

Bass River Elementary School
MONTHLY BOARD MEETING AGENDA
October 1, 2019
Media Center
Regular Meeting
6:30 PM Executive Session
7:00 PM Regular Session
Next meeting to be held on 11/12/2019

1. EXECUTIVE SESSION

Motion for the Board to approve the resolution to move to Executive Session.

Time: _____

RESOLVED, that the Board of Education meet in closed session to discuss matters as listed below. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.

Voice Vote

Motion by _____ **Seconded by** _____

Mrs. Adams	_____
Mr. Allen	_____
Mrs. Heinrichs	_____
Mrs. Ruffo	_____
Mr. Schmidt	_____

Motion for the Board to approve adjourning Executive Session.

Time: _____

Voice Vote

Motion by _____ **Seconded by** _____

Mrs. Adams	_____
Mr. Allen	_____
Mrs. Heinrichs	_____
Mrs. Ruffo	_____
Mr. Schmidt	_____

2. CALL TO ORDER

3. PRESIDENT'S DECLARATION

"This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township."

4. **ROLL CALL**

Mrs. Adams	_____
Mr. Allen	_____
Mrs. Heinrichs	_____
Mrs. Ruffo	_____
Mr. Schmidt	_____

5. **PLEDGE OF ALLEGIANCE**

6. **APPROVAL OF AGENDA**

Motion to approve the agenda as presented.

Voice Vote

Motion by _____ *Seconded by* _____

Mrs. Adams	_____
Mr. Allen	_____
Mrs. Heinrichs	_____
Mrs. Ruffo	_____
Mr. Schmidt	_____

7. **RESIDENTS' FORUM - AGENDA ITEMS ONLY**

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

8. **OLD BUSINESS**

9. **NEW BUSINESS**

- Health Benefits Update - Mr. Yates

10. **REPORT OF THE SUPERINTENDENT**

- A. Superintendent's Update
 - a. Project Monarch Gift
- B. 2018-2019 NJSLA ELA & Math Participation & Performance Presentation
- C. September Attendance Report
- D. Safety & Security Drill Report:

- a. Fire Drill 9/9/19
- b. Evacuation Drill 9/18/19
- c. Bus Evacuation Drill 9/20/19 ([Attachment #1](#))

E. Enrollment

Out of District	0	3-Russomanno	9
PS-Schneider	5	4-Manzer	12
K-Nino	10	5-Wallis	12
1-Gouveia	15	6-Kraus	21
2-Callan	9		
		Total	93

- **PTO BUSING DONATION** ([Attachment #2](#))

Motion to approve by roll call vote the donation from the Bass River Elementary PTO for after school busing not to exceed \$2000 for the 2019-2020 school year.

Roll Call

Motion by _____ **Seconded by** _____

- Mrs. Adams _____
- Mr. Allen _____
- Mrs. Heinrichs _____
- Mrs. Ruffo _____
- Mr. Schmidt _____

- **NJ TEACHER TO TEACHER PROFESSIONAL DEVELOPMENT** ([Attachment #3](#))

Motion to approve by roll call vote to accept the contract from NJ Teacher to Teacher, LLC in the amount of \$3500 (Title I SIA Part A) for 3 days of professional development workshops/Literacy coaching for teachers as outlined in the district's Annual School Plan.

Roll Call

Motion by _____ **Seconded by** _____

- Mrs. Adams _____
- Mr. Allen _____
- Mrs. Heinrichs _____
- Mrs. Ruffo _____
- Mr. Schmidt _____

- **FACILITIES USE**

Motion to approve by roll call vote the following facility use requests:

Organization	Date(s)	Times	Location
Mrs. Siobhan Grayson, Principal / Superintendent PTO Member / Room Parent Volunteer Training	Wednesday, October 2, 2019 Thursday, October 3, 2019	6:00pm 9:00am, 2:30pm, & 6:00pm	Media Center and Teacher Resource Center
New Gretna Fire Department Fire Prevention Program	Thursday, October 10, 2019	Grades K-3: 9:45-10:10am Grades 4-6: 10:15-10:45am	All Purpose Room
Mrs. Siobhan Grayson, Principal / Superintendent Title I / Basic Skills Parent Meeting	Tuesday, October 15, 2019	9:00-9:30am & 6:30-7:00pm	Media Center
Mrs. Siobhan Grayson, Principal / Superintendent Coffee and Conversation Parent / Community Meetings w/the Superintendent	Thursday, <u>October 10, 2019</u> Thursday, <u>December 5, 2019</u> Thursday, <u>February 6, 2020</u> Thursday, <u>April 2, 2020</u>	<u>9:00-10:00am</u> <u>6:30-7:00pm</u> <u>9:00-10:00am</u> <u>6:30-7:00pm</u>	Media Center and Teacher Resource Center
American Heart Association Kids Heart Challenge Kick Off Event <i>*Pending receipt of current insurance certificate</i>	Friday, February 28, 2020	Grades 4-6: 9-9:45am Grades K-3: 10-10:45am	All Purpose Room

