Bass River Elementary School

REGULAR MEETING MINUTES August 18, 2020

1. CALL TO ORDER

2. **ROLL CALL**

PRESENT: Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

ABSENT: 0

Others Present: Mr. Nicholas Brown, Business Administrator

Mr. Paul Kalac, Board Solicitor

3. **EXECUTIVE SESSION**

Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by voice vote to approve the Board resolution to move to Executive Session.

Time: <u>6:31 pm</u>

RESOLVED, that the Board of Education meet in closed session to discuss matters as listed below. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

Nays: 0 **Abstain:** 0

Motion by Mr. Foder, seconded by Mr. Schmidt and carried by voice vote to approve adjournment of Executive Session.

Time: 6:58 pm

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

Nays: 0 **Abstain:** 0

4. **RECOGNITION**

"This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township."

5. PLEDGE OF ALLEGIANCE

6. APPROVAL OF AGENDA

Motion by Mrs. Heinrichs, seconded by Mr. Foder and carried by voice vote approve the agenda as

presented.

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

Nays: 0 **Abstain:** 0

7. APPROVAL OF MINUTES

Motion by Mr. Schmidt, seconded by Mr. Foder and carried by voice vote to approve the following minutes:

1. Regular Meeting - July 7, 2020

- 2. Executive Meeting July 7, 2020
- 3. Special Meeting July 14, 2020
- 4. Executive Meeting July 14, 2020

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

Nays: 0 **Abstain:** 0

8. RESIDENT'S FORUM - AGENDA ITEMS ONLY

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to comment. Each statement made by a participant is limited to three minutes as cited in Policy No. 0167. The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting.

None at this time.

9. **BOARD WORK SESSION**

- 1. Pinelands maintenance staff hours
- 2. DRAFT Asset & Appraisal Reports
- 3. Insurance claim update
- 4. Donation / Purchase Requests
 - a. Staff Requests
 - b. Regional School Reguests
 - c. Community Requests

10. **NEW BUSINESS**

- 1. Bass River Student and Staff Update John Berenato
 - Question from Board Member- frequency social and emotional check-ins with students?
 - Mr. Berenato explained availability.
 - Is there any way for Bass River BOE to get updates on teaching staff PD?
 - Mr. Berenato explained this information available at LEH BOE meetings.

11. SETTLEMENT AGREEMENT

Motion by Mr. Foder, seconded by Mr. Schmidt and carried by roll call vote to approve the settlement agreement in the matter: Docket No.: OCN-L-001287-19 as presented in executive

Session.

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

Nays: 0 **Abstain:** 0

12. FINANCE

Motion by Mrs. Heinrichs, seconded by Mr. Schmidt and carried by roll call vote to approve the following Finance items as listed A through F:

- A. **RESOLVED** that the Board of Education approve all bills and claims for August 4, 2020 in the amount of \$75,535.17 which have been examined by a member of the board and are presented for approval. (Attachment #2)
- B. **RESOLVED** that the Board of Education approve the removal of stale dated checks for the Warrant and Payroll Accounts as follows:

DATE	CHECK#	AMOUNT
04/30/2019	16655	\$11.47
05/13/2019	16682	\$17.96
06/25/2019	16712	\$30.00
12/03/2019	16930	\$22.97
01/15/2019	14810	\$1,156.59
12/13/2019	14999	\$461.65

- C. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments as per attachments. (Attachment #3)
- D. *RESOLVED* that the Board of Education approve the June Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of June 2020, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of June 2020. (Attachment #4)

Jonathan R. Yates	August 4, 2020
Board Secretary	Date

E. **RESOLVED** that the Board of Education approve the Board of Education's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Bass River Township Board of Education certifies that as of June 2020, and after review of the secretary's monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge no major account or fund has

been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending June 2020. (Attachment #5)

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

Nays: 0 **Abstain:** 0

13. PUBLIC COMMENT

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

- Tommy Williams
 - How did pipe back up if no one is here?
 - It was explained that people are in the building weekly providing contractual maintenance and custodial services
- Angie Taylor
 - Asked why letter from the PTO was removed from the agenda?
 - Paul Kalac provided an update on this matter.
 - September meeting to review all requests.

14. **BOARD FORUM**

- Mr. Foder Motion to enter the second executive session; Board attorney advised motion needs a second.
 - The Business Administrator asked for a second received none.
 - The Business Administrator informed Mr. Foder that he would contact him after the meeting to discuss his concerns.
- Mr. Schmidt Good luck to staff and students. Thanked Mr. Brown for his efforts.
- Allen Made a comment about school video security.
- Mrs. Heinrichs Good luck to the staff and students.
- Mrs. Adams Good luck to staff and students. Thanks to Mr. Brown and the LEH staff.

15. ADJOURNMENT

Motion by Mrs. Heinrichs, seconded by Mr. Allen and carried by voice vote to approve that the Board adjourn the meeting.

adjourn at 7:43 pm

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mr. Schmidt

Nays: Mr. Foder

Abstain: 0

MEETING SCHEDULE

Regular Meeting - September 1, 2020

Respectfully Submitted,

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Nicholas K. Brown

Business Administrator/Board Secretary