

Bass River Elementary School
MONTHLY BOARD MEETING AGENDA
JANUARY 11, 2019
Media Center
Regular Session 6:00 PM

1. OPENING AND PLEDGE OF ALLEGIANCE

2. PRESIDENT’S DECLARATION

“This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.”

3. ROLL CALL

4. REPORT OF ELECTION RESULTS - MEMBERS OF THE BOARD OF EDUCATION

| <u>Name</u> | <u>Votes</u> |
|-----------------------------|--------------|
| Personal Choice | 46 |
| Robert Schmidt | 38 |
| Jacqueline Heinrichs | 27 |
| Carol Bitzberger | 6 |
| Benjamin Wurst | 12 |
| Total Votes | 129 |

5. OATH OF ALLEGIANCE TO NEW BOARD MEMBER

- A. Jacqueline Heinrichs
- B. Robert Schmidt

| <u>Board Member</u> | <u>Term Expires</u> |
|---------------------------|---------------------|
| Mrs. Bonnie Adams | 2019 |
| Mrs. Jacqueline Heinrichs | 2021 |
| Ms. Cindy A. Ruffo | 2019 |
| Mr. John Allen | 2020 |
| Mr. Robert Schmidt | 2021 |

6. OFFICER NOMINATIONS

- **Resolution to Bring Motions Off the Table:**
WHEREAS, the Bass River Board of Education voted to table the following motions its January 3, 2018 Regular Session Meeting:

- A. Motion for the Board Secretary opens floor for nominations of President of the Bass River Board of Education.
- B. Motion for the Board Secretary opens floor for nominations of Vice President of the Bass River Board of Education.

WHEREAS, PARLIAMENTARY procedures requires the Board to take a motion off the table for consideration for approval,

NOW THEREFORE IT BE RESOLVED, that the Bass River Board of Education approves to bring the below mentioned Motions from the table for full board consideration:

- A. Motion for the Board Secretary opens floor for nominations of President of the Bass River Board of Education.
- B. Motion for the Board Secretary opens floor for nominations of Vice President of the Bass River.

Roll Call

Motion by _____ Seconded by _____

Mrs. Adams _____
Mr. Allen _____
Mrs. Heinrichs _____
Mrs. Ruffo _____
Mr. Schmidt _____

- A. Motion for the Board Secretary opens floor for nominations of President of the Bass River Board of Education.
- C. Motion for the Board Secretary opens floor for nominations of Vice President of the Bass River Board of Education.

7. BOARD PRESIDENT PRESIDES OVER MEETING

Board Secretary returns control of the meeting over to Board President

8. CODE OF ETHICS

RESOLVED, in accordance with N.J.S.A. 18A:12-24.1 the members of the Bass River Board of Education shall abide by the following Code of Ethics for School Board Members:

I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.

I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.

I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

I will carry out my responsibility, not to administer the schools, but together with my fellow

board members, to see that they are well run.

I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.

I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

I will support and protect school personnel in proper performance of their duties.

I will refer all complaints to the chief school administrative officer and will act on the complaints at public meetings only after the failure of an administrative solution.

9. REGULAR MEETING DATES FOR 2019

Be It Resolved to approve the Board of Education meeting schedule as follows:

- Location: Bass River Elementary School Library,
11 North Maple Avenue, New Gretna, NJ
Time: Regular Session - 7:00 PM

| MONTH | DATE | LOCATION |
|--------------|----------------------------------|------------------------------|
| January | 1/3/2019 Organizational Meeting | Bass River Elementary School |
| January | 1/11/2019 Organizational Meeting | Bass River Elementary School |
| February | 2/5/2019 | Bass River Elementary School |
| March | 3/19/2019 | Bass River Elementary School |
| April | 4/30/2019 Budget Hearing | Bass River Elementary School |
| May | 5/13/2019 | Bass River Elementary School |
| June | 6/4/2019 | Bass River Elementary School |
| July | 7/2/2019 | Bass River Elementary School |
| August | 8/6/2019 | Bass River Elementary School |
| September | 9/10/2019 | Bass River Elementary School |

| | | |
|----------|-----------|------------------------------|
| October | 10/1/2019 | Bass River Elementary School |
| November | 11/5/2019 | Bass River Elementary School |
| December | 12/3/2019 | Bass River Elementary School |

Roll Call

Motion by _____ Secoded by _____

Mrs. Adams _____
Mr. Allen _____
Mrs. Heinrichs _____
Mrs. Ruffo _____
Mr. Schmidt _____

10. EXECUTIVE SESSION

RESOLVED, that the Board of Education meet in closed session to discuss matters as listed below. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.

