

**Bass River Elementary School**  
MONTHLY BOARD MEETING AGENDA  
August 6, 2019  
Media Center  
Regular Meeting  
6:30 PM Executive Session  
7:00 PM Regular Session

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**1. EXECUTIVE SESSION**

**Motion for the Board to approve the resolution to move to Executive Session.**

**Time:** \_\_\_\_\_

RESOLVED, that the Board of Education meet in closed session to discuss matters as listed below. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.

**Voice Vote**

**Motion by** \_\_\_\_\_ **Seconded by** \_\_\_\_\_

<b>Mrs. Adams</b>	_____
<b>Mr. Allen</b>	_____
<b>Mrs. Heinrichs</b>	_____
<b>Mrs. Ruffo</b>	_____
<b>Mr. Schmidt</b>	_____

**Motion for the Board to approve adjourning Executive Session.**

**Time:** \_\_\_\_\_

**Voice Vote**

**Motion by** \_\_\_\_\_ **Seconded by** \_\_\_\_\_

<b>Mrs. Adams</b>	_____
<b>Mr. Allen</b>	_____
<b>Mrs. Heinrichs</b>	_____
<b>Mrs. Ruffo</b>	_____
<b>Mr. Schmidt</b>	_____

**2. CALL TO ORDER**

**3. PRESIDENT'S DECLARATION**

"This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township."

4. ROLL CALL

Mrs. Adams	_____
Mr. Allen	_____
Mrs. Heinrichs	_____
Mrs. Ruffo	_____
Mr. Schmidt	_____

5. PLEDGE OF ALLEGIANCE

6. APPROVAL OF AGENDA

Motion to approve the agenda as presented.

Voice Vote

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Mrs. Adams	_____
Mr. Allen	_____
Mrs. Heinrichs	_____
Mrs. Ruffo	_____
Mr. Schmidt	_____

7. RESIDENTS' FORUM - AGENDA ITEMS ONLY

**PLEASE NOTE:** This audience participation is limited only to items on the agenda. Audience Participation is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

8. OLD BUSINESS

- Feasibility Study Update

9. NEW BUSINESS

- Motion to approve by roll call vote the submission of the Emergency Aid application for the 2019-2020 SY.

Roll Call

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion:

Mrs. Adams \_\_\_\_\_  
Mr. Allen \_\_\_\_\_  
Mrs. Heinrichs \_\_\_\_\_  
Mrs. Ruffo \_\_\_\_\_  
Mr. Schmidt \_\_\_\_\_

- Motion to approve by roll call vote moving the Regular meeting of the Board from November 5, 2019 to November 12, 2019.

**Roll Call**

**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Mrs. Adams \_\_\_\_\_  
Mr. Allen \_\_\_\_\_  
Mrs. Heinrichs \_\_\_\_\_  
Mrs. Ruffo \_\_\_\_\_  
Mr. Schmidt \_\_\_\_\_

- Minimum Wage Increase  
Motion to approve by roll call vote the minimum wage increase as per the State of New Jersey effective:
  - July 1, 2019 - from \$8.85 per hour to \$10.00 per hour
  - January 1, 2020 - from \$10.00 per hour to \$11.00 per hour

**Roll Call**

**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Mrs. Adams \_\_\_\_\_  
Mr. Allen \_\_\_\_\_  
Mrs. Heinrichs \_\_\_\_\_  
Mrs. Ruffo \_\_\_\_\_  
Mr. Schmidt \_\_\_\_\_

- Motion to approve by roll call vote the Child Study Team Shared Service Agreement between the Pinelands Regional School District Board of Education and the Bass River Township Board of Education for the 2019-2020 school year effective July 1st, 2019.  
[\(Attachment # 1\)](#)

**Roll Call**

**Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Mrs. Adams \_\_\_\_\_  
Mr. Allen \_\_\_\_\_  
Mrs. Heinrichs \_\_\_\_\_  
Mrs. Ruffo \_\_\_\_\_  
Mr. Schmidt \_\_\_\_\_

- Motion to approve by roll call vote the School Library Media Specialist Shared Service Agreement between the Little Egg Harbor School District Board of Education and the Bass River Township Board of Education for the 2019-2020 school year effective July 1st, 2019.  
[\(Attachment #2\)](#)