Roll Call

Motion by _____ Seconded by _____

Mrs. Adams _____
Mr. Allen _____
Mrs. Heinrichs _____
Mrs. Ruffo _____
Mr. Schmidt _____

● **TRAVEL/TRAINING**

Motion to approve by roll call vote the following seminars/workshops and all associated costs:

Staff Name	Seminar / Workshop	Event Date	Cost
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Joni L. Burns	Student Mental Health Issues Monroe Township, NJ	October 8th and October 9th, 2019	\$393.99
Siobhan Grayson	NJ School Boards Convention Atlantic City, NJ	October 21st and October 22nd, 2019	\$62.17
Joni L. Burns	The Role of the School Climate Team New Brunswick, NJ	November 21, 2019	\$55.10
Siobhan Grayson	Burlington County Association of School Administrators Roundtable Meetings	10/8, 11/12, & 12/17/2019, 1/14, 2/11, 3/10, 4/7, 5/12, & 6/9/2020	\$243.00
Board of Education	NJSBA Annual Conference	10/21 - 10/24	\$1700.00

Roll Call Vote

Motion by _____ Secoded by _____

Mrs. Adams _____
Mr. Allen _____
Mrs. Heinrichs _____
Mrs. Ruffo _____
Mr. Schmidt _____

● **FIELD TRIPS:**

Motion to approve by roll call vote the following field trips as follows:

Grade (s)	Destination	Date	Time
Kindergarten through 6th	Count Basie Theatre Red Bank, NJ MatheMagic Assembly (Fully sponsored by PTO including trip & busing costs)	Friday, April 3, 2020	9:00am-2:30pm* *times are approximate & details to be finalized

Roll Call

Motion by _____ Secoded by _____

Mrs. Adams _____
Mr. Allen _____
Mrs. Heinrichs _____
Mrs. Ruffo _____
Mr. Schmidt _____

- **AFTER SCHOOL CLUB STIPEND APPOINTMENTS**

Motion to approve by roll call vote the following after school club advisors for the 2019-2020 school year:

Alexandra Georgieff	Sports Club Advisor	\$1022.00
Jennifer Gouveia	Building / Cooking Club Advisor	\$1022.00

Roll Call

Motion by _____ Seconded by _____

- Mrs. Adams _____
- Mr. Allen _____
- Mrs. Heinrichs _____
- Mrs. Ruffo _____
- Mr. Schmidt _____

- **HOMEBOUND INSTRUCTORS**

Motion to approve by roll call vote Jennifer Gouveia and Christina Vezos as homebound instructors for Student ID#: 1737 beginning September 16, 2019 for ten (10) hours per week at the rate of \$42.41 as per BRTEA contract.

Roll Call

Motion by _____ Seconded by _____

- Mrs. Adams _____
- Mr. Allen _____
- Mrs. Heinrichs _____
- Mrs. Ruffo _____
- Mr. Schmidt _____

11. CPR TRAINING

Motion to approve by roll call vote the mandatory CPR training for 5 staff members as per Janet's Law, to be provided by NJ Schools Insurance Group on October 24, 2019 at a cost of \$125.00 to the Board of Education.

Roll Call

Motion by _____ Seconded by _____

- Mrs. Adams _____
- Mr. Allen _____
- Mrs. Heinrichs _____
- Mrs. Ruffo _____
- Mr. Schmidt _____

- **HEALTH INSURANCE**

Motion by to approve the resolution to withdrawal from the School Employees Health Benefits Program

RESOLVED, that the Bass River Township Board of Education does hereby desire to withdrawal from the School Employees Health Benefits Program effective 12/31/2019.

