

**Bass River Elementary School**  
**REGULAR MEETING MINUTES**  
February 18, 2020

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1. **CALL TO ORDER**

2. **EXECUTIVE SESSION**

**Motion by Mr. Foder, seconded by Mr. Allen and carried by voice vote to approve the Board resolution to move to Executive Session.**

**Time: 6:45 pm.**

RESOLVED, that the Board of Education meet in closed session to discuss matters as listed below. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.

**Voice Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

**Motion by Mrs. Heinrichs, seconded by Mr. Foder and carried by voice vote to approve adjournment of Executive Session.**

**6:59 pm.**

**Voice Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

3. **RECOGNITION**

“This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.”

4. **ROLL CALL**

**PRESENT:** Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

**ABSENT:** 0

**Others Present:** Mrs. Siobhan Grayson, Principal/Superintendent  
Mr. Jonathan Yates, Board Secretary

5. **PLEDGE OF ALLEGIANCE**

6. **APPROVAL OF AGENDA**

Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by voice vote to approve the agenda as presented.

**Voice Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

7. **APPROVAL OF MINUTES**

Motion by Mr. Schmidt, seconded by Mrs. Heinrichs and carried by voice vote to approve the minutes for the March 3, 2020 Reorganizational Meeting, ([Attachment #1](#)), and the January 7, 2020 Executive Minutes. ([Attachment #1a](#)).

**Voice Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

8. **REPORT OF THE SUPERINTENDENT**

- a. Superintendent’s Update
- b. January Attendance Report ([Attachment #2](#))
- c. HIB Report:
  - i. January 0 Reports/Investigations
- d. Safety & Security Drill Report:
  - i. Fire Drill: 1/23/2020
  - ii. Safety & Security Drill: Evacuation 1/31/2020
- e. QSAC Interim Placement Scores: ([Attachment #3](#))
- f. Annual School Plan Cycle II Progress Update

g. Enrollment

|                 |    |              |    |
|-----------------|----|--------------|----|
| Out of District | 1  | 3-Russomanno | 9  |
| PS-Schneider    | 5  | 4-Manzer     | 11 |
| K-Nino          | 10 | 5-Wallis     | 12 |
| 1-Gouveia       | 15 | 6-Kraus      | 21 |
| 2-Callan        | 10 |              |    |
|                 |    | Total        | 94 |

9. **RESIDENT’S FORUM - AGENDA ITEMS ONLY**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant is limited to three minutes as cited in Policy No. 0167. The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting.

- Karl Swanseen
  - Regionalization/Consolidation
    - Asked that the public has input in Bass River study.
- Tom Williams
  - Inquired about Bass River feasibility study; made proclamations about what districts should pay for in regard to feasibility studies.

- Proclaimed there is a law requiring public vote on a send/receive, but Mr. Williams was unable to cite the specific law when pressed.
- Nick P.
  - Did we meet standards on state testing?
  - Do we have a curriculum coordinator for all 4 districts?

10. **BOARD WORK SESSION**

- Regional study meeting update - Mrs. Grayson
  - Discussed meeting with superintendents regarding LEAP grant.

11. **FINANCE**

Motion by Mr. Schmidt, seconded by Mr. Foder and carried by roll call vote to approve the following Finance items as listed A through H:

**RESOLVED** that the Board of Education approve all bills and claims for February 18, 2020 which have been examined by a member of the board and are presented for approval.  
[\(Attachment # 4\)](#)

- A. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments as per attachments. [\(Attachment #5\)](#)
- B. **RESOLVED** that the Board of Education approve the December Board Secretary’s Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of December, 2019, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of December. [\(Attachment #6\)](#)

|                          |                          |
|--------------------------|--------------------------|
| <u>Jonathan R. Yates</u> | <u>February 18, 2020</u> |
| Board Secretary          | Date                     |

- C. **RESOLVED** that the Board of Education to approve the Board of Education’s Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Bass River Township Board of Education certifies that as of December 2019, and after review of the secretary’s monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board’s knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- D. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer’s report and the Board Secretary’s report which are in agreement for the period ending December 2019. [\(Attachment # 7\)](#)
- E. **RESOLVED** that the Bass River Board of Education approves the removal of the following stale dated checks:

|         |       |   |
|---------|-------|---|
| 11/1/16 | 15680 | Long Beach Island Foundation of Arts<br>\$85.00 |
|---------|-------|---|

|         |       |                                |
|---------|-------|--------------------------------|
| 12/6/17 | 15731 | Christine Somers<br>\$9.40     |
| 3/27/18 | 16212 | Ed Bagnell<br>\$17.02          |
| 5/1/18  | 16265 | Nancy Bourguignon<br>\$15.06   |
| 5/1/18  | 16269 | Dawn Mathis-Hartman<br>\$78.60 |
| 5/1/18  | 16297 | Dawn Mathis-Hartman<br>\$75.00 |

F. **RESOLVED** that the Board of Education approve the payroll as follows:

- o January 15, 2020 = \$68,657.98
- o January 30, 2020 = \$69,195.52

Gross pay includes gross pay, employer share of FICA and Medicare.

G. **RESOLVED** that the Board of Education does hereby waive its participation in the Federal Medicaid Reimbursement Revenue program (SEMI) as per *N.J.A.C. 6A:23A-5.3*.

H. **RESOLVED** that the Board of Education approve the Bass River Township School District's participation in a feasibility study as follows:

WHEREAS, the State of New Jersey has appropriated \$10 million for Shared Services and School District Consolidation Study and Implementation Grants to assist local units with the study, development and implementation of new shared and regional services; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the Local Efficiency Achievement Program (LEAP); and

WHEREAS, \$2 million in LEAP Implementation Grant funds has been set allocated to support costs associated with school district consolidation studies; and

WHEREAS, Little Egg Harbor School District, Pinelands Regional School District, Tuckerton School District, Bass River School District and Eagleswood School District have determined to evaluate whether Little Egg Harbor School District, Pinelands Regional School District, Tuckerton School District, Bass River School District and Eagleswood School District may be able to attain improved educational quality and efficiencies through consolidation or regionalization; and

WHEREAS, a formal study must be undertaken to accomplish this objective; and

WHEREAS, the Pinelands Regional School District has agreed to be the lead entity in conducting this study and will submit the application for financial support for this study to DLGS on behalf of all participating units.

WHEREAS, the Pinelands Regional School District will apply for a LEAP Implementation Grant to support undertaking a consolidation feasibility study on behalf of itself, and on behalf of Little Egg Harbor School District, Tuckerton School District, Bass River School District, and Eagleswood School District.

NOW THEREFORE BE IT RESOLVED, that the Bass River Board of Education does wish to take part in the aforementioned consolidation feasibility study.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

**12. SCHOOL STORE**

Motion by Mr. Schmidt, seconded by Mrs. Heinrichs and carried by roll call vote to approve the following:

- A. **RESOLVED** that the Board of Education approve the Bass River School Store to be operated 8:30-9:00am in grades Kindergarten - 3rd; and from 11:15-11:30 daily during the 4th through 6th grades lunch in the all purpose room. All proceeds to benefit 6th grade field trips.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

**13. FACILITIES**

Motion by Mr. Allen, seconded by Mrs. Heinrichs and carried by roll call vote to approve the following Facilities items as listed:

- A. **RESOLVED** that the Board of Education approve the following requests for Community Use of School Property as per Board Policy #7150.

| <b>Organization/Event</b>  | <b>Date/Time</b>                                   | <b>Location</b>    |
|--|--|--------------------|
| Bass River Elementary PTO<br>Krispy Kreme Fundraiser<br>Distribution | Tuesday, February 18th, 2020<br>12:00pm - 3:00pm   | Hallway by Library |
| Bass River Elementary PTO<br>Setup for Scholastic Book Fair          | Monday, February 24th, 2020<br>3:00 till completed | Library            |

|   |  |   |
|---|--|---|
| Bass River Elementary PTO<br>Scholastic Book Fair   | Tuesday & Wednesday<br>February 25th-26th, 2020<br>9:00am - 2:30pm | Library   |
| Bass River Elementary PTO<br>Scholastic Book Fair<br>Family Night   | Wednesday, February 26th, 2020<br>6:00pm - 8:00pm                  | Library   |
| Annual Basketball Game<br>6th Grade vs. NG Fire Department<br>*Pending receipt of completed signed facility<br>use form & current insurance certificate | Monday, March 2nd, 2020<br>6:30pm - 8:00 pm                        | All Purpose Room                                      |
| Bass River Elementary PTO<br>Spaghetti Dinner Fundraiser  | Friday, March 13th, 2020<br>3:30pm-8:00pm                          | All Purpose Room & Cafeteria<br>(Setup time included) |

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

**14. TRAVEL/TRAINING**

Motion by Mr. Schmidt, seconded by Mrs. Heinrichs and carried by roll call vote to approve the following seminars/workshops and all associated costs:

| Staff Name         | Seminar / Workshop  | Event Date       | Cost     |
|--------------------|---|------------------|----------|
| Siobhan Grayson    | Central Regional Support & Peer Collaboration<br>Trenton, NJ                        | 2/7/2020         | \$37.45  |
| Jennifer Gouveia   | Central Regional Support & Peer Collaboration<br>Trenton, NJ                        | 2/7/2020         | -0-      |
| Allison Russomanno | Central Regional Support & Peer Collaboration<br>Trenton, NJ                        | 2/7/2020         | -0-      |
| Lori Capaccio      | Mandatory District Test Coordinator<br>Training for 2020 NJSLA<br>Atlantic City, NJ | 3/5/2020         | \$35.08  |
| Siobhan Grayson    | Stop the Bleed for NJ Schools<br>ETTC Building Galloway, NJ                         | 3/24/2020        | -0-      |
| Joni Burns         | NASW 2020 Annual Conference & Exhibition<br>Atlantic City, NJ                       | 4/27 & 4/28/2020 | \$585.00 |

**Roll Call Vote**

**Ayes:** Mrs. Adams (except NASW 2020 Annual Conference), Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

**Nays:** Mrs. Adams (NASW 2020 Annual Conference)

**Abstain:** 0

**FIELD TRIPS**

Motion by Mr. Allen, seconded by Mrs. Heinrichs and carried by roll call vote the following field trips as follows:

| <b>Grade (s)</b> | <b>Destination</b>   | <b>Date</b>                  | <b>Time</b>    |
|------------------|--|------------------------------|----------------|
| Prek-2nd         | Garden State Discovery Museum<br>Cherry Hill   | Tuesday,<br>March 10th, 2020 | 8:45am-2:30pm  |
| 3rd & 4th        | Philadelphia Walking Trip<br>(Liberty Bell, Independence Hall,<br>Ben Franklin Museum) | Friday,<br>March 20, 2020    | 8:00am-3:00pm  |
| 5th              | Tuckerton Seaport  | Friday,<br>May 1, 2020       | 8:45am-2:30pm  |
| 6th              | Washington, DC   | Friday,<br>May 1, 2020       | 8:30am-10:00pm |
| 6th              | Six Flags Great Adventure<br>Safety Patrol Trip  | Friday,<br>May 15, 2020      | 10:00am-7:00pm |

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

**Discussion**

- Mr. Schmidt - how funded?

15. **NEW BUSINESS**

- Special Meeting to be held on March 3, 2020.

16. **PERSONNEL**

Motion by Mr. Foder, seconded by Mr. Allen and carried by roll call vote to approve the following items upon the recommendation of the Superintendent of Schools.

1. **Resignations: *RESOLVED*** that the Board of Education approve the resignation of Edward Bagnell, Facilities Manager, effective March 27th, 2020.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

17. **PUBLIC COMMENT**

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167. There is a sign-in sheet located on the podium. Please sign in before you speak.

- Cynthia Van Horten
  - Has anyone made the correlation that our taxes went up after the new superintendent at Pinelands Regional School District took over? The salary is ridiculous and astronomical.
- Amanda Miller
  - Why was the PTO not asked to pay for these trips?
- Karl Swanson
  - Asked about state aid cuts.
- Nick P.
  - Inquired about special ed number enrollments. Concerned that number will increase.
- Tom Williams
  - Debt not rolling off quick enough.
- Angie T.
  - Asked about state funding rate for special ed.
- Amy Groff
  - If the numbers are so low, why not have full time preschool? Surprised we don't have 5 hour preschool.

18. **BOARD FORUM**

- Mr. Schmidt
  - We take the feasibility study very seriously and will not make an emotional decision.

19. **ADJOURNMENT**

Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by voice vote to approve that the Board adjourn the meeting.

adjourn at 7:52 pm

**Voice Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

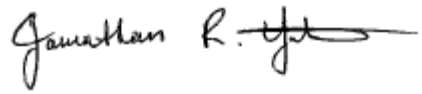
**MEETING SCHEDULE**

Special Meeting - March 3, 2020

Regular Meeting - March 17, 2020



Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jonathan R. Yates". The signature is written in a cursive style with a prominent initial "J" and a long, sweeping horizontal stroke at the end.

Jonathan Yates  
Board Secretary