

**Bass River Elementary School**  
MONTHLY BOARD MEETING AGENDA  
JUNE 4, 2019  
Media Center  
Special Session 6:00 PM  
Regular Session 7:00 PM

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**1. CALL TO ORDER**

**2. PRESIDENT'S DECLARATION**

"This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township."

**3. ROLL CALL**

**4. PLEDGE OF ALLEGIANCE**

**5. EXECUTIVE SESSION**

**Motion for the Board to approve the resolution to move to Executive Session.**

Time: \_\_\_\_\_

RESOLVED, that the Board of Education meet in closed session to discuss matters as listed below. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.

**Voice Vote**

**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Mrs. Adams	_____
Mr. Allen	_____
Mrs. Heinrichs	_____
Mrs. Ruffo	_____
Mr. Schmidt	_____

**Motion for the Board to approve reconvening to Public Session.**

**Voice Vote**

**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Mrs. Adams	_____
Mr. Allen	_____
Mrs. Heinrichs	_____
Mrs. Ruffo	_____
Mr. Schmidt	_____

**6. APPROVAL OF AGENDA**

Motion to approve the agenda as presented.

**Voice Vote**  
**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Mrs. Adams \_\_\_\_\_  
Mr. Allen \_\_\_\_\_  
Mrs. Heinrichs \_\_\_\_\_  
Mrs. Ruffo \_\_\_\_\_  
Mr. Schmidt \_\_\_\_\_

**7. RESIDENTS' FORUM - AGENDA ITEMS ONLY**

**PLEASE NOTE:** This audience participation is limited only to items on the agenda. Audience Participation is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

**8. NEW BUSINESS**

**9. REPORT OF THE SUPERINTENDENT**

- A. Superintendent's Update
- B. Monthly Attendance Report
- C. Security Drill Report:
  - a. Fire Drill: 5/29/19
  - b. Safety & Security Drill: 5/30/19
  - c. Bus Evacuation ([Attachment #1](#))
- D. HIB: 1 Investigation 0 confirmed

● **SUBMISSION OF THE COMPREHENSIVE EQUITY PLAN 2019-2020 ([Attachment # 2](#))**

Motion to approve the submission of the Comprehensive Equity Plan for the school years 2019-2020 through 2021-2022 including the annual Statement of Assurance during the three year plan.

**Roll Call**  
**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Mrs. Adams \_\_\_\_\_  
Mr. Allen \_\_\_\_\_  
Mrs. Heinrichs \_\_\_\_\_  
Mrs. Ruffo \_\_\_\_\_  
Mr. Schmidt \_\_\_\_\_

- **SUBMISSION OF THE QSAC District Improvement Plan ([Attachment #3](#))**  
Motion to approve the submission of the QSAC District Improvement Plan for Instruction and Program and Operations

**Roll Call**  
**Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_**

Mrs. Adams \_\_\_\_\_  
Mr. Allen \_\_\_\_\_  
Mrs. Heinrichs \_\_\_\_\_  
Mrs. Ruffo \_\_\_\_\_  
Mr. Schmidt \_\_\_\_\_

- **ANTICIPATED ELEMENTARY CURRICULUM WRITERS (2) FOR ELA & MATH**  
Motion to approve the anticipated elementary curriculum writers (2) for ELA and Math at the hourly rate, not exceed 40 hours each.

**Roll Call**  
**Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_**

Mrs. Adams \_\_\_\_\_  
Mr. Allen \_\_\_\_\_  
Mrs. Heinrichs \_\_\_\_\_  
Mrs. Ruffo \_\_\_\_\_  
Mr. Schmidt \_\_\_\_\_

- **SUBSTITUTE TEACHER PAY RATE**  
Motion to approve the substitute teacher rate for the 2019-2020 school year at a rate of \$85.00 per day.

**Roll Call**  
**Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_**

Mrs. Adams \_\_\_\_\_  
Mr. Allen \_\_\_\_\_  
Mrs. Heinrichs \_\_\_\_\_  
Mrs. Ruffo \_\_\_\_\_  
Mr. Schmidt \_\_\_\_\_

- **SHARED SERVICE AGREEMENT: PINELANDS REGIONAL SCHOOL DISTRICT**  
Motion to approve the shared service agreement with Pinelands Regional School District to provide Business, CST and Technology support during the 2019-2020 school year. ([Attachment # 4](#))

**Roll Call**  
**Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_**

Mrs. Adams \_\_\_\_\_  
Mr. Allen \_\_\_\_\_  
Mrs. Heinrichs \_\_\_\_\_  
Mrs. Ruffo \_\_\_\_\_  
Mr. Schmidt \_\_\_\_\_

