

Bass River Elementary School
MONTHLY BOARD MEETING AGENDA
JANUARY 11, 2019
Media Center
Regular Session 6:00 PM

1. OPENING AND PLEDGE OF ALLEGIANCE

2. PRESIDENT’S DECLARATION

“This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.”

3. ROLL CALL

PRESENT: Mr. Allen, Mrs. Adams, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt
ABSENT: 0
Others Present: Mrs. Siobhan Grayson Principal/Superintendent
Mr. Nicholas K. Brown, Business Administrator/Board Secretary

4. REPORT OF ELECTION RESULTS - MEMBERS OF THE BOARD OF EDUCATION

<u>Name</u>	<u>Votes</u>
Personal Choice	46
Robert Schmidt	38
Jacqueline Heinrichs	27
Carol Bitzberger	6
Benjamin Wurst	12
Total Votes	129

5. OATH OF ALLEGIANCE TO NEW BOARD MEMBER

- A. Jacqueline Heinrichs
- B. Robert Schmidt

<u>Board Member</u>	<u>Term Expires</u>
Mrs. Bonnie Adams	2019
Mrs. Jacqueline Heinrichs	2021
Ms. Cindy A. Ruffo	2019
Mr. John Allen	2020
Mr. Robert Schmidt	2021

6. OFFICER NOMINATIONS

Motion by Mrs. Heinrichs, seconded by Mrs. Ruffo and carried by roll call vote to approve

the following:

WHEREAS, the Bass River Board of Education voted to table the following motions its January 3, 2018 Regular Session Meeting:

- A. VMotion for the Board Secretary opens floor for nominations of President of the Bass River Board of Education.
- B. Motion for the Board Secretary opens floor for nominations of Vice President of the Bass River Board of Education.

WHEREAS, PARLIAMENTARY procedures requires the Board to take a motion off the table for consideration for approval,

NOW THEREFORE IT BE RESOLVED, that the Bass River Board of Education approves to bring the below mentioned Motions from the table for full board consideration:

- A. Motion for the Board Secretary opens floor for nominations of President of the Bass River Board of Education.
 - B. Motion for the Board Secretary opens floor for nominations of Vice President of the Bass River.
- A. Motion for the Board Secretary opens floor for nominations of President of the Bass River Board of Education.

Mrs. Heinrichs nominates Mrs. Ruffo. Mrs. Ruffo accepts. The Board Secretary opens the floor for additional nominations. Mr. Allen nominates Mrs. Adams. Mrs. Adams accepts.

Roll Call Vote

Ayes: Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

Nays: Mrs. Adams, Mr. Allen

Abstain: 0

Mrs. Ruffo is elected President by 3 to 2 vote.

- C. Motion for the Board Secretary opens floor for nominations of Vice President of the Bass River Board of Education.

Mrs. Ruffo nominates Mrs. Heinrichs. Mrs. Heinrichs accepts. The Board Secretary opens the floor for additional nominations. Mrs. Adams nominates Mr. Allen. Mr. Allen accepts.

Roll Call Vote

Ayes: Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

Nays: Mrs. Adams, Mr. Allen

Abstain: 0

Mrs. Heinrichs is elected Vice President by 3 to 2 vote.

- 7. **BOARD PRESIDENT PRESIDES OVER MEETING**
Board Secretary returns control of the meeting over to Board President
- 8. **CODE OF ETHICS**

RESOLVED, in accordance with N.J.S.A. 18A:12-24.1 the members of the Bass River Board of Education shall abide by the following Code of Ethics for School Board Members:

I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.

I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.

I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

I will carry out my responsibility, not to administer the schools, but together with my fellow board members, to see that they are well run.

I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.

I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

I will support and protect school personnel in proper performance of their duties.

I will refer all complaints to the chief school administrative officer and will act on the complaints at public meetings only after the failure of an administrative solution.

9. REGULAR MEETING DATES FOR 2019

Motion by Mrs. Heinrichs, seconded by Mrs. Ruffo and carried by roll call vote to approve the Board of Education meeting schedule as follows:

- Location: Bass River Elementary School Library,
11 North Maple Avenue, New Gretna, NJ
Time: Regular Session - 7:00 PM

MONTH	DATE	LOCATION
January	1/3/2019 Organizational Meeting	Bass River Elementary School

January	1/11/2019 Organizational Meeting	Bass River Elementary School
February	2/5/2019	Bass River Elementary School
March	3/19/2019	Bass River Elementary School
April	4/30/2019 Budget Hearing	Bass River Elementary School
May	5/13/2019	Bass River Elementary School
June	6/4/2019	Bass River Elementary School
July	7/2/2019	Bass River Elementary School
August	8/6/2019	Bass River Elementary School
September	9/10/2019	Bass River Elementary School
October	10/1/2019	Bass River Elementary School
November	11/5/2019	Bass River Elementary School
December	12/3/2019	Bass River Elementary School

Roll Call Vote

Ayes: Mr. Allen, Mrs. Adams, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

Nays: 0

Abstain: 0

10. EXECUTIVE SESSION

Motion by Mrs. Heinrichs, seconded by Mrs. Ruffo and carried by roll call vote to approve THAT: RESOLVED, that the Board of Education meet in closed session to discuss matters as listed below. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.