11. APPROVAL OF AGENDA

Motion to approve the agenda as presented.

Voice Vote

Motion by _____ Secoded by _____

Mrs. Adams _____
Mr. Allen _____
Mrs. Heinrichs _____
Mrs. Ruffo _____
Mr. Schmidt _____

12. APPROVAL OF MINUTES

Motion to approve minutes from the Regular Board Meeting in December 2018. ([Attachment #1](#))

Voice Vote

Motion by _____ Secoded by _____

Mrs. Adams _____
Mr. Allen _____
Mrs. Heinrichs _____
Mrs. Ruffo _____
Mr. Schmidt _____

13. REPORT OF THE SUPERINTENDENT

- A. Superintendent's Update
- B. Monthly Attendance Report ([Attachment #2](#))
- C. Security Drill Report:

- a. Safety & Security Drill: Shelter in Place 12/20/18
- D. HIB: 0 Investigations

- **TRAVEL/TRAINING**

Motion to approve by roll call vote the following seminars/workshops and all associated costs:

| Name | Seminar / Workshop Name | Event Date | Seminar / Workshop Cost | Mileage Cost | Tolls / Meals Cost | Total Cost |
|-----------------|---|------------|-------------------------|--------------|--------------------|------------|
| Siobhan Grayson | Gang Awareness Training Westampton, NJ | 1/17/19 | -0- | \$26.16 | -0- | \$26.16 |

Roll Call

Motion by _____ Secoded by _____

Mrs. Adams _____
 Mr. Allen _____
 Mrs. Heinrichs _____
 Mrs. Ruffo _____
 Mr. Schmidt _____

- **FIELD TRIPS**

Motion to approve by roll call vote the following field trips as follows:

| Grade (s) | Destination | Date | Time |
|-----------|--|---------------------------|------------------|
| 6th | Six Flags Great Adventure Jackson, NJ Safety Patrol Trip | Friday, May 10th, 2019 | 10:00am - 7:00pm |
| 5th | Tuckerton Seaport Tuckerton, NJ | Friday, May 17th, 2019 | 8:45am-1:45pm |

Roll Call

Motion by _____ Secoded by _____

Mrs. Adams _____
 Mr. Allen _____
 Mrs. Heinrichs _____
 Ms. Ruffo _____
 Mr. Schmidt _____

- **Clinical Practice Placement Request**

Motion to approve by roll call vote the full year clinical practice placement request from Rowan University for student teacher Jordynn Economos. Placement requirements to take place for the following dates:

- Semester One Placement Session Spring 2019 January 22 - May 3, 2019 ([Attachment #3](#))
- Semester Two Placement Session: Fall 2019 September 3 - December 18, 2019 ([Attachment #4](#))
- Criminal History / Applicant Approval Employment History ([Attachment #5](#))

Roll Call

Motion by _____ Secoded by _____

| | |
|----------------|-------|
| Mrs. Adams | _____ |
| Mr. Allen | _____ |
| Mrs. Heinrichs | _____ |
| Ms. Ruffo | _____ |
| Mr. Schmidt | _____ |

14. NEW BUSINESS

15. BOARD WORK SESSION

- **Sign Permit Fees**
- **2019/20 Budget Calendar**
- **Board Training**
- **NJ School Boards Introduction**

16. RESIDENT'S FORUM - AGENDA ITEMS ONLY

Board Policy #0167 encourages community participation in every meeting. However, the Board requests that the public respect a reasonable time limit when commenting on agenda items.

17. FINANCE

- A. **RESOLVED** that the Board of Education approve all bills and claims for January 2019, which have been examined by a member of the board and are presented for approval. ([Attachment #6A](#))
- B. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments for the month of November as per attachments. ([Attachment #6B](#)).
- C. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments for the month of December as per attachments. ([Attachment #6C](#)).
- D. **RESOLVED** that the Board of Education approve the Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of November 30, 2018, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Little Egg Harbor Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with

requests that the public respect a reasonable time limit when commenting on any topic.

19. ADJOURNMENT

Voice

Motion by _____ ***Seconded by*** _____

Mrs. Adams _____

Mr. Allen _____

Mrs. Heinrichs _____

Ms. Ruffo _____

Mr. Schmidt _____

Adjourned _____ pm.