**Roll Call**

**Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_**

**Mrs. Adams** \_\_\_\_\_  
**Mr. Allen** \_\_\_\_\_  
**Mrs. Heinrichs** \_\_\_\_\_  
**Mrs. Ruffo** \_\_\_\_\_  
**Mr. Schmidt** \_\_\_\_\_

- Motion to approve by roll call vote the following stipend positions for the 2019 - 2020 school year utilizing Title IA/SIA grant funds.
  - K-2 Lead Teacher: Instruction and Assessment \$1200
  - 3-6 Lead Teacher: Instruction and Assessment \$1200

**Roll Call**

**Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_**

**Mrs. Adams** \_\_\_\_\_  
**Mr. Allen** \_\_\_\_\_  
**Mrs. Heinrichs** \_\_\_\_\_  
**Mrs. Ruffo** \_\_\_\_\_  
**Mr. Schmidt** \_\_\_\_\_

- Motion to approve by roll call vote the following substitutes for the 2019-2020 school year: ([Attachment #3](#))

**Roll Call**

**Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_**

**Mrs. Adams** \_\_\_\_\_  
**Mr. Allen** \_\_\_\_\_  
**Mrs. Heinrichs** \_\_\_\_\_  
**Mrs. Ruffo** \_\_\_\_\_  
**Mr. Schmidt** \_\_\_\_\_

- Motion to approve by roll call vote the placement requirement of Jordyn Economos, student teacher, from Rowan University. Time period shall consist of one full semester starting on September 3, 2019 through to December 18, 2019.

**Roll Call**

**Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_**

**Mrs. Adams** \_\_\_\_\_  
**Mr. Allen** \_\_\_\_\_  
**Mrs. Heinrichs** \_\_\_\_\_  
**Mrs. Ruffo** \_\_\_\_\_  
**Mr. Schmidt** \_\_\_\_\_

**10. REPORT OF THE SUPERINTENDENT**

- A. Superintendent's Update
- B. HIB Self Assessment for the 2018 -2019 School Year ([Attachment #4](#))
- C. SSDS Submission for period #2 of the 2018-2019 School Year
- D. District Goals 2019 - 2020
- E. Professional Development Plan and Mentor Plan

**11. DISTRICT GOALS 2019-2020 SCHOOL YEAR**

Motion to approve the Bass River School District Goals for the 2019-2020 School Year ([Attachment #5](#))

**Roll Call**

**Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_**

- Mrs. Adams \_\_\_\_\_
- Mr. Allen \_\_\_\_\_
- Mrs. Heinrichs \_\_\_\_\_
- Mrs. Ruffo \_\_\_\_\_
- Mr. Schmidt \_\_\_\_\_

**12. PROFESSIONAL DEVELOPMENT PLAN AND MENTOR PLAN**

Motion to approve the 2019 - 2020 Professional Development Plan and Mento Plan Statement of Assurances of the 2019 - 2020 school year.

**Roll Call**

**Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_**

- Mrs. Adams \_\_\_\_\_
- Mr. Allen \_\_\_\_\_
- Mrs. Heinrichs \_\_\_\_\_
- Mrs. Ruffo \_\_\_\_\_
- Mr. Schmidt \_\_\_\_\_

**13. SELF ASSESSMENT FOR DETERMINING GRADES (ABR)**

Motion to approve the 2018 - 2019 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (ABR) and Statement of Assurance.

**Roll Call**

**Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_**

- Mrs. Adams \_\_\_\_\_
- Mr. Allen \_\_\_\_\_
- Mrs. Heinrichs \_\_\_\_\_
- Mrs. Ruffo \_\_\_\_\_
- Mr. Schmidt \_\_\_\_\_

**14. STUDENT SAFETY DATA SYSTEM (SSDS)**

Motion to approve the 2018 - 2019 SSDS for report period #2 January 1, 2019 to June 30, 2019.

