Bass River Elementary School REGULAR MEETING MINUTES

July 7, 2020

1. CALL TO ORDER

2.	ROLL CALL	
	PRESENT:	Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs
	ABSENT:	Mr. Schmidt
	Others Present:	Mr. Jonathan Yates, Board Secretary
		Mr. Nicholas Brown, Business Administrator
		Mr. Paul Kalac, Board Solicitor

3. EXECUTIVE SESSION Motion by Mrs. Heinrichs, seconded by Mr. Foder and carried by voice vote to approve the Board resolution to move to Executive Session.

Time: <u>5:30 pm</u>

RESOLVED, that the Board of Education meet in closed session to discuss matters as listed below. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.

Voice Vote

Ayes:	Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs
Nays:	0
Abstain:	0

Motion by Mrs. Heinrichs, seconded by Mr. Foder and carried by voice vote to approve adjournment of Executive Session.

Time: <u>6:05 pm</u>

Voice Vote	
Ayes:	Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs
Nays:	0
Abstain:	0

4. **RECOGNITION**

"This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township."

5. PLEDGE OF ALLEGIANCE

6. MOTION TO AMEND AGENDA

Motion by Mr. Allen, seconded by Mr. Foder and carried by voice vote to amend the agenda to remove items #11 CSA Evaluation, and item #9 Board Work Session.

Voice Vote

Ayes:	Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs
Nays:	0
Abstain:	0

7. APPROVAL OF AMENDED AGENDA

Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by voice vote approve the amended agenda.

Voice Vote

Ayes:	Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs
Nays:	0
Abstain:	0

7. APPROVAL OF MINUTES

Motion by Mrs. Heinrichs, seconded by Mr. Foder and carried by voice vote to approve the following minutes:

June 9, 2020 - <u>Regular Minute</u>s June 9, 2020 - <u>Executive Minutes</u> June 9, 2020 - <u>Executive Minutes #2</u>

Voice Vote

Ayes:Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. HeinrichsNays:0Abstain:0

8. RESIDENT'S FORUM - AGENDA ITEMS ONLY

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to comment. Each statement made by a participant is limited to three minutes as cited in Policy No. 0167. The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting.

• None at this time.

9. FINANCE

Motion by Mr. Foder, seconded by Mr. Allen and carried by roll call vote to approve the following Finance items as listed A through I:

- A. **RESOLVED** that the Board of Education approve all bills and claims for June 30, 2020 in the amount of \$24,255.22 which have been examined by a member of the board and are presented for approval. (Attachment #1)
- B. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments as per attachments. (Attachment #2)

C. **RESOLVED** that the Board of Education approve the May Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of May 2020, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of May 2020. (Attachment #3)

Jonathan R. Yates	July 7, 2020
Board Secretary	Date

- D. **RESOLVED** that the Board of Education approve the Board of Education's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Bass River Township Board of Education certifies that as of May 2020, and after review of the secretary's monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- E. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending May 2020. (Attachment #4)
- F. **RESOLVED** that the Board of Education approve the payroll as follows:

0	June 15, 2020	=	\$78,594.38
0	June 22, 2020	=	\$56,910.33

• June 30, 2020 = \$28,828.66

Gross pay includes gross pay, employer share of FICA and Medicare.

- G. **RESOLVED** that the Board of Education accept the corrective action plan for the annual audit for the school year ending June 30, 2019. (Attachment #5), (Attachment #5a)
- H. **RESOLVED** that the Board of Education accept the allocation for the following ESEA Grant allotments:
 - a. ESEA Title I, Part A for: \$ 22,946
 - b. ESEA Title II, Part A for: \$ 3,677
 - c. ESEA Title IV for: \$ 10,000
- I. **RESOLVED** that the Board of Education approve the submission for the following ESEA Grant allotments through a consortium with Little Egg Harbor School District:
 - a. ESEA Title I, Part A for: \$ 22,946
 - b. ESEA Title II, Part A for: \$ 3,677
 - c. ESEA Title IV for: \$ 10,000

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs

Nays:

0

Abstain: 0

Discussion

- Mr. Foder:
 - Please check into those outstanding checks.

11. MOTION TO APPROVE QUOTE FROM TROXELL (Attachment #6)

Motion by Mrs. Heinrichs, seconded by Mr. Foder and carried by roll call vote to approve the quote from Troxell for the 2020-2021 sanitation in the amount of \$2,201.22. ESSER Funds (CARES ACT) will be used to make this purchase for District devices.

Roll Call Vote

Ayes:	Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs
Nays:	0
Abstain:	0

13. MOTION TO ACCEPT ALLOCATION FOR CARES ACT

Motion by Mrs. Heinrichs, seconded by Mr. Allen and carried by roll call vote to approve that the Board of Education accept the allocation for the CARES Act for the Elementary and Secondary School Emergency Relief Fund (ESSER Fund) in the amount of \$18,396 for emergency relief funds to address the impact of COVID-19. (Attachment #7)

Roll Call Vote

Ayes:	Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs
Nays:	0
Abstain:	0

14. MOTION TO ACCEPT SANITATION STATEMENT OF WORK PROPOSAL (Attachment #8) Motion by Mrs. Heinrichs, seconded by Mr. Allen and carried by roll call vote to approve Hayes Software Systems sanitation proposal.

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs Nays: 0 Abstain: 0

15. **PUBLIC COMMENT**

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

- Leo Asure (106 N Maple Ave) :
 - What will happen to building? Pinelands Commission an issue?
- Marian Asure:
 - Will the school be used by other local schools if needed? The Business Administrator responded that other schools are aware the building is available.

16. BOARD FORUM

- Mr. Allen
 - No comment.
- Mr. Foder:
 - Asked to confirm if extra cameras.
 - The Business Administrator confirmed 20K.
- Mrs. Adams:
 - $\circ~$ In lieu of a non-operating District, please review meeting dates. Asked that we have a 7:00 pm start.

17. ADJOURNMENT

Motion by Mr. Foder seconded by Mrs. Heinrichs and carried by voice vote to approve that the Board adjourn the meeting.

adjourn at <u>6:34</u> pm

Voice Vote

Ayes:	Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs
Nays:	0
Abstain:	0

MEETING SCHEDULE - Please note that all future meetings will be held virtually until further notice.

Regular Meeting - August 4, 2020 Regular Meeting - September 1, 2020 Regular Meeting - November 3, 2020 Regular Meeting - January 5, 2020 Regular Meeting - March 16, 2020 Regular Meeting - April 27, 2020 Regular Meeting - June 1, 2020

WEBSITE INFORMATION - Please note that the Bass River School District website will be for Board of Education informational purposes only.

Respectfully Submitted,

Jamethan R. y

Jonathan Yates Board Secretary