

**Bass River Elementary School**  
**REGULAR MEETING MINUTES**  
December 3, 2019

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**1. EXECUTIVE SESSION**

**Motion by Mrs. Heinrichs, seconded by Mr. Allen and carried by voice vote to approve the Board resolution to move to Executive Session.**

**Time: 6:45 pm.**

RESOLVED, that the Board of Education meet in closed session to discuss matters as listed below. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.

**Voice Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

**Motion by Mr. Schmidt, seconded by Mr. Allen and carried by voice vote to approve adjournment of Executive Session.**

**6:58 pm.**

**Voice Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

**2. CALL TO ORDER**

**3. PRESIDENT'S DECLARATION**

"This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township."

**4. ROLL CALL**

**PRESENT:** Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

**ABSENT:** 0

**Others Present:** Mrs. Siobhan Grayson, Principal/Superintendent  
Mr. Jonathan Yates, Board Secretary

**5. PLEDGE OF ALLEGIANCE**

**6. APPROVAL OF AGENDA**

Motion by Mrs. Heinrichs, seconded by Mr. Allen and carried by voice vote to approve the agenda as presented.

**Voice Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

**7. RESIDENTS' FORUM - AGENDA ITEMS ONLY**

**PLEASE NOTE:** This audience participation is limited only to items on the agenda. Audience Participation is open to all comments. Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.

- Mr. Foder commented that the minutes did not accurately reflect his comments from the previous meeting.

**8. Presentation: Thanksgiving Celebration**

- Mrs. Russomanno provided the Board and public a presentation of the Thanksgiving Celebration.

**9. OLD BUSINESS - None at this time.**

**10. NEW BUSINESS - Regional Meeting Update**

- The Superintendent updated the Board; Mrs. Heinrichs commented that she felt it was a good meeting.

**11. REPORT OF THE SUPERINTENDENT**

- A. Superintendent's Update

B. November Attendance Report ([Attachment #1](#))

C. HIB Report:

a. November: 0 reports

D. Safety & Security Drill Report:

a. Fire Drill 11/19/19

b. Shelter in Place Lockdown Activated 11/22/19

E. Enrollment

Out of District	1	3-Russomanno	9
PS-Schneider	5	4-Manzer	12
K-Nino	10	5-Wallis	12
1-Gouveia	15	6-Kraus	21
2-Callan	9		
		Total	94

● **CURRICULUM**

Motion by Mr. Schmidt, seconded by Mrs. Heinrichs and carried by roll call vote to approve the revised Bass River Township School District curriculum aligned to the 2014 New Jersey Learning Standards (NJSLs) in each of the following content areas as listed (prior revisions made in 2012):

- English Language Arts for K-6 aligned to the 2014 New Jersey Student Learning Standards adopted by the State in 2016
- Mathematics aligned to the 2014 New Jersey Student Learning Standards adopted by the State in 2016
- Physical Education and Health K-6
- Social Studies K-6
- Technology K-6
- 21st Century Life and Careers K-6
- Visual and Performing Arts K-6
- World Language K-6

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

● **FACILITIES USE**

Motion by Mr. Schmidt, seconded by Mr. Allen and carried by roll call vote to approve the following facility use requests:

Organization	Date(s)	Times	Location
Bass River Elementary PTO 6th Grade Parent Meeting	Tuesday, December 3, 2019	6:00pm	Room 105 (6th grade classroom)
Bass River Elementary PTO "Parents Night Out / Holiday Shopping" Fundraiser	Friday, December 13, 2019	5:30-8:30pm	All Purpose Room

Bass River Elementary PTO Candy Bar Bingo Fundraiser	Wednesday, January 29, 2020 (inclement weather date 2/5/20)	5:30-8:00pm	All Purpose Room
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**Roll Call Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

● **PTO EVENTS / FUNDRAISING EVENTS**

Motion by Mr. Schmidt, seconded by Mrs. Heinrichs and carried by roll call vote to approve the following PTO events / school events @ no cost to the Board of Education:

1. PTO 6th grade parent meeting on 12/3/19 @6:00pm to discuss trip fundraising ideas.
2. PTO sponsored Parents Night Out / Holiday Shopping / Child Care event on 12/13/19 from 5:30-8:30pm.
3. PTO sponsored Candy Bar Bingo on 1/29/20 w/inclement weather date of 2/5/20 from 5:30-8:00pm.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

● **OUT OF DISTRICT PLACEMENT**

Motion by Mrs. Heinrichs, seconded by Mr. Allen and carried by roll call vote to approve the following out of district placement for student ID#9152477084 to attend Atlantic County Special Services School District for the 2019-2020 school year starting on 11/25/19 with a prorated tuition cost of \$32,384 and a prorated out of county fee of \$4,992.

[\(Attachment #2\)](#)

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

● **DONATIONS**

Motion by Mr. Schmidt, seconded by Mr. Allen and carried by roll call vote to accept the following donations:

Walmart: Various school supplies

**Roll Call Vote****Ayes:** Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt**Nays:** 0**Abstain:** 0**12. FINANCE**

Motion by Mrs. Heinrichs, seconded by Mr. Allen and carried by roll call vote to accept the following financial reports:

- A. **RESOLVED** that the Board of Education authorizes the School Business Administrator to pay bills due and owing as of December 3, 2019. Bills Lists will be reviewed by the Board President and will be ratified at the next regular Board meeting. [\(Attachment #3\)](#)
- B. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending October 31, 2019. [\(Attachment #4\)](#).
- C. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments for the month of October 2019 as per attachments. [\(Attachment #5\)](#).
- D. **RESOLVED** that the Board approve the payroll as follows  
     - November 15, 2019 = \$ 69,780.90  
     - November 27, 2019 = \$ 68,992.98
- E. **RESOLVED** that the Board of Education approve the Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of October 31, 2019, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of August 2019. [\(Attachment #6\)](#)

Jonathan R. Yates  
**Board Secretary**

October 31, 2019  
**Date**

**Roll Call Vote****Ayes:** Mrs. Adams (except item 12.A, attachment #3), Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt**Nays:** Mrs. Adams (item 12.A, attachment #3)**Abstain:** 0

**13. APPROVAL OF MINUTES**

Motion by Mrs. Heinrichs, seconded by Mr. Allen and carried by roll call vote to approve the minutes from the Regular Board Meeting: November 12, 2019 ([Attachment #7](#)).

**Voice Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

- Mrs. Adams inquired if Mr. Foder’s comments regarding the minutes from the previous meeting were noted. Mr. Yates answered that they were.

**14. RESIDENTS' FORUM - GENERAL TOPICS**

Board Policy #0167 encourages community participation in every meeting. However the Board requests that the public respect a reasonable time limit when commenting on any topic.

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda items.
  - Mr. Foder
    - Inquired about detail of previous minutes; mentioned that Nixel did a good job of keeping the community informed during the lockdown.
  - Mr. Williams
    - Inquired about who Mr. Adams (from previous meeting) was; discussed Wreaths Across America.

**15. BOARD FORUM**

- Mrs. Adams thanked the Board for open discussion; thanked the Superintendent for her open dialogue and for including the Board. She thanked the PTO for their continued support.
- Mr. Schmidt concurred with Mrs. Adams.
- Mrs. Heinrichs talked about the Thanksgiving presentations.

**16. ADJOURNMENT**

Motion by Mr. Schmidt, seconded by Mr. Allen and carried by voice vote to approve that the Board of Education adjourn the meeting.

**Voice Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mrs. Ruffo, Mr. Schmidt

**Nays:** 0

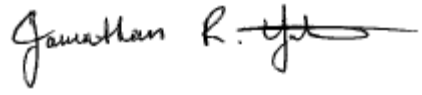
**Abstain:** 0

**MEETING SCHEDULE**

Regular Meeting - January 7, 2020 (Organizational)

Adjourned 7:33 pm.

Respectfully Submitted,

A handwritten signature in black ink that reads "Jonathan R. Yates". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Jonathan Yates  
Board Secretary