

**Bass River Elementary School**  
**REGULAR MEETING MINUTES**  
October 6, 2020

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1. **CALL TO ORDER**

2. **ROLL CALL**

**PRESENT:** Mrs. Adams, Mr. Allen (attended virtually), Mr. Foder, Mrs. Heinrichs,  
Mr. Schmidt

**ABSENT:** 0

**Others Present:** Mr. Nicholas Brown, Business Administrator  
Mr. Jonathan Yates, Board Secretary  
Mr. Paul Kalac, Board Solicitor

3. **EXECUTIVE SESSION**

**Motion by Mrs. Heinrichs, seconded by Mr. Foder and carried by voice vote to approve the Board resolution to move to Executive Session.**

**Time: 6:33 pm**

RESOLVED, that the Board of Education meet in closed session to discuss matters as listed below. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.

**Voice Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

**Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by voice vote to approve adjournment of Executive Session.**

**Time: 7:03 pm**

**Voice Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

4. **RECOGNITION**

“This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.”

5. **PLEDGE OF ALLEGIANCE**

6. **AMENDMENT TO AGENDA**

Motion by Mr. Foder, seconded by Mr. Schmidt and carried by voice vote to approve amending the agenda to include the tree in front of the school among the requests for donations.

**Voice Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

7. **APPROVAL OF AGENDA**

Motion by Mr. Foder, seconded by Mr. Schmidt and carried by voice vote approve the agenda as presented.

**Voice Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

7. **APPROVAL OF MINUTES**

Motion by Mrs. Heinrichs, seconded by Mr. Foder and carried by voice vote to approve the following minutes:

1. September 1, 2020 - [Regular Meeting](#)
2. September 1, 2020 - [Executive Meeting](#)
3. September 1, 2020 - [Executive Meeting #2](#)

**Voice Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

8. **RESIDENT'S FORUM - AGENDA ITEMS ONLY**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to comment. Each statement made by a participant is limited to three minutes as cited in Policy No. 0167. The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting.

- None at this time.

9. **BOARD WORK SESSION**

1. Updates

a. Donations ([Attachment #1](#))

- i. The Business Administrator provided an update on the food donation to the Atlantic City Rescue Mission.

b. Insurance Claim

- i. The Business Administrator provided information on this claim regarding the repair work in the media center.

c. Real Property

- i. The Business Administrator provided an update on the requests from local community organizations.
  - d. Student Update
    - i. Dr. McCooley reported that once all assessments are completed she and Mr. Berenato will be providing an update on the Bass River students within a couple of weeks. She said the Bass River students have made an excellent transition overall. She reported there will be a Q & A zoom session for all parents and Board members on October 14th at 6:00 pm. This will be available on the district website as well.
    - ii. Mr. Berenato and Dr. McCooley fielded a question on the timeline of the assessments.
    - iii. Mr. Berenato provided further information on the progress of teachers, students and the support they are receiving.
- 2. New Jersey School Boards Association Virtual Conference
  - a. October 20-22, 2020
    - i. The Business Administrator said all Board members have been registered and training is available through the link on the NJSBA website.
- 3. Desk/Chairs available for Bass River residents

10. **NEW BUSINESS**

11. **DONATION / PURCHASE REQUESTS**

Motion by Mr. Schmidt, seconded by Mr. Foder and carried by roll call vote to approve donation and purchase requests with noted exceptions as per the attached. [\(Attachment #2\)](#)

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

**Discussion**

- Mrs. Adams stated that all local non-public entities should email Mr. Brown to arrange a time to pick up their requested items.

12. **REGIONAL SCHOOL PURCHASE REQUESTS**

Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by roll call vote to approve purchase requests of an office desk by Little Egg Harbor for \$470.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

13. **POLICIES AND PROCEDURES**

Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by roll call vote to approve the following:

1. Policies  
Motion to approve 1st reading of the following policy:
  - A. [Policy 7510](#) - Use of Facilities ([Attachment #3](#))

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs

**Nays:** 0

**Abstain:** Mr. Schmidt

**Discussion**

- Mr. Schmidt asked what this form is for; school?

14. **FINANCE**

Motion by Mr. Schmidt, seconded by Mrs. Heinrichs and carried by roll call vote to approve the following finance items as listed A through E:

- A. **RESOLVED** that the Board of Education approve all bills and claims for October 6, 2020 in the amount of \$79,824.61 which have been examined by a member of the board and are presented for approval. ([Attachment #4](#))
- B. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments as per attachments. ([Attachment #5](#))
- C. **RESOLVED** that the Board of Education approve the August Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of August 2020, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of August 2020. ([Attachment #6](#))

<u>Jonathan R. Yates</u>	<u>October 6, 2020</u>
Board Secretary	Date

- D. **RESOLVED** that the Board of Education approve the Board of Education's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Bass River Township Board of Education certifies that as of August 2020, and after review of the secretary's monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- E. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending August 2020. ([Attachment #7](#))

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

**Discussion**

- The Board Secretary and Business Administrator fielded the following questions from Mr. Foder:
  - Who is E2E Exchange and what do we pay them for?
  - What is Hughes Environmental?
  - What is Xtel Communications bills?

15. **TRANSPORTATION**

Motion by Mrs. Heinrichs, seconded by Mr. Schmidt and carried by roll call vote to approve THAT: RESOLVED that the board of education approve the following finalized transportation jointure route costs with Pinelands Regional School District for the 2020-2021 school year:

DATE	ROUTE #	HOST DISTRICT	JOINER DISTRICT	JOINER COST
9/1/20-6/30/21	F12	Pinelands	Bass River	\$10,264.89
9/1/20-6/30/21	P16	Pinelands	Bass River	\$18,682.20
9/1/20-6/30/21	P17	Pinelands	Bass River	\$30,376.80
9/1/20-6/30/21	GPK6	Pinelands	Bass River	\$3,555.00
9/1/20-6/30/21	T4	Pinelands	Bass River	\$1,910.43

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** Mr. Foder

**Discussion**

- Mr. Foder:
  - Why does price fluctuