

Bass River Elementary School
REGULAR MEETING MINUTES
August 6, 2019

1. EXECUTIVE SESSION

Motion by Mrs. Heinrichs, seconded by Mr. Allen and carried by voice vote to approve the resolution to move to Executive Session.

Time: 6:31 pm.

RESOLVED, that the Board of Education meet in closed session to discuss matters as listed below. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

Nays: 0

Abstain: 0

Motion by Mrs. Heinrichs, seconded by Mr. Schmidt and carried by voice vote to approve adjournment of the Executive Session.

Time: 6:42 pm.

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

Nays: 0

Abstain: 0

2. CALL TO ORDER (7:00 pm)

3. PRESIDENT'S DECLARATION

"This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township."

4. ROLL CALL

PRESENT: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

ABSENT: 0

Others Present: Mrs. Siobhan Grayson, Principal/Superintendent
Mr. Jonathan Yates, Board Secretary

5. PLEDGE OF ALLEGIANCE

6. APPROVAL OF AGENDA

Motion by Mrs. Heinrichs, seconded by Mr. Allen and carried by voice vote to approve the agenda as presented.

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

Nays: 0

Abstain: 0

7. RESIDENTS' FORUM - AGENDA ITEMS ONLY

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

8. OLD BUSINESS

- Feasibility Study Update
 - The Superintendent updated the Board on the process of the study.

9. NEW BUSINESS

Motion by Mr. Allen, seconded by Mrs. Heinrichs and carried by roll call vote to approve the submission of the Emergency Aid application for the 2019-2020 SY.

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

Nays: 0

Abstain: 0

- Motion by Mr. Schmidt, seconded by Mrs. Heinrichs and carried by roll call vote to approve moving the Regular meeting of the Board from November 5, 2019 to November 12, 2019.

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

Nays: 0

Abstain: 0

- Minimum Wage Increase
Motion by Mr. Allen, seconded by Mrs. Heinrichs and carried by roll call vote to approve the minimum wage increase as per the State of New Jersey effective:
 - July 1, 2019 - from \$8.85 per hour to \$10.00 per hour
 - January 1, 2020 - from \$10.00 per hour to \$11.00 per hour

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt
Nays: 0
Abstain: 0

- Motion by Mr. Schmidt, seconded by Mrs. Heinrichs and carried by roll call vote to approve the Child Study Team Shared Service Agreement between the Pinelands Regional School District Board of Education and the Bass River Township Board of Education for the 2019-2020 school year effective July 1st, 2019. ([Attachment # 1](#))

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt
Nays: 0
Abstain: 0

Discussion

- Mrs. Adams asked if there were any charges.
- Motion by Mrs. Heinrichs, seconded by Mr. Allen and carried by roll call vote to approve the School Library Media Specialist Shared Service Agreement between the Little Egg Harbor School District Board of Education and the Bass River Township Board of Education for the 2019-2020 school year effective July 1st, 2019. ([Attachment #2](#))

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt
Nays: 0
Abstain: 0

Discussion

- The Superintendent explained the agreement.
- Motion by Mrs. Heinrichs, seconded by Mr. Allen and carried by roll call vote to approve the following stipend positions for the 2019 - 2020 school year utilizing Title IA/SIA grant funds.
 - K-2 Lead Teacher: Instruction and Assessment \$1200
 - 3-6 Lead Teacher: Instruction and Assessment \$1200

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt
Nays: 0
Abstain: 0

- Motion by Mr. Allen, seconded by Mrs. Heinrichs and carried by roll call vote to approve the following substitutes for the 2019-2020 school year: ([Attachment #3](#))

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt
Nays: 0
Abstain: 0

- Motion by Mr. Schmidt, seconded by Mrs. Heinrichs and carried by roll call vote to approve the placement requirement of Jordyn Economos, student teacher, from Rowan University. Time period shall consist of one full semester starting on September 3, 2019 through to December 18, 2019.

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt
Nays: 0
Abstain: 0

Discussion

- The Superintendent provided information regarding this placement.

10. REPORT OF THE SUPERINTENDENT

- A. Superintendent's Update
- B. HIB Self Assessment for the 2018 -2019 School Year ([Attachment #4](#))
- C. SSDS Submission for period #2 of the 2018-2019 School Year
- D. District Goals 2019 - 2020
- E. Professional Development Plan and Mentor Plan

11. DISTRICT GOALS 2019-2020 SCHOOL YEAR

Motion by Mr. Allen, seconded by Mrs. Heinrichs and carried by roll call vote to approve the Bass River School District Goals for the 2019-2020 School Year ([Attachment #5](#))

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt
Nays: 0
Abstain: 0

12. PROFESSIONAL DEVELOPMENT PLAN AND MENTOR PLAN

Motion by Mr. Schmidt, seconded by Mrs. Heinrichs and carried by roll call vote to approve the 2019 - 2020 Professional Development Plan and Mento Plan Statement of Assurances of the 2019-2020 school year.