Roll Call

Motion by _____ Secoded by _____

Mrs. Adams _____
Mr. Allen _____
Mrs. Heinrichs _____
Mrs. Ruffo _____
Mr. Schmidt _____

- **TRANSPORTATION JOINTURE**

Motion to approve the following transportation routes via a jointure with Pinelands Regional School District for the 2019-2020 school year. ([Attachment #4](#))

Roll Call

Motion by _____ Secoded by _____

Mrs. Adams _____
Mr. Allen _____
Mrs. Heinrichs _____
Mrs. Ruffo _____
Mr. Schmidt _____

- **BOARD OF EDUCATION POLICY AND REGULATION:**

Motion to approve the first 1st reading of the Policy and Regulation listed below:

[1642](#) - Policy - Earned Sick Leave Law (M)

[1642](#) - Regulation - Earned Sick Leave Law (M)

Roll Call Vote

Motion by _____ Secoded by _____

Mrs. Adams _____
Mr. Allen _____
Mrs. Heinrichs _____
Mrs. Ruffo _____
Mr. Schmidt _____

- **BOARD OF EDUCATION POLICY & REGULATION REVISIONS:**

Motion to approve the 1st reading and adoption of the following revised Polices and Regulations listed below:

[3159](#) - Policy - Teaching Staff Member/School District Reporting Responsibilities (M)

- [3218](#) - Policy - Use, Possession, or Distribution of Substance (M)
- [3218](#) - Regulation - Use, Possession, or Distribution of Substance (M)
- [4218](#) - Policy - Use, Possession, or Distribution of Substance (M)
- [4218](#) - Regulation - Use, Possession, or Distribution of Substance (M)
- [4219](#) - Policy - Commercial Driver's License Controlled Substance and Alcohol Use Testing (M)
- [6112](#) - Policy - Reimbursement of Federal and Other Grant Expenditures (M)
- [6112](#) - Regulation - Reimbursement of Federal and Other Grant Expenditures (M)
- [7440](#) - Policy - School District Security (M)
- [7440](#) - Regulation - School District Security (M)
- [8600](#) - Policy - Student Transportation (M)
- [8600](#) - Regulation - Student Transportation
- [8630](#) - Policy - Bus Driver/Bus Aide Responsibility (M)
- [8630](#) - Regulation - Emergency School Bus Procedure (M)
- [8670](#) - Policy - Transportation of Special Needs Student (M)
- [9210](#) - Policy - Parent Organizations
- [9400](#) - Policy - Media Relations

12. FINANCE

Motion to accept the following financial reports:

- A. **RESOLVED** that the Board of Education authorizes the School Business Administrator to pay bills due and owing as of October 1, 2019. Bills Lists will be reviewed by the Board President and will be ratified at the next regular Board meeting. [\(Attachment #5\)](#)
- B. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending August 31, 2019. [\(Attachment #6\)](#).
- C. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments for the month of August 2019 as per attachments. [\(Attachment #7\)](#).
- D. **RESOLVED** that the Board approve the payroll as follows
 - September 15, 2019 = \$ 68,501.25
 - September 30, 2019 = 68,360.31
- E. **RESOLVED** that the Board of Education approve the Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of July 31, 2019, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of August 2019. [\(Attachment #8\)](#)

Jonathan R. Yates
Board Secretary

August 31, 2019
Date

Roll Call

Motion by _____ Secoded by _____

Mrs. Adams _____
Mr. Allen _____
Mrs. Heinrichs _____
Mrs. Ruffo _____
Mr. Schmidt _____

13. APPROVAL OF MINUTES

Motion to approve the minutes from the Regular Board Meeting:
September 10, 2019 ([Attachment #9](#)).

Voice Vote

Motion by _____ Secoded by _____

Mrs. Adams _____
Mr. Allen _____
Mrs. Heinrichs _____
Mrs. Ruffo _____
Mr. Schmidt _____

14. RESIDENTS' FORUM - GENERAL TOPICS

Board Policy #0167 encourages community participation in every meeting. However the Board requests that the public respect a reasonable time limit when commenting on any topic.

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

15. ___ BOARD FORUM

16. ADJOURNMENT

It is recommended that the Board of Education adjourn the meeting.

Voice Vote

Motion by _____ Secoded by _____

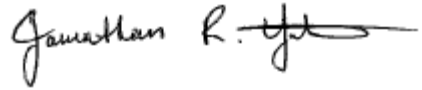
Mrs. Adams _____
Mr. Allen _____
Mrs. Heinrichs _____
Mrs. Ruffo _____
Mr. Schmidt _____

MEETING SCHEDULE

Regular Meeting - November 12, 2019

Adjourned _____ pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jonathan R. Yates". The signature is written in a cursive style with a prominent horizontal stroke at the end.

Jonathan Yates
Board Secretary