

Bass River Elementary School
MONTHLY BOARD MEETING AGENDA
September 10, 2019
Media Center
Regular Meeting
6:30 PM Executive Session
7:00 PM Regular Session
Next meeting to be held on 10/1/2019

1. EXECUTIVE SESSION

Motion for the Board to approve the resolution to move to Executive Session.

Time: _____

RESOLVED, that the Board of Education meet in closed session to discuss matters as listed below. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.

Voice Vote

Motion by _____ **Seconded by** _____

Mrs. Adams	_____
Mr. Allen	_____
Mrs. Heinrichs	_____
Mrs. Ruffo	_____
Mr. Schmidt	_____

Motion for the Board to approve adjourning Executive Session.

Time: _____

Voice Vote

Motion by _____ **Seconded by** _____

Mrs. Adams	_____
Mr. Allen	_____
Mrs. Heinrichs	_____
Mrs. Ruffo	_____
Mr. Schmidt	_____

2. CALL TO ORDER

3. PRESIDENT'S DECLARATION

"This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township."

4. ROLL CALL

Mrs. Adams	_____
Mr. Allen	_____
Mrs. Heinrichs	_____
Mrs. Ruffo	_____
Mr. Schmidt	_____

5. PLEDGE OF ALLEGIANCE

6. APPROVAL OF AGENDA

Motion to approve the agenda as presented.

Voice Vote

Motion by _____ Seconded by _____

Mrs. Adams	_____
Mr. Allen	_____
Mrs. Heinrichs	_____
Mrs. Ruffo	_____
Mr. Schmidt	_____

7. RESIDENTS' FORUM - AGENDA ITEMS ONLY

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

8. OLD BUSINESS

9. NEW BUSINESS

10. REPORT OF THE SUPERINTENDENT

- A. Superintendent's Update
 - a. Annual School Plan Update
 - b. QSAC District Improvement Plan Update
 - c. Teacher Inservice - School Opening

B. Enrollment			
Out of District	0	3-Russomanno	10
PS-Schneider	5	4-Manzer	13
K-Nino	10	5-Wallis	12
1-Gouveia	15	6-Kraus	21
2-Callan	9		
		Total	95

- **L.E.A.D. PROGRAM**

Motion to approve by roll call vote Trooper Dean Sauchelli Badge #7867 of the NJ State Police as the Bass River Township School District's School Resource Officer and L.E.A.D. (Law Enforcement Against Drugs) program instructor. No cost to the Board of Education. ([Attachment #1](#))

Roll Call

Motion by _____ **Seconded by** _____

Mrs. Adams _____
 Mr. Allen _____
 Mrs. Heinrichs _____
 Mrs. Ruffo _____
 Mr. Schmidt _____

- **STATEMENT OF ASSURANCE**

Motion to approve the bi-annual SOA regarding the Use of Paraprofessional Staff.

Roll Call

Motion by _____ **Seconded by** _____

Mrs. Adams _____
 Mr. Allen _____
 Mrs. Heinrichs _____
 Ms. Ruffo _____
 Mr. Schmidt _____

- **Extra Curricular Stipends**

Motion to approve by roll call vote the 2019-2020 Extra Curricular Stipends as per the Negotiated Agreement listed below:

Lori Capaccio, Test Coordinator \$2514
 Allison Russomanno, Teacher In Charge \$1022
 Christopher Manzer, Homework Club Advisor \$42.41 per hour
 Ann Pomponio, Yearbook Coordinator \$1022

Roll Call

Motion by _____ **Seconded by** _____

Mrs. Adams _____
 Mr. Allen _____

Mrs. Heinrichs _____
Ms. Ruffo _____
Mr. Schmidt _____

● **Instruction and Assessment Stipends**

Motion to approve Instruction and Assessment Stipends assignments as listed below:

Jennifer Gouveia, K-2 Lead Teacher, Instruction & Assessment \$1200
Allison Russomanno, 3-6 Lead Teacher, Instruction & Assessment \$1200