**Roll Call**

**Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_**

Mrs. Adams \_\_\_\_\_  
 Mr. Allen \_\_\_\_\_  
 Mrs. Heinrichs \_\_\_\_\_  
 Mrs. Ruffo \_\_\_\_\_  
 Mr. Schmidt \_\_\_\_\_

**15. TOILET ROOM WAIVER**

Motion to approve by roll call vote the submission of the Toilet Room Waiver for the 2019-2020 school year. ([Attachment #6](#))

**Roll Call**

**Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_**

Mrs. Adams \_\_\_\_\_  
 Mr. Allen \_\_\_\_\_  
 Mrs. Heinrichs \_\_\_\_\_  
 Mrs. Ruffo \_\_\_\_\_  
 Mr. Schmidt \_\_\_\_\_

**16. FACILITIES**

Motion to accept the 3 year AHERA asbestos inspection proposal from TTI Inc. at a cost to the Board of \$450. ([Attachment #7](#))

**Roll Call**

**Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_**

Mrs. Adams \_\_\_\_\_  
 Mr. Allen \_\_\_\_\_  
 Mrs. Heinrichs \_\_\_\_\_  
 Mrs. Ruffo \_\_\_\_\_  
 Mr. Schmidt \_\_\_\_\_

**17. TRAVEL/TRAINING**

Motion to approve by roll call vote the following seminars/workshops and all associated costs:

Name	Seminar / Workshop Name	Event Date	Seminar / Workshop Cost	Mileage Cost to be Reimbursed	Tolls / Meals Cost	Total Cost
	Making the Mentoring	9/18/19	-0-	\$10.00	-0-	

Allison Russomanno	Process More Meaningful (Galloway, NJ)		(Using ETTC Hours)			\$10.0 0
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**Roll Call**

**Motion by** \_\_\_\_\_ **Seconded by** \_\_\_\_\_

- Mrs. Adams \_\_\_\_\_
- Mr. Allen \_\_\_\_\_
- Mrs. Heinrichs \_\_\_\_\_
- Mrs. Ruffo \_\_\_\_\_
- Mr. Schmidt \_\_\_\_\_

**18. FINANCE**

Motion to accept the following financial reports:

- A. **RESOLVED** that the Board of Education authorizes the School Business Administrator to pay bills due and owing as of August 6, 2019. Bills Lists will be reviewed by the Board President and will be ratified at the next regular Board meeting. [\(Attachment #8\)](#)
- B. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending May 31, 2019 [\(Attachment #9\)](#) and June 30, 2019 [\(Attachment #9a\)](#).
- C. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments for the month of June 2019 as per attachments. [\(Attachment #10\)](#).
- D. **RESOLVED** that the Board approve the payroll as follows
  - July 15, 2019 = \$11,952.07
  - July 30, 2019 = \$11,952.09
- E. **RESOLVED** that the Board of Education approve the Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of June 30, 2019, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of June. [\(Attachment #11\)](#).

Jonathan R. Yates  
Board Secretary

June 30, 2019  
Date

**Roll Call**

**Motion by** \_\_\_\_\_ **Seconded by** \_\_\_\_\_

- Mrs. Adams \_\_\_\_\_
- Mr. Allen \_\_\_\_\_

Mrs. Heinrichs \_\_\_\_\_  
Mrs. Ruffo \_\_\_\_\_  
Mr. Schmidt \_\_\_\_\_

**19. APPROVAL OF MINUTES**

Motion to approve the minutes from the Regular Board Meeting:  
July 16, 2019 ([Attachment #12](#))

Voice Vote  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Mrs. Adams \_\_\_\_\_  
Mr. Allen \_\_\_\_\_  
Mrs. Heinrichs \_\_\_\_\_  
Ms. Ruffo \_\_\_\_\_  
Mr. Schmidt \_\_\_\_\_

**20. RESIDENTS' FORUM - GENERAL TOPICS**

Board Policy #0167 encourages community participation in every meeting. However the Board requests that the public respect a reasonable time limit when commenting on any topic.

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

**21. BOARD FORUM**

**22. ADJOURNMENT**

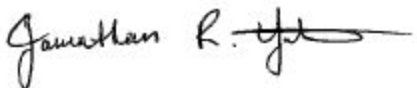
It is recommended that the Board of Education adjourn the meeting.

Voice Vote  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Mrs. Adams \_\_\_\_\_  
Mr. Allen \_\_\_\_\_  
Mrs. Heinrichs \_\_\_\_\_  
Ms. Ruffo \_\_\_\_\_  
Mr. Schmidt \_\_\_\_\_

Adjourned \_\_\_\_\_ pm.

Respectfully Submitted,



Jonathan Yates  
Board Secretary