs. Siobhan Grayson as its Substance Awareness Coordinator for the fiscal year 2018-2019.

- **SCHOOL SAFETY SPECIALIST**

Be It Resolved, that the Bass River Township Board of Education appoints Mrs. Siobhan Grayson as its School Safety Specialist for the fiscal year 2018-2019.

- **EDUCATIONAL STABILITY LIAISON**

Be It Resolved, that the Bass River Board of Education appoints Mrs. Siobhan Grayson as its Educational Stability Liaison for the fiscal year 2018-2019.

- **CURRICULUM SUPERVISOR**

Be It Resolved, that the Bass River Township Board of Education appoints Mrs. Siobhan Grayson as its Curriculum Supervisor for the fiscal year 2018-2019.

- **DATA COORDINATOR**

Be It Resolved, that the Bass River Township Board of Education appoints Mr. James Bond as its Data Coordinator for the fiscal year 2018-2019.

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Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Ms. McGeoch
Nays: 0
Abstain: 0

10. AUDIENCE PARTICIPATION

- A Bass River resident asked about the contract terms of the superintendent.
- He also asked for a further explanation of Dr. Seuss Reading Program and the use of a therapy day.

11. ADJOURNMENT

Motion by Mrs. Adams, seconded by Mr. Allen and carried by voice vote to approve that the Board of Education adjourn the meeting.

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Ms. McGeoch
Nays: 0
Abstain: 0

Adjournment at 7:29 PM

Respectfully submitted,



Stephen J. Brennan, M.B.A., C.P.A.
School Business Administrator/School Board Secretary