

**Bass River Elementary School**  
**REGULAR MEETING MINUTES**  
October 1, 2019

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**1. EXECUTIVE SESSION**

**Motion by Mr. Allen, seconded by Mr. Schmidt and carried by voice vote to approve the Board resolution to move to Executive Session.**

**Time: 6:35 pm.**

RESOLVED, that the Board of Education meet in closed session to discuss matters as listed below. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.

**Voice Vote**

**Ayes:** Mr. Allen, Mrs. Heinrichs, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

- Mrs. Heinrichs requested a five minute delay before starting executive session.

**Motion by Mr. Schmidt, seconded by Mr. Allen and carried by voice vote to approve adjournment of Executive Session.**

**Time: 6:38 pm.**

**Voice Vote**

**Ayes:** Mr. Allen, Mrs. Heinrichs, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

**2. CALL TO ORDER**

**3. PRESIDENT'S DECLARATION**

"This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township."

**4. ROLL CALL**

**PRESENT:** Mr. Allen, Mrs. Heinrichs, Mr. Schmidt

**ABSENT:** Mrs. Adams, Mrs. Ruffo

**Others Present:** Mrs. Siobhan Grayson, Principal/Superintendent  
Mr. Jonathan Yates, Board Secretary

**5. PLEDGE OF ALLEGIANCE**

**6. APPROVAL OF AGENDA**

Motion by Mr. Schmidt, seconded by Mr. Allen and carried by voice vote to approve the agenda as presented.

**Voice Vote**

**Ayes:** Mr. Allen, Mrs. Heinrichs, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

**7. RESIDENTS' FORUM - AGENDA ITEMS ONLY**

**PLEASE NOTE:** This audience participation is limited only to items on the agenda. Audience Participation is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.
  - Mr. Foder
    - Inquired about the following:
      - \$3500 training.
      - NJSBA conference.
      - Homebound instruction.
      - Transportation jointure.

**8. OLD BUSINESS**

- Feasibility Study - Mr. Yates discussed that the study is underway and all information requested has been provided.

**9. NEW BUSINESS**

- Health Benefits Update - Mr. Yates
  - Discussed the offer to enter the School Health Insurance Fund at an 8% premium reduction from where they currently are. Discussed that we need to notify the state within 90 days of our intent to leave State Health Benefits (SEHBP).

**10. REPORT OF THE SUPERINTENDENT**

- A. Superintendent's Update
  - a. Project Monarch Gift
- B. 2018-2019 NJSLA ELA & Math Participation & Performance Presentation
- C. September Attendance Report
- D. Safety & Security Drill Report:
  - a. Fire Drill 9/9/19
  - b. Evacuation Drill 9/18/19
  - c. Bus Evacuation Drill 9/20/19 ([Attachment #1](#))

E. Enrollment				
Out of District	0	3-Russomanno	9	
PS-Schneider	5	4-Manzer	12	
K-Nino	10	5-Wallis	12	
1-Gouveia	15	6-Kraus	21	
2-Callan	9			
		Total	93	

- **PTO BUSING DONATION** ([Attachment #2](#))

Motion by Mr. Schmidt, seconded by Mr. Allen and carried by roll call vote to approve the donation from the Bass River Elementary PTO for after school busing not to exceed \$2000 for the 2019-2020 school year.

**Roll Call Vote**

**Ayes:** Mr. Allen, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

- **NJ TEACHER TO TEACHER PROFESSIONAL DEVELOPMENT** ([Attachment #3](#))

Motion by Mr. Allen, seconded by Mr. Schmidt and carried by roll call vote to approve that the Board accept the contract from NJ Teacher to Teacher, LLC in the amount of \$3500 (Title I SIA Part A) for 3 days of professional development workshops/Literacy coaching for teachers as outlined in the district's Annual School Plan.

**Roll Call Vote**

**Ayes:** Mr. Allen, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

- **FACILITIES USE**

Motion by Mr. Allen, seconded by Mr. Schmidt and carried by roll call vote to approve the following facility use requests:

Organization	Date(s)	Times	Location
Mrs. Siobhan Grayson, Principal / Superintendent  PTO Member / Room Parent Volunteer Training	Wednesday, October 2, 2019  Thursday, October 3, 2019	6:00pm  9:00am, 2:30pm, & 6:00pm	Media Center and Teacher Resource Center
New Gretna Fire Department Fire Prevention Program	Thursday, October 10, 2019	Grades K-3: 9:45-10:10am  Grades 4-6: 10:15-10:45am	All Purpose Room

