

Bass River Elementary School
MONTHLY BOARD MEETING AGENDA
May 5, 2020
Regular **REMOTE** Meeting
5:30 PM Executive Session
6:00 PM Regular Session
Next regular meeting to be held on 6/9/20

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **EXECUTIVE SESSION**

RESOLVED, that the Board of Education meet in closed session to discuss matters as listed below. Items(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of Information affecting this matter.

- A. Matters involving Personnel
- B. Matters involving Contracts

4. **RECOGNITION**

"This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township."

5. **PLEDGE OF ALLEGIANCE**

6. **APPROVAL OF AGENDA**

Recommend motion to approve the agenda as presented.

7. **APPROVAL OF MINUTES**

Recommend motion to approve the following minutes:

- Executive Meeting - March 19, 2020 ([Attachment #1](#))
- Executive Meeting - March 25, 2020 ([Attachment #1a](#))
- Regular Meeting - April 17, 2020 ([Attachment #1b](#)),
- Executive Meeting - April 17, 2020 ([Attachment #1c](#))
- Special Meeting - April 23, 2020 ([Attachment #1d](#))
- Executive Meeting - April 23, 2020 ([Attachment #1e](#))
- Executive Meeting #2 - April 23, 2020 ([Attachment #1f](#))

8. **BOARD PRESENTATION**

- 2020-2021 Budget Presentation
 - i. Public Comment on the Budget - Policy 0167
- PTO Update

9. **REPORT OF THE SUPERINTENDENT**

- a. Superintendent's Update
 - i. School Closure Update (COVID-19)

- b. HIB Report:
 - i. April: 0 Reports/Investigations
- c. Safety & Security Drill Report - none at this time due to school closure in place
- d. Enrollment

Out of District	1	3-Russomanno	9
PS-Schneider	5	4-Manzer	11
K-Nino	10	5-Wallis	12
1-Gouveia	15	6-Kraus	21
2-Callan	10		
Total			94

10. **RESIDENT’S FORUM - AGENDA ITEMS ONLY**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to comment. Each statement made by a participant is limited to three minutes as cited in Policy No. 0167. The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting.

11. **BOARD WORK SESSION**

- A. Asset Inventory
- B. Commercial Real Estate Broker
- C. 2020-2021 Shared Services
- D. Health Benefits Transition
 - a. 60 day enrollment waiting period
- E. CSA Evaluation

12. **FINANCE**

- A. **RESOLVED** that the Board of Education approve all bills and claims for May 5, 2020 which have been examined by a member of the board and are presented for approval. [\(Attachment # 2\)](#)
- B. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments as per attachments. [\(Attachment #3\)](#)
- C. **RESOLVED** that the Board of Education approve the March Board Secretary’s Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of March 2020, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of March 2020. [\(Attachment #4\)](#)

Jonathan R. Yates	May 12, 2020
Board Secretary	Date

- D. **RESOLVED** that the Board of Education to approve the Board of Education’s Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Bass River Township Board of Education certifies that as of March 2020, and after review of the secretary’s monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board’s knowledge no major account or fund has

been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- E. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending March 2020. ([Attachment # 5](#))
- F. **RESOLVED** that the Board of Education approve the use of the NJ Schools Insurance Group's 2020 Safety Grant funds for the 2019-2020 School Year for the purpose of enhancing the district's security features.
- G. **RESOLVED** that the Board of Education approve the use of the NJ Schools Insurance Group's 2020 Safety Grant funds for the 2020-2021 School Year for the purposes of making security enhancements to the district.
- H. **RESOLVED** that the Board of Education approve the payroll as follows:
 - o April 9, 2020 = \$66,483.74
 - o April 30, 2020 = \$66,498.78Gross pay includes gross pay, employer share of FICA and Medicare.
- I. **RESOLVED** that the Board of Education approve the fiscal year 2020-2021 school district budget in the amount of \$2,007,507 for submission to the county Office of Education as follows. The supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations.

General Fund Tax Levy	\$1,156,885
Total Operating Budget	\$1,924,422
Total Grant Entitlements	\$ 83,085

This budget was advertised in The Press of Atlantic City on April 20, 2020 as required by law.

13. **NEW BUSINESS**

14. **PERSONNEL**

1. **Resignations:**

RESOLVED that the Board of Education approve the resignation of Siobhan Grayson, Principal/Superintendent effective June 30, 2020.

15. **PANDEMIC PLAN/REMOTE INSTRUCTION PLAN**

Recommend motion to approved the Bass River Township School District Pandemic Plan which includes a plan for remote/virtual instruction during the 2019-2020 school year.

16. **FOOD SERVICE MANAGEMENT AGREEMENT**

Recommend motion to approve the cancellation of the Food Service Management Agreement between Little Egg Harbor Board of Education the Bass River Board of Education effective June 30, 2020.

17. **AUDIT SERVICES CONTRACT AGREEMENT**

Recommend motion to approve the Audit Services contract with Holman. Frenia. & Allison P.C. for the fiscal year ending June 30, 2020 (\$15,400). ([Attachment # 6](#))

18. **POLICIES AND PROCEDURES**

Recommend motion for approval of the first Reading of the new and revised Board Of Education Policies & Regulations:

- P 1581 Domestic Violence (M) (Revised)
- R 1581 Domestic Violence (M) (New)
- P 2422 Health and Physical Education (M) (Revised)
- P 5330 Administration of Medication (M) (Revised)
- R 5330 Administration of Medication (M) (Revised)
- P 7243 Supervision of Construction (M) (Revised)
- P 8210 School Year (Revised)
- P 8220 School Day (M) (Revised)
- R 8220 School Closings (Revised)
- P 8462 Reporting Potentially Missing or Abused Children (M)(Revised)

19. **PUBLIC COMMENT**

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express their comments. Each statement made by a participant is limited to three minutes as cited in Policy No. 0167. There is a sign-in sheet located on the podium. Please sign in before you speak.

20. **BOARD FORUM**

21. ***EXECUTIVE SESSION #2 (IF NEEDED)***

BE IT HEREBY RESOLVED BY THE BASS RIVER BOARD OF EDUCATION that the Board shall enter into a closed executive session for the purpose of discussing the matters identified below: action may or may not be taken upon return to regular open session: minutes of the closed session reflecting the time, place, member present, subjects considered, action taken & vote of each member will be released as soon as there is no longer a need for privacy:

- Matters involving potential litigation against the Board.

22. **ADJOURNMENT**

BE IT HEREBY RESOLVED BY THE BASS RIVER BOARD OF EDUCATION to adjourn at _____pm

MEETING SCHEDULE

Regular Meeting - June 9, 2020