

BASS RIVER TOWNSHIP BOARD OF EDUCATION

SPECIAL MEETING MINUTES

December 19, 2018

1. CALL TO ORDER AT 7:00 P.M. BASS RIVER ELEMENTARY SCHOOL MEDIA CENTER

This is to advise those present at this meeting of the Board of Education of the Bass River Township School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.

2. PLEDGE TO THE FLAG

3. ROLL CALL

	Present	Absent
Mrs. Adams	X	
Mr. Allen	X	
Mrs. Heinrichs		Arrived 7:20 pm
Ms. McGeoch		X
Mrs. Ruffo	X	

4 AUDIENCE PARTICIPATION

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

5. MINUTES

Motion by Mrs. Ruffo, seconded by Mr. Allen and carried by voice vote to approve the following meeting minutes:

- November 27, 2018 Minutes ([Attachment #1](#))
-

Voice Vote

Ayes: Mr. Allen, Mrs. Ruffo

Nays: 0

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Abstain: Mrs. Adams

6. SUPERINTENDENT’S REPORT

- Attendance Report ([Attachment #2](#))
- Security Drill Report:
 - Fire Drill 12/12/18
- HIB Report: 0 Investigations
- Events/Activities
 - The Superintendent updated the Board and public on the storm water management issue.
- A Board member asked when previous month’s minutes will be available. She said no one informed her they will be shared by meeting. She asked the Superintendent for a copy of the Superintendent’s report.
- The Board President arrived at 7:20 pm. There were no questions from the Board.
- **TRAVEL/TRAINING**
Motion by Mrs. Ruffo, seconded by Mr. Allen and carried by roll call vote to approve the following seminars/workshops and all associated costs:

Name	Seminar / Workshop Name	Event Date	Seminar / Workshop Cost	Mileage Cost	Tolls / Meals Cost	Total Cost
Jennifer Gouveia	Guided Reading Differentiating Using Small Groups Cherry Hill, NJ	1/28/19	\$259.00	\$25.11	0	\$284.11
Lisa Nino	Guided Math Differentiating Your Math Instruction Using Small Groups Cherry Hill, NJ	2/28/19	\$269.00	0	0	\$269.00
Debbie Callan	Guided Math Differentiating Your Math Instruction Using Small Groups Cherry Hill, NJ	2/28/19	\$269.00	0	0	\$269.00

Discussion

- A Board member asked if staff can provide an update on their PD. The Superintendent said she does this with staff and PD.

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo

Nays: 0

Abstain: 0

Discussion

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- The Superintendent explained that the Board adopted NJLS which requires Bass River to evaluate the text using all content areas.

- **NJQSAC DISTRICT PERFORMANCE REVIEW SCHOOL YEAR 2018-2019**
Motion by Mrs. Ruffo, seconded by Mrs. Heinrichs and carried by roll call vote to approve the NJQSAC District Performance Review for the 2018-2019 school year.

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo
Nays: 0
Abstain: 0

- **HEALTH AND SAFETY EVALUATION**
Motion by Mrs. Ruffo, seconded by Mrs. Heinrichs and carried by roll call vote to approve the 2018-2019 Statement of Assurance of the Health and Safety Evaluation of School Buildings Checklist submission.
([Attachment #3](#))

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo
Nays: 0
Abstain: 0

Discussion

- In response to a question, the Superintendent described this form and provided explanation of the process.

7. BOARD OF EDUCATION BUSINESS

- **Old Business**
- **New Business**
 - The Business Administrator (as audience member) asked the Board to evaluate all legal fees carefully.

- **Resolution to Bring Motion Off the Table:**
Motion by Mrs. Heinrichs, seconded by Mr. Allen and carried by roll call vote THAT: WHEREAS, the Bass River Board of Education voted to table the following motion its November 27, 2018 Regular Session Meeting:

BILLS LIST ([Attachment #4](#))

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Motion to approve Bills List dated November 27, 2018, as attached.

WHEREAS, PARLIAMENTARY procedures requires the Board to take a motion off the table for consideration for approval,

NOW THEREFORE IT BE RESOLVED, that the Bass River Board of Education approves to bring the below mentioned Motion from the table for full board consideration:

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo
Nays: 0
Abstain: 0

BILLS LIST

Motion by Mrs. Heinrichs, seconded by Mr. Allen and carried by roll call vote to approve the Bills List dated November 27, 2018 as part of the December 19, 2018 Bills List.

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo
Nays: 0
Abstain: 0

- **BILLS LIST**

- Motion by Mrs. Ruffo, seconded by Mrs. Heinrichs and carried by roll call vote to approve the December 19, 2018 Bills List as attached. ([*Attachment #5*](#))

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo
Nays: 0
Abstain: 0

- **BUDGET TRANSFERS**

- Motion by Mrs. Heinrichs, seconded by Mr. Allen and carried by roll call vote to approve the following:

- Pursuant to 18A:22-8.1, The Business Administrator recommends the attached budgetary transfers.

- a. July - September ([*Attachment #6*](#))
- b. October ([*Attachment #6b*](#))

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Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo
Nays: 0
Abstain: 0

● **FINANCIAL REPORTS**

Motion by Mrs. Heinrichs, seconded by Mrs. Ruffo and carried by roll call vote to accept the following financial reports:

- a. Report of the Secretary for the month ending September 2018 ([Attachment #7](#))
- b. Report of the Treasurer dated September 2018 ([Attachment #7B](#))
- c. Report of the Secretary for the month ending October 2018 ([Attachment #8](#))
- d. Report of the Treasurer dated October 2018 ([Attachment #8B](#))

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo
Nays: 0
Abstain: 0

● **BOARD CERTIFICATION**

Motion by Mrs. Ruffo, seconded by Mrs. Heinrichs and carried by roll call vote to approve THAT: Pursuant to N.J.A.C. 6A:23A-16.10 (c) the Board certifies that after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials that to the best of its knowledge no major account or fund has been over-expended and that sufficient funds are available to meeting the district's financial obligations for the remainder of the year.

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo
Nays: 0
Abstain: 0

● **AUDIT**

Motion by Mrs. Heinrichs, seconded by Mrs. Ruffo and carried by roll call vote to accept the draft audit report (C-1 and AMR). There are no audit recommendations at this time; therefore no corrective action plan is required at this time.

Roll Call Vote

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Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo
Nays: 0
Abstain: 0

- **HIB**

Motion by Mrs. Heinrichs, seconded by Mrs. Ruffo and carried by roll call vote to accept the Harassment, Intimidation, and Bullying report presented by the Superintendent at the November 27, 2018 meeting.

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo
Nays: 0
Abstain: 0

Discussion

- The Business Administrator asked if there was a follow up on 11/13/18. The Superintendent said she will follow up with the students.

9. AUDIENCE PARTICIPATION

10. ADJOURNMENT

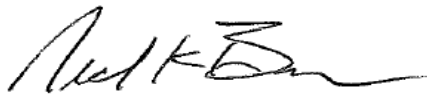
Motion by Mrs. Ruffo, seconded by Mrs. Heinrichs and carried by voice vote to approve that the Board of Education adjourn the meeting.

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo
Nays: 0
Abstain: 0

Adjournment at 7:45 PM

Respectfully Submitted,



Nicholas K. Brown
Business Administrator/Board Secretary