Mrs. Siobhan Grayson, Principal / Superintendent  Title I / Basic Skills Parent Meeting	Tuesday, October 15, 2019	9:00-9:30am & 6:30-7:00pm	Media Center
Mrs. Siobhan Grayson, Principal / Superintendent  Coffee and Conversation Parent / Community Meetings w/the Superintendent	Thursday, <u>October 10, 2019</u> Thursday, <u>December 5, 2019</u> Thursday, <u>February 6, 2020</u> Thursday, <u>April 2, 2020</u>	<u>9:00-10:00am</u> <u>6:30-7:00pm</u> <u>9:00-10:00am</u> <u>6:30-7:00pm</u>	Media Center and Teacher Resource Center
American Heart Association Kids Heart Challenge Kick Off Event  <i>*Pending receipt of current insurance certificate</i>	Friday, February 28, 2020	Grades 4-6: 9-9:45am  Grades K-3: 10-10:45am	All Purpose Room

**Roll Call Vote**

**Ayes:** Mr. Allen, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

● **TRAVEL/TRAINING**

Motion by Mr. Allen, seconded by Mr. Schmidt and carried by roll call vote to approve the following seminars/workshops and all associated costs:

Staff Name	Seminar / Workshop	Event Date	Cost
Joni L. Burns	Student Mental Health Issues Monroe Township, NJ	October 8th and October 9th, 2019	\$393.99
Siobhan Grayson	NJ School Boards Convention Atlantic City, NJ	October 21st and October 22nd, 2019	\$62.17
Joni L. Burns	The Role of the School Climate Team New Brunswick, NJ	November 21, 2019	\$55.10
Siobhan Grayson	Burlington County Association of School Administrators Roundtable Meetings	10/8, 11/12, & 12/17/2019, 1/14, 2/11, 3/10, 4/7, 5/12, & 6/9/2020	\$243.00
Board of Education	NJSBA Annual Conference	10/21 - 10/24	\$1700.00

**Roll Call Vote**

**Ayes:** Mr. Allen, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0

**Abstain:** 0

**Discussion**

- The Superintendent fielded a question from a Board member requesting clarification of the School Climate Team.
- **FIELD TRIPS:**  
Motion by Mr. Schmidt, seconded by Mr. Allen and carried by roll call vote to approve the following field trips:

<b>Grade (s)</b>	<b>Destination</b>	<b>Date</b>	<b>Time</b>
Kindergarten through 6th	Count Basie Theatre Red Bank, NJ MatheMagic Assembly (Fully sponsored by PTO including trip & busing costs)	Friday, April 3, 2020	9:00am-2:30pm*  *times are approximate & details to be finalized

**Roll Call Vote**

**Ayes:** Mr. Allen, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

- **AFTER SCHOOL CLUB STIPEND APPOINTMENTS**  
Motion by Mr. Schmidt, seconded by Mr. Allen and carried by roll call vote to approve the following after school club advisors for the 2019-2020 school year:

Alexandra Georgieff	Sports Club Advisor	\$1022.00
Jennifer Gouveia	Building / Cooking Club Advisor	\$1022.00

**Roll Call Vote**

**Ayes:** Mr. Allen, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

- **HOMEBOUND INSTRUCTORS**  
Motion by Mr. Schmidt, seconded by Mr. Allen and carried by roll call vote to approve Jennifer Gouveia and Christina Vezos as homebound instructors for Student ID#: 1737 beginning September 16, 2019 for ten (10) hours per week at the rate of \$42.41 as per BRTEA contract.

**Roll Call Vote**

**Ayes:** Mr. Allen, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

**11. CPR TRAINING**

Motion by Mr. Schmidt, seconded by Mr. Allen and carried by roll call vote to approve the mandatory CPR training for 5 staff members as per Janet's Law, to be provided by NJ Schools Insurance Group on October 24, 2019 at a cost of \$125.00 to the Board of Education.

**Roll Call Vote**

**Ayes:** Mr. Allen, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

● **HEALTH INSURANCE**

Motion by Mr. Schmidt, seconded by Mr. Allen and carried by roll call vote to approve the resolution to withdrawal from the School Employees Health Benefits Program.

RESOLVED, that the Bass River Township Board of Education does hereby desire to withdrawal from the School Employees Health Benefits Program effective 12/31/2019.

**Roll Call Vote**

**Ayes:** Mr. Allen, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

● **TRANSPORTATION JOINTURE**

Motion by Mr. Schmidt, seconded by Mr. Allen and carried by roll call vote to approve the following transportation routes via a jointure with Pinelands Regional School District for the 2019-2020 school year. ([Attachment #4](#))

**Roll Call Vote**

**Ayes:** Mr. Allen, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

● **BOARD OF EDUCATION POLICY AND REGULATION:**

Motion by Mr. Allen, seconded by Mr. Schmidt and carried by roll call vote to approve the first 1st reading of the Policy and Regulation listed below:

[1642](#) - Policy - Earned Sick Leave Law (M)

[1642](#) - Regulation - Earned Sick Leave Law (M)

**Roll Call Vote**

**Ayes:** Mr. Allen, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

● **BOARD OF EDUCATION POLICY & REGULATION REVISIONS:**

Motion by Mr. Schmidt, seconded by Mr. Allen and carried by roll call vote to approve the 1st reading and adoption of the following revised Policies and Regulations listed below:

- [3159](#) - Policy - Teaching Staff Member/School District Reporting Responsibilities (M)
- [3218](#) - Policy - Use, Possession, or Distribution of Substance (M)
- [3218](#) - Regulation - Use, Possession, or Distribution of Substance (M)
- [4218](#) - Policy - Use, Possession, or Distribution of Substance (M)
- [4218](#) - Regulation - Use, Possession, or Distribution of Substance (M)
- [4219](#) - Policy - Commercial Driver's License Controlled Substance and Alcohol Use Testing (M)
- [6112](#) - Policy - Reimbursement of Federal and Other Grant Expenditures (M)
- [6112](#) - Regulation - Reimbursement of Federal and Other Grant Expenditures (M)
- [7440](#) - Policy - School District Security (M)
- [7440](#) - Regulation - School District Security (M)
- [8600](#) - Policy - Student Transportation (M)
- [8600](#) - Regulation - Student Transportation
- [8630](#) - Policy - Bus Driver/Bus Aide Responsibility (M)
- [8630](#) - Regulation - Emergency School Bus Procedure (M)
- [8670](#) - Policy - Transportation of Special Needs Student (M)
- [9210](#) - Policy - Parent Organizations
- [9400](#) - Policy - Media Relations

#### **Roll Call Vote**

**Ayes:** Mr. Allen, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

## **12. FINANCE**

Motion by Mr. Allen, seconded by Mr. Schmidt and carried by roll call vote to accept the following financial reports:

- A. **RESOLVED** that the Board of Education authorizes the School Business Administrator to pay bills due and owing as of October 1, 2019. Bills Lists will be reviewed by the Board President and will be ratified at the next regular Board meeting.  
[\(Attachment #5\)](#)
- B. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending August 31, 2019. [\(Attachment #6\)](#).
- C. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments for the month of August 2019 as per attachments. [\(Attachment #7\)](#).
- D. **RESOLVED** that the Board approve the payroll as follows
  - September 15, 2019 =\$ 68,501.25
  - September 30, 2019 = 68,360.31
- E. **RESOLVED** that the Board of Education approve the Board Secretary's Monthly

Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of July 31, 2019, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of August 2019. ([Attachment #8](#))

<u>Jonathan R. Yates</u>	<u>August 31, 2019</u>
Board Secretary	Date

**Roll Call Vote**

**Ayes:** Mr. Allen, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

**13. APPROVAL OF MINUTES**

Motion by Mr. Schmidt, seconded by Mr. Allen and carried by voice vote to approve the minutes from the Regular Board Meeting: September 10, 2019 ([Attachment #9](#)).

**Voice Vote**

**Ayes:** Mr. Allen, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

**14. RESIDENTS' FORUM - GENERAL TOPICS**

Board Policy #0167 encourages community participation in every meeting. However the Board requests that the public respect a reasonable time limit when commenting on any topic.

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Wait to be recognized before making your comment(s).
  - Mr. Foder inquired about the following:
    - Asked the Board to explain in more detail with regard to agenda items.
    - School performance report.
    - Homebound instruction.
    - Can we go to a permanent half day of school in an effort to save money?
    - Bass River lunch program.
    - Maintenance budget.
    - Busing - feels it is too expensive.
    - How many SPED students and how many teachers we have for them?
    - Was EMS invited to school safety meeting?
  - Dr. Campbell, Cherry Hill Resident
    - Promoter of Racial Harmony and Professional Development to staff. Presented the staff with a letter detailing his background and professional development opportunities for the school.



**15. BOARD FORUM**

**16. ADJOURNMENT**

Motion by Mr. Allen, seconded by Mr. Schmidt and carried by voice vote to approve that the Board of Education adjourn the meeting.

**Voice Vote**

**Ayes:** Mr. Allen, Mrs. Heinrichs, Mr. Schmidt

**Nays:** 0

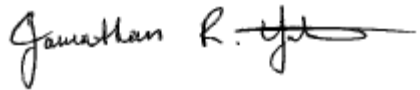
**Abstain:** 0

**MEETING SCHEDULE**

Regular Meeting - November 12, 2019

Adjourned 8:25 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jonathan R. Yates". The signature is written in a cursive style with a prominent flourish at the end.

Jonathan Yates  
Board Secretary