● **SHARED SERVICE AGREEMENT: EXTENDED SCHOOL YEAR**

Motion to approve the shared service agreement with the Little Egg Harbor School District for an Extended School Year Program. ([Attachment # 5](#))

**Roll Call**

**Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_**

- Mrs. Adams \_\_\_\_\_
- Mr. Allen \_\_\_\_\_
- Mrs. Heinrichs \_\_\_\_\_
- Mrs. Ruffo \_\_\_\_\_
- Mr. Schmidt \_\_\_\_\_

**10. FINANCE**

Motion to accept the following financial reports:

- A. **RESOLVED** that the Board of Education approve all bills and claims for June 4, 2019, which have been examined by a member of the board and are presented for approval. ([Attachment #6](#))
- B. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the periods ending [February 28, 2019 \(Attachment #7\)](#), [March 31, 2019\(Attachment #8\)](#) and [April 30, 2019\(Attachment #9\)](#).
- C. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments for the month of April as per attachments. ([Attachment #10](#)).
- D. **RESOLVED** that the Board approve the payroll as follows
  - May 15, 2019 = \$ 69,487.68
  - May 30, 2019 = \$ 78,985.44

**Roll Call**

**Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_**

- Mrs. Adams \_\_\_\_\_
- Mr. Allen \_\_\_\_\_
- Mrs. Heinrichs \_\_\_\_\_
- Mrs. Ruffo \_\_\_\_\_
- Mr. Schmidt \_\_\_\_\_

**11. SALARY ADJUSTMENT-ADVANCED DEGREE STATUS**

Motion to approve the following salary adjustments due to advanced degree status effective September 1, 2019, pending receipt of official transcripts:

- Deborah Callan, adjust salary to Step 5MA (\$58,142.00)

**Roll Call**

**Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_**

Mrs. Adams \_\_\_\_\_  
Mr. Allen \_\_\_\_\_  
Mrs. Heinrichs \_\_\_\_\_  
Mrs. Ruffo \_\_\_\_\_  
Mr. Schmidt \_\_\_\_\_

**12. SALARY ADJUSTMENT**

Motion to approve the following salary adjustment to include longevity effective July 1, 2019:

- Robert Sprague, Step 5: Salary: \$35,624.00  
Longevity: \$729.00

**Roll Call**

**Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_**

Mrs. Adams \_\_\_\_\_  
Mr. Allen \_\_\_\_\_  
Mrs. Heinrichs \_\_\_\_\_  
Mrs. Ruffo \_\_\_\_\_  
Mr. Schmidt \_\_\_\_\_

**13. APPROVAL OF MINUTES**

Motion to approve minutes from the Regular Board Meetings:  
May 13, 2019. ([Attachment #11](#))

**Voice Vote**

**Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_**

Mrs. Adams \_\_\_\_\_  
Mr. Allen \_\_\_\_\_  
Mrs. Heinrichs \_\_\_\_\_  
Mrs. Ruffo \_\_\_\_\_  
Mr. Schmidt \_\_\_\_\_

**14. MOESC COORDINATED TRANSPORTATION**

Motion to approve Monmouth-Ocean Educational Services Commission Resolution for Participation in Coordinated Transportation for the period May 1, 2019 through June 30, 2023. ([Attachment #12](#))

**Roll Call**

**Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_**

Mrs. Adams \_\_\_\_\_  
Mr. Allen \_\_\_\_\_  
Mrs. Heinrichs \_\_\_\_\_  
Ms. Ruffo \_\_\_\_\_  
Mr. Schmidt \_\_\_\_\_

**15. RESIDENTS' FORUM - GENERAL TOPICS**

Board Policy #0167 encourages community participation in every meeting. However the Board

requests that the public respect a reasonable time limit when commenting on any topic.

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

**16. BOARD FORUM**

**17. ADJOURNMENT**

It is recommended that the Board of Education adjourn the meeting.

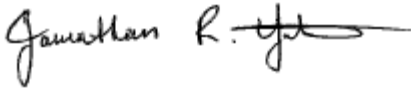
**Voice**

**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Mrs. Adams</b>	_____
<b>Mr. Allen</b>	_____
<b>Mrs. Heinrichs</b>	_____
<b>Ms. Ruffo</b>	_____
<b>Mr. Schmidt</b>	_____

Adjourned \_\_\_\_\_ pm.

Respectfully Submitted,



Jonathan Yates  
Board Secretary

