

**BASS RIVER TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
October 30, 2018**

1. CALL TO ORDER AT 7:00 P.M. BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

2. PLEDGE TO THE FLAG

3. ROLL CALL

	Present		Absent
Mrs. Adams	X		
Mr. Allen	X		
Mrs. Heinrichs	X		
Ms. McGeoch	X		
Mrs. Ruffo	X		

4. EXECUTIVE SESSION

Motion by Mrs. Ruffo, seconded by Mr. Allen and carried by voice vote to approve THAT: RESOLVED, that the Board of Education meet in closed session to discuss negotiations and superintendent search. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.”

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Ms. McGeoch
Nays: 0
Abstain: 0

Time in: 7:06 PM **Time out:** 7:19 PM

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5. AUDIENCE PARTICIPATION

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

6. MINUTES

Motion by Mrs. Adams, seconded by Mr. Allen and carried by voice vote to approve the following meeting minutes:

- October 2, 2018 Regular Session ([Attachment #1](#))
- October 2, 2018 [Executive Session](#)

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

7. SUPERINTENDENT'S REPORT

- The Superintendent reported on the following:
 - 2017-2018 ABR (HIB) Self Assessment Grade
 - ABR Law review/training for the BOE

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- 2017-2018 PARCC scores
- Attendance Report
- Safety & Security Report
- HIB Report: 0 investigations
- Township correspondence for Resolution 2018-81 ([*Attachment #2*](#))

● **TRAVEL/TRAINING**

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by roll call vote to approve the following seminars/workshops and all associated costs:

Name	Seminar / Workshop Name	Event Date	Seminar / Workshop Cost	Mileage Cost	Tolls / Meals Cost	Total Cost
Siobhan Grayson	NJ School Administrator Residency Program (SARP)	11/19 & 12/17/18, 1/7, 2/19, 3/28 & 5/6/19	\$1750	\$222.46 (717.6 miles total mileage for all 6 programs)	-0-	\$1972.46
Virginia Taylor	Phonics First Refresher	12/5/18	-0- (Using ETTC Hours)	-0-	-0-	-0-
Lisa Nino	Phonics First Refresher	12/5/18	-0- (Using ETTC Hours)	-0-	-0-	-0-
Regina Schneider	NJ Conference for Preschool Teachers	2/25/19	\$244	\$17.55	\$5	\$266.55

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

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● **FIELD TRIPS**

Motion by Mrs. Adams, seconded by Mrs. Ruffo and carried by roll call vote to approve the following field trips as follows:

Grade (s)	Destination	Date	Time
K & 1st	Storybook Land Egg Harbor Township, NJ (original BOE approval date 10/2/18)	<i>New date to be determined</i> (trip cancelled due to weather)	9:15am-2:00pm
6th	Eagleswood Elementary Eagleswood, NJ (Red Ribbon presentation by Pinelands Regional SD)	Wednesday, October 24th, 2018	10:00am- 12:00pm
6th	Washington, DC	Friday, May 31st, 2019	8:30am - 10:30pm

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

Confidential Secretary Contract ([Attachment #3](#))

Motion by Mrs. Adams, seconded by Mrs. Ruffo and carried by roll call vote to approve the 2018-2019 school year contract of Christine Somers, Confidential Secretary, at a salary of \$31,617.91.

Roll Call Vote

Ayes: Mr. Allen, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: Mrs. Adams

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Discussion

- The Board and Business Administrator discussed the parameters listed in the non bargaining terms and conditions for this contract.

Confidential Secretary Contract ([Attachment #4](#))

Motion by Mrs. Ruffo, seconded by Mr. Allen and carried by roll call vote to approve the 2018-2019 school year contract of JoAnn Stewart, Confidential Secretary, at a salary of \$38,655.00.

Roll Call Vote

Ayes: Mr. Allen, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: Mrs. Adams

Facilities Manager Contract ([Attachment #5](#))

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by roll call vote to approve the 2018-2019 school year contract of Edward Bagnell, Facilities Manager, at a salary of \$45,921.52.

Roll Call Vote

Ayes: Mr. Allen, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: Mrs. Adams

- **LEAVE OF ABSENCE ([attachment #6](#))**

Motion by Mrs. Ruffo, seconded Adams to approve by roll call vote the following leave of absence: Deanna Albertson, Instructional Aide, on or about November 26th, 2018 through March 25th, 2019. Accrued time, leave w/out pay, and FMLA will be used during these dates.

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

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Abstain: 0

MENTOR TEACHER

Motion by Mrs. Ruffo, seconded by Mrs. Adams to approve by roll call vote Allison Russomanno to fill the posted mentor teacher position for Alexandra Georgieff, Physical Education / Health Teacher, for the 2018-2019 school year. Mentee (Alexandra Georgieff) is responsible for the traditional route payment of the \$550 mentoring fee to the mentor (Allison Russomanno); no cost to the Board of Education.

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

8. BOARD OF EDUCATION BUSINESS

- **Old Business**
- **New Business**

- **BILLS LIST ([Attachment #6](#))**

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by roll call vote to approve the October 30, 2018 Bills List as attached.

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

- **BUDGET TRANSFERS ([Attachment #7](#))**

Motion by Mrs. Ruffo, seconded by Mrs. Allen and carried by roll call vote to approve the following:

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Pursuant to 18A:22-8.1, The Business Administrator recommends the attached budgetary transfers.

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

● **FINANCIAL REPORTS**

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by roll call vote to accept the following financial reports:

- a. Report of the Secretary dated August 31, 2018 ([Attachment #8](#))
- b. Report of the Treasurer dated August 31, 2018 ([Attachment #9](#))

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

● **BOARD CERTIFICATION**

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by roll call vote to approve THAT:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) the Board certifies that after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meeting the district's financial obligations for the remainder of the year.

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo
Nays: 0
Abstain: 0

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- **TAX SHELTER ANNUITY COMPANIES**

Motion by Mrs. Ruffo, seconded by Mrs. Adams and carried by roll call vote to approve THAT:

Be It Resolved to approve the NY Life as an authorized tax shelter annuity broker:

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

9. AUDIENCE PARTICIPATION

10. ADJOURNMENT

Motion by Mrs. Adams, seconded by Mr. Allen and carried by voice vote to approve that that the Board of Education adjourn the meeting.

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Ms. McGeoch, Mrs. Ruffo

Nays: 0

Abstain: 0

Adjournment at 7:58 PM