Roll Call Vote

Ayes: Mr. Allen, Mrs. Adams, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmid

Nays: 0

Abstain: 0

11. APPROVAL OF AGENDA

Motion by Mrs. Heinrichs, seconded by Mrs. Ruffo and carried by voice vote to approve the agenda as presented.

Voice Vote

Ayes: Mr. Allen, Mrs. Adams, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

Nays: 0

Abstain: 0

12. APPROVAL OF MINUTES

Motion by Mrs. Heinrichs, seconded by Mrs. Ruffo and carried by voice vote to approve minutes from the Regular Board Meeting in December 2018. ([Attachment #1](#))

Voice Vote

Ayes: Mr. Allen, Mrs. Adams, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

Nays: 0

Abstain: 0

13. REPORT OF THE SUPERINTENDENT

A. Superintendent's Update

- The Superintendent updated the Board and public regarding the stormwater management issue and said that the township has been very helpful in assisting to resolve this.

B. Monthly Attendance Report ([Attachment #2](#))

C. Security Drill Report:

- a. Safety & Security Drill: Shelter in Place 12/20/18

D. HIB: 0 Investigations

- **TRAVEL/TRAINING**

Motion by Mrs. Ruffo, seconded by Mrs. Heinrichs and carried by roll call vote to approve the following seminars/workshops and all associated costs:

Name	Seminar / Workshop Name	Event Date	Seminar / Workshop Cost	Mileage Cost	Tolls / Meals Cost	Total Cost
Siobhan Grayson	Gang Awareness Training Westampton, NJ	1/17/19	-0-	\$26.16	-0-	\$26.16

Roll Call Vote

Ayes: Mr. Allen, Mrs. Adams, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

Nays: 0

Abstain: 0

- **FIELD TRIPS**

Motion by Mrs. Heinrichs, seconded by Mr. Schmidt and carried by roll call vote to approve the following field trips:

Grade (s)	Destination	Date	Time
6th	Six Flags Great Adventure Jackson, NJ Safety Patrol Trip	Friday, May 10th, 2019	10:00am - 7:00pm

5th	Tuckerton Seaport Tuckerton, NJ	Friday, May 17th, 2019	8:45am-1:45pm
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Roll Call Vote

Ayes: Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt
Nays: Mrs. Adams (Great Adventure)
Abstain: 0

● **Clinical Practice Placement Request**

Motion by Mrs. Heinrichs, seconded by Mrs. Ruffo and carried by roll call vote to approve the full year clinical practice placement request from Rowan University for student teacher Jordynn Economos. Placement requirements to take place for the following dates:

- Semester One Placement Session Spring 2019 January 22 - May 3, 2019 ([Attachment #3](#))
- Semester Two Placement Session: Fall 2019 September 3 - December 18, 2019 ([Attachment #4](#))
- Criminal History / Applicant Approval Employment History ([Attachment #5](#))

Roll Call Vote

Ayes: Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt
Nays: Mr. Allen, Mrs. Adams
Abstain: 0

Discussion

- The Superintendent provided clarifying information as requested by a Board member.

14. NEW BUSINESS

15. BOARD WORK SESSION

- **Sign Permit Fees**
- **2019/20 Budget Calendar**
- **Board Training**
- **NJ School Boards Introduction**

16. RESIDENT'S FORUM - AGENDA ITEMS ONLY

Board Policy #0167 encourages community participation in every meeting. However, the Board requests that the public respect a reasonable time limit when commenting on agenda items.

- A local resident asked if the budget is online. This needs to be checked with the IT director.
- He also asked if all Board members have received training by New Jersey School Boards. Mrs. Ruffo provided clarification.

17. FINANCE

Motion by Mrs. Ruffo, seconded by Mrs. Heinrichs and carried by roll call vote to approve the

October 15, 2018	\$70,297.67	October 30, 2018	\$76,151.63
November 15, 2018	\$70,412.73	November 30, 2018	\$70,569.13
December 14, 2018	\$85,251.47	December 21, 2018	\$69,914.59

Gross pay includes gross pay, employer share of FICA and Medicare.

Roll Call Vote

Ayes: Mr. Allen, Mrs. Adams, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

Nays: 0

Abstain: 0

18. RESIDENTS' FORUM - GENERAL TOPICS

Board Policy #0167 encourages community participation in every meeting. However the Board requests that the public respect a reasonable time limit when commenting on any topic.

- A local resident expressed that he like the payroll rates and that we should keep the taxpayers in mind.

19. ADJOURNMENT

Motion by Mrs. Heinrichs, seconded by Mrs. Ruffo and carried by voice vote to approve that the Board adjourn the meeting.

Voice Vote

Ayes: Mr. Allen, Mrs. Adams, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

Nays: 0

Abstain: 0

Adjourned 6:49 pm.

Respectfully Submitted,



Nicholas K. Brown

Business Administrator/Board Secretary