

Bass River Elementary School
REGULAR MEETING MINUTES
September 1, 2020

1. **CALL TO ORDER**

2. **ROLL CALL**

PRESENT: Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt
ABSENT: 0
Others Present: Mr. Nicholas Brown, Business Administrator
Mr. Jonathan Yates, Board Secretary
Mr. Paul Kalac, Board Solicitor

3. **EXECUTIVE SESSION**

Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by voice vote to approve the Board resolution to move to Executive Session.

Time: 6:31 pm

RESOLVED, that the Board of Education meet in closed session to discuss matters as listed below. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt
Nays: 0
Abstain: 0

Motion by Mr. Foder, seconded by Mr. Schmidt and carried by voice vote to approve adjournment of Executive Session.

Time: 6:59 pm

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt
Nays: 0
Abstain: 0

4. **RECOGNITION**

“This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.”

5. **PLEDGE OF ALLEGIANCE**

6. **APPROVAL OF AGENDA**

Motion by Mrs. Heinrichs, seconded by Mr. Foder and carried by voice vote approve the agenda as presented.

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

Nays: 0

Abstain: 0

7. **APPROVAL OF MINUTES**

Motion by Mrs. Heinrichs, seconded by Mr. Foder and carried by voice vote to approve the following minutes:

1. August 18, 2020 - [Regular Meeting](#)
2. August 18, 2020 - [Executive Meeting](#)

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

Nays: 0

Abstain: 0

8. **RESIDENT'S FORUM - AGENDA ITEMS ONLY**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to comment. Each statement made by a participant is limited to three minutes as cited in Policy No. 0167. The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting.

9. **BOARD WORK SESSION**

1. Facility Use Requests
2. Trash on School Grounds
 - a. Mrs. Heinrichs asked if we have trash cans on the grounds.

10. **NEW BUSINESS**

- None at this time.

11. **FINAL FIXED ASSET INVENTORY & APPRAISAL REPORTS**

Motion by Mrs. Heinrichs, seconded by Mr. Schmidt and carried by roll call vote to approve final fixed asset inventory and appraisal reports from CBIZ.

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

Nays: 0

Abstain: 0

12. **STAFF REQUESTS**

Motion by Mrs. Heinrichs, seconded by Mr. Schmidt and carried by roll call vote to approve former Bass River staff request for classroom supplies as per the attached. ([Attachment #1](#))

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mr. Schmidt

Nays: 0

Abstain: Mr. Foder

- The School Business Administrator noted exceptions on the list of requests. The Board approved with noted exceptions.

13. **ASSET PURCHASE REQUESTS**

Motion by Mrs. Heinrichs, seconded by Mr. Schmidt and carried by roll call vote to approve asset purchase requests from regional school districts as per the attached. ([Attachment #2](#))

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mr. Schmidt

Nays: 0

Abstain: Mr. Foder

- The School Business Administrator noted exceptions on the list of requests. The Board approved with noted exceptions.

14. **COMMUNITY ORGANIZATION REQUESTS**

Motion by Mrs. Heinrichs, seconded by Mr. Foder and carried by roll call vote to approve requests for donations from community organizations as per the attached. ([Attachment #3](#))

Roll Call Vote

Ayes: Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mr. Schmidt

Nays: 0

Abstain: Mr. Foder

- The School Business Administrator noted exceptions on the list of requests. The Board approved with noted exceptions.

15. **FINANCE**

Motion by Mrs. Heinrichs, seconded by Mr. Schmidt and carried by roll call vote to approve the following Finance items as listed A through E:

- A. **RESOLVED** that the Board of Education approve all bills and claims for September 1, 2020 in the amount of \$84,425.21 which have been examined by a member of the board and are presented for approval. ([Attachment #4](#))
- B. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments as per attachments. ([Attachment #5](#))
- C. **RESOLVED** that the Board of Education approve the July Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of July 2020, no major budgetary line item account has obligations and payments (contractual orders) which in

total exceed the amount appropriated by the Bass River Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of July 2020. [\(Attachment #6\)](#)

<u>Jonathan R. Yates</u>	<u>September 1, 2020</u>
Board Secretary	Date

- D. **RESOLVED** that the Board of Education approve the Board of Education's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Bass River Township Board of Education certifies that as of July 2020, and after review of the secretary's monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- E. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending July 2020. [\(Attachment #7\)](#)

Roll Call Vote

Ayes: Mrs. Adams (except item 15.A.), Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt
Nays: 0
Abstain: Mrs. Adams (item 15.A.)

16. **PUBLIC COMMENT**

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

- None at this time.

17. **BOARD FORUM**

- Mr. Foder
 - Wishes everyone a safe holiday weekend and return to school.
- Mrs. Heinrichs
 - Former Bass River students and staff; hope they have a great start to school.
- Mr. Schmidt
 - Former Bass River students and staff; hope they have a great start to school.
- Mrs. Adams
 - No comment at this time.

18. **EXECUTIVE SESSION #2**

Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by voice vote to approve the Board resolution to move to Executive Session.

Time: 7:18 pm

RESOLVED, that the Board of Education meet in closed session to discuss matters as listed

below. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt
Nays: 0
Abstain: 0

Motion by Mrs. Heinrichs, seconded by Mr. Schmidt and carried by voice vote to approve adjournment of Executive Session.

Time: 7:43 pm

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt
Nays: 0
Abstain: 0

19. ADJOURNMENT

Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by voice vote to approve that the Board adjourn the meeting.

adjourn at 7:44 pm

Voice Vote

Ayes: Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt
Nays: 0
Abstain: 0

MEETING SCHEDULE

Regular Meeting - October 6, 2020

Respectfully Submitted,



Nicholas K. Brown
Business Administrator/Board Secretary