

**Bass River Elementary School**  
**REGULAR MEETING MINUTES**  
July 16, 2019

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**1. EXECUTIVE SESSION**

**Motion by Mrs. Heinrichs, seconded by Mr. Allen and carried by voice vote to approve the resolution to move to Executive Session.**

**Time: 6:31 pm.**

RESOLVED, that the Board of Education meet in closed session to discuss matters as listed below. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.

**Voice Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

**Motion by Mrs. Heinrichs, seconded by Mr. Schmidt and carried by voice vote to approve adjournment of the Executive Session.**

**Time: 6:35 pm.**

**Voice Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

**2. CALL TO ORDER**

**3. PRESIDENT'S DECLARATION**

"This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township."

**3. ROLL CALL**

**PRESENT:** Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

**ABSENT:** 0

**Others Present:** Mrs. Siobhan Grayson, Principal/Superintendent  
Mr. Jonathan Yates, Board Secretary

**4. PLEDGE OF ALLEGIANCE**

**5. APPROVAL OF AGENDA**

Motion by Mr. Allen, seconded by Mrs. Heinrichs and carried by voice vote to approve the agenda as presented.

**Voice Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

**6. RESIDENTS' FORUM - AGENDA ITEMS ONLY**

**PLEASE NOTE:** This audience participation is limited only to items on the agenda. Audience Participation is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

**7. OLD BUSINESS**

Lease Purchase History ([Attachment #1](#))

ESIP Lease Purchase ([Attachment #2](#))

**8. NEW BUSINESS**

Board Member Training

District Goal Setting

- The Superintendent discussed connecting struggling students to excelling students.
  - Mrs. Adams commented that math textbooks were purchased, and asked if curriculum is reviewed annually? She said that we purchase a lot of technology but many kids still don't have access; asked about grant writing.

Emergency Aid Application - Due August 9th

ESIP

**9. REPORT OF THE SUPERINTENDENT**

A. Superintendent's Update

- a. ESY Program
- b. ASP Approval
- c. Official HIB Grade Report 2017-2018 School Year - Released June 18, 2019 ([Attachment #3](#))
- d. Stipends - Discussion regarding stipends led by Superintendent.

**10. HIB**

Motion by Mrs. Heinrichs, seconded by Mr. Allen and carried by roll call vote to accept the Harassment, Intimidation, and Bullying report presented by the Superintendent at the June 4, 2019 Meeting.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

**11. AMENDMENT TO AGREEMENT**

Motion by Mrs. Heinrichs, seconded by Mr. Allen and carried by roll call vote to approve the amendment to contract between Delta Dental and Bass River Township Board of Education effective July 1, 2019. ([Attachment #4](#))

**Roll Call Vote**

**Ayes:** Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt  
**Nays:** Mrs. Adams  
**Abstain:** 0

**12. PERSONNEL**

Motion by Mrs. Heinrichs, seconded by Mr. Schmidt and carried by roll call vote to approve the contract between Bass River Township School District and Todd Schmoll MD, PA, School Physician, for the 2019-2020 school year at a cost of \$2500.00 ([Attachment #5](#))

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

**13. IDEA 2020**

Motion by Mr. Schmidt, seconded by Mrs. Heinrichs and carried by roll call vote to accept the award of the IDEA grant and approve application for IDEA grant funds for the fiscal year 2020 as follows:

IDEA Preschool	\$3,602
IDEA Basic	\$45,497
Total	\$49,099

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

**14. TRAVEL/TRAINING**

Motion by Mrs. Heinrichs, seconded by Mr. Allen and carried by roll call vote to approve the following seminars/workshops and all associated costs:

Name	Seminar / Workshop Name	Event Date	Seminar / Workshop Cost	Mileage Cost to be Reimbursed	Tolls / Meals Cost	Total Cost
Siobhan Grayson	Danielson Refresher for Experienced Administrators	8/15/19	-0- (Using ETTC Hours)	-0-	-0-	-0-

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

**15. FINANCE**

Motion by Mrs. Heinrichs, seconded by Mr. Allen and carried by roll call vote to accept the following financial reports:

- A. **RESOLVED** that the Board of Education authorizes the School Business Administrator to pay bills due and owing as of **June 25, 2019** & July 16, 2019. Bills Lists will be reviewed by the Board President and will be ratified at the next regular Board meeting. **(Attachment #6)**
- B. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending May, 2019. **(Attachment #7).**
- C. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments for the month of May as per attachments. **(Attachment #8).**
- D. **RESOLVED** that the Board approve the payroll as follows
  - o June 15, 2019 = \$ 73,664.68
  - o June 17, 2019 = \$ 56,135.93
  - o June 28, 2019 = \$ 14,660.45
- E. **RESOLVED** that the Board of Education approve the Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of May 31, 2019, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of May. **(Attachment #9).**

Nicholas K. Brown

May 31, 2019

Board Secretary

Date

### **Roll Call Vote**

**Ayes:** Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

**Nays:** 0

**Abstain:** Mrs. Adams

### **16. APPROVAL OF MINUTES**

Motion by Mrs. Heinrichs, seconded by Mr. Schmidt and carried by roll call vote to approve the minutes from the Regular Board Meeting:

June 4, 2019. ([Attachment #10](#), [#10a](#))

June 25, 2019, ([#10b](#))

### **Voice Vote**

**Ayes:** Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

**Nays:** Mrs. Adams

**Abstain:** 0

### **17. RESIDENTS' FORUM - GENERAL TOPICS**

Board Policy #0167 encourages community participation in every meeting. However the Board requests that the public respect a reasonable time limit when commenting on any topic.

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Wait to be recognized before making your comment(s).
4. Limit your comment(s) to the specific agenda items.
  - Mr. Foger
    - Offered to write grants.
    - Is it U.S. Bank or BOA for lease?
    - If closes who gets the debt?
    - Do we pay for OOD students?
  - Local Resident
    - Asked about a lending library.
    - Are box tops going digital?
  - Mrs. Schmidt
    - How many kids are transported for after school activities?
  - Ashley P.
    - Why not do a full day or half day program?
  - Mr. Williams
    - Cautioned about lease purchases; asked about grants.
    - Wants yearly report on ESIP savings.
  - Mr. Arronson
    - Asked about ESIP projects
  - Mrs. Bitzberger
    - How can I find the EA contract on the website?

### **18. BOARD FORUM**

- Board Secretary
  - Update to feasibility?

- Discussed debt binders and having Mr. Foger write grants; wants update on volunteer process.
- Drainage problem - was it ever fixed?

**19. ADJOURNMENT**

Motion by Mr. Schmidt, seconded by Mrs. Heinrichs and carried by voice vote to approve that the Board of Education adjourn the meeting.

**Voice Vote**

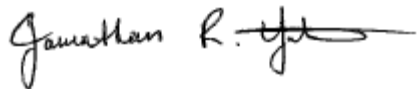
**Ayes:** Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

Adjourned 8:35 pm.

Respectfully Submitted,



Jonathan Yates  
Board Secretary