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt
Nays: 0
Abstain: 0

Discussion

- Mrs. Adams inquired about nurses and mental health training.

13. SELF ASSESSMENT FOR DETERMINING GRADES (ABR)

_____ Motion by Mr. Allen, seconded by Mrs. Heinrichs and carried by roll call vote to approve the 2018 - 2019 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (ABR) and Statement of Assurance.

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt
Nays: 0
Abstain: 0

14. STUDENT SAFETY DATA SYSTEM (SSDS)

_____ Motion by Mr. Schmidt, seconded by Mrs. Heinrichs and carried by roll call vote to approve the 2018 - 2019 SSDS for report period #2 January 1, 2019 to June 30, 2019.

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt
Nays: 0
Abstain: 0

15. TOILET ROOM WAIVER

Motion by Mr. Allen, seconded by Mrs. Heinrichs and carried by roll call vote to approve the submission of the Toilet Room Waiver for the 2019-2020 school year. ([Attachment #6](#))

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt
Nays: 0
Abstain: 0

16. FACILITIES

Motion by Mrs. Heinrichs, seconded by Mr. Schmidt and carried by roll call vote to accept the 3 year AHERA asbestos inspection proposal from TTI Inc. at a cost to the Board of \$450. ([Attachment #7](#))

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt
Nays: 0

Abstain: 0

Discussion

- The Board Secretary explained the proposal.
- Mrs. Heinrichs would like the report to be available online.

17. TRAVEL/TRAINING

Motion by Mrs. Heinrichs, seconded by Mr. Allen and carried by roll call vote to approve the following seminars/workshops and all associated costs:

Name	Seminar / Workshop Name	Event Date	Seminar / Workshop Cost	Mileage Cost to be Reimbursed	Tolls / Meals Cost	Total Cost
Allison Russomanno	Making the Mentoring Process More Meaningful (Galloway, NJ)	9/18/19	-0- (Using ETTC Hours)	\$10.00	-0-	\$10.00

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt
Nays: 0
Abstain: 0

18. FINANCE

Motion by Mr. Schmidt, seconded by Mrs. Heinrichs and carried by roll call vote to accept the following financial reports:

- A. **RESOLVED** that the Board of Education authorizes the School Business Administrator to pay bills due and owing as of August 6, 2019. Bills Lists will be reviewed by the Board President and will be ratified at the next regular Board meeting.
[\(Attachment #8\)](#)
- B. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending May 31, 2019 [\(Attachment #9\)](#) and June 30, 2019 [\(Attachment #9a\)](#).
- C. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments for the month of June 2019 as per attachments. [\(Attachment #10\)](#).
- D. **RESOLVED** that the Board approve the payroll as follows
 - July 15, 2019 = \$11,952.07
 - July 30, 2019 = \$11,952.09
- E. **RESOLVED** that the Board of Education approve the Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of June 30, 2019, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C.

6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of June. ([Attachment #11](#)).

Jonathan R. Yates June 30, 2019
Board Secretary Date

Roll Call Vote

Ayes: Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt
Nays: 0
Abstain: Mrs. Adams

19. APPROVAL OF MINUTES

Motion by Mrs. Heinrichs, seconded by Mr. Allen and carried by voice vote to approve the minutes from the Regular Board Meeting: July 16, 2019 ([Attachment #12](#))

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt
Nays: 0
Abstain: 0

20. RESIDENTS' FORUM - GENERAL TOPICS

Board Policy #0167 encourages community participation in every meeting. However the Board requests that the public respect a reasonable time limit when commenting on any topic.

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.
 - Mr. Foder
 - How many seats available?
 - How come we don't table discussions about things we're unsure of?
 - Conflict with Banks.
 - Mr. Foder had an emotional outburst during his commentary advising the Secretary that he did not like him and to keep his mouth shut.
 - Mrs. Bitzberger
 - Asked about school closures and state prerogative.
 - Mr. Arronson
 - Asked about the Feasibility Study.
 - Questioned Mrs. Adams' abstention.
 - Mrs. Adams explained.
 - Mr. Williams
 - Can we put Feasibility Study documents on public view?
 - Mrs. Adams
 - Discussed the Feasibility Study.
 - Requested more information regarding the shared service agreement.

21. BOARD FORUM

22. ADJOURNMENT

Motion by Mrs. Heinrichs, seconded by Mr. Allen and carried by voice vote to approve that the Board of Education adjourn the meeting.

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

Nays: 0

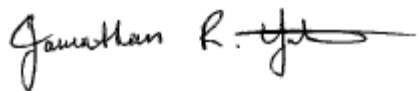
Abstain: 0

Adjourned 7:59 pm.

23. MEETING SCHEDULE

Regular Meeting - September 10, 2019

Respectfully Submitted,

A handwritten signature in black ink that reads "Jonathan R. Yates". The signature is written in a cursive style with a long horizontal flourish at the end.

Jonathan Yates
Board Secretary