Roll Call

Motion by _____ **Seconded by** _____

Mrs. Adams _____
Mr. Allen _____
Mrs. Heinrichs _____
Ms. Ruffo _____
Mr. Schmidt _____

● **PTO EVENTS / FUNDRAISING EVENTS / SCHOOL EVENTS**

Motion to approve the following PTO events/fundraising events/school events @ no cost to the Board of Education:

1. PTO Monthly meetings at 7:00 pm on 9/24, 10/15, 11/19, & 12/11/2019, 1/21, 2,18, 3/24, 4/21, 5/19, and 6/9/2020 (pending submittal, approval of facilities use form, & current insurance certificate)
2. Emery Pie fundraiser 10/21/19-11/11/19
3. Scholastic Book Fair 10/8/19-10/10/19 and 2/25/20-2/27/20; book fair family night 10/9/19 & 2/26/20 from 6:00-8:00pm (pending submittal,approval of facilities use form, & current insurance certificate)
4. Fall Festival Dance 10/25/19 from 6:00pm - 7:30pm (pending submittal, approval of facilities use form, & current insurance certificate)
5. Santa's Secret Workshop 12/12/19-12/13/19 during school hours
6. Krispy Kreme Donut fundraiser 1/21/20-2/5/20
7. Lions Club of Stafford Township to provide free vision screenings on 11/13/19 for all Bass River students in grades preschool through 6th at no cost to the Board.

Roll Call

Motion by _____ **Seconded by** _____

Mrs. Adams _____
Mr. Allen _____
Mrs. Heinrichs _____
Ms. Ruffo _____
Mr. Schmidt _____

● **ANTI BULLYING ASSEMBLY**

Motion to approve the "No Bully" magic show assembly presented by Ken Northridge from Dovetail Presentations on October 7th, 2019; cost to Board of Education \$500.00 (pending receipt of current insurance certificate listing BRES as certificate holder)

Roll Call

Motion by _____ Secoded by _____

Mrs. Adams _____
 Mr. Allen _____
 Mrs. Heinrichs _____
 Ms. Ruffo _____
 Mr. Schmidt _____

● **NURSING SERVICES**

Motion to approve the the Nursing Services Plan for the 2019-20 school year.

([Attachment #2](#))

Roll Call

Motion by _____ Secoded by _____

Mrs. Adams _____
 Mr. Allen _____
 Mrs. Heinrichs _____
 Ms. Ruffo _____
 Mr. Schmidt _____

● **Reading with Seuss Program**

Motion to approve by roll call vote the Reading with Seuss Program for the 2019-2020 school year provided by Mrs. Cowperthwaite and Seuss the therapy dog pending criminal history record check. ([Attachment #3](#))

Roll Call

Motion by _____ Secoded by _____

Mrs. Adams _____
 Mr. Allen _____
 Mrs. Heinrichs _____
 Ms. Ruffo _____
 Mr. Schmidt _____

● **New Energy Management System ([Attachment #4](#))**

WHEREAS, The Bass River Board of Education is a duly organized Board of Education (hereinafter referred to as "The Board") having principal offices at 11 North Maple Avenue, New Gretna, NJ 08224; and

WHEREAS, on July 31, 2019 at 10:00 AM, the Board received the bids for a new Energy Management System as follows:

<u>Bidder</u>	<u>Base Bid</u>	<u>Total Bid</u>
Jersey State Controls	\$111,000.00	\$111,000.00

Peterson Service Co. Inc.	\$149,050.00	\$149,050.00
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WHEREAS, the Board found the lowest bid from Jersey State Controls in the amount of \$111,000.00 is compliant with the bid specifications in all relevant respects pursuant to a technical review by DCO Energy.

NOW THEREFORE, BE IT RESOLVED by the Bass River Board of Education, in the County of Burlington and State of New Jersey, that the bid for the new Energy Management System at Bass River Elementary School totaling \$111,000.00 is hereby awarded to the lowest bidder, Jersey State Controls.

Roll Call

Motion by _____ Secoded by _____

Mrs. Adams _____
 Mr. Allen _____
 Mrs. Heinrichs _____
 Ms. Ruffo _____
 Mr. Schmidt _____

● **FACILITIES USE**

Motion to approve by roll call vote the following facility use requests:

Organization	Days of Week	Dates	Times	Location
Pinelands Basketball (Lightning Sports Group)	Monday & Thursday	Nov. 25th Dec: 2,5,9,12,16,19 Jan: 6,9,13,16,23,27,30 Feb: 3,6,10,13,20,24,27 Mar: 2,5,9	6:00-8:00pm	All Purpose Room
Heritage Harvest Foundation (Free monthly community dinner)	Friday	Dec. 13, 2019* (Original date of 12/20/19 moved to week before due to Winter Break)	5:00-6:30 pm	All Purpose Room
Dovetail Presentations (pending facilities use form & insurance certificate)	Monday	October 7, 2019	8:15-10:15 (includes setup & end times)	All Purpose Room

Roll Call

Motion by _____ Secoded by _____

Mrs. Adams _____
 Mr. Allen _____
 Mrs. Heinrichs _____
 Ms. Ruffo _____
 Mr. Schmidt _____

- **TRAVEL/TRAINING**

Motion to approve by roll call vote the following seminars/workshops and all associated costs:

Staff Name	Seminar / Workshop	Event Date	Cost
John Dondero	Classroom Management SRI / ETTC Pomona, NJ	September 25, 2019	\$10.00 Mileage -0- Workshop (using ETTC hours)
Deborah Callan	Jersey Shore Consortium K-8 NGSS Institute Cohort 3 Frog Pond ES Little Egg Harbor NJ	September 24th, October 15th, and November 19th, 2019	\$325.00

Roll Call

Motion by _____ Seconded by _____

Mrs. Adams _____
Mr. Allen _____
Mrs. Heinrichs _____
Ms. Ruffo _____
Mr. Schmidt _____

11. FINANCE

Motion to accept the following financial reports:

- A. **RESOLVED** that the Board of Education authorizes the School Business Administrator to pay bills due and owing as of September 10, 2019. Bills Lists will be reviewed by the Board President and will be ratified at the next regular Board meeting.
[\(Attachment #5\)](#)
- B. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending July 31, 2019 [\(Attachment #6\)](#).
- C. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments for the month of July 2019 as per attachments. [\(Attachment #7\)](#).
- D. **RESOLVED** that the Board approve the payroll as follows
 - August 15, 2019 = \$11,952.09
 - August 30, 2019 = \$12,033.28
- E. **RESOLVED** that the Board of Education approve the Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of July 31, 2019, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Board of Education pursuant to

N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of July ([Attachment #8](#)).

Jonathan R. Yates
Board Secretary

July 31, 2019
Date

Roll Call

Motion by _____ Secoded by _____

Mrs. Adams _____
Mr. Allen _____
Mrs. Heinrichs _____
Mrs. Ruffo _____
Mr. Schmidt _____

12. APPROVAL OF MINUTES

Motion to approve the minutes from the Regular Board Meeting:
August 6, 2019 ([Attachment #9](#))

Voice Vote

Motion by _____ Secoded by _____

Mrs. Adams _____
Mr. Allen _____
Mrs. Heinrichs _____
Ms. Ruffo _____
Mr. Schmidt _____

13. RESIDENTS' FORUM - GENERAL TOPICS ([Attachment #10](#))

Board Policy #0167 encourages community participation in every meeting. However the Board requests that the public respect a reasonable time limit when commenting on any topic.

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

14. BOARD FORUM

15. ADJOURNMENT

It is recommended that the Board of Education adjourn the meeting.

Voice Vote

Motion by _____ Secoded by _____

Mrs. Adams _____
Mr. Allen _____
Mrs. Heinrichs _____

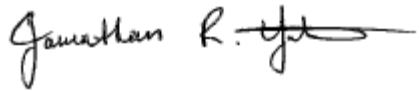
Ms. Ruffo
Mr. Schmidt

MEETING SCHEDULE

Regular Meeting - October 1, 2019

Adjourned _____ pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jonathan R. Yates", with a stylized flourish at the end.

Jonathan Yates
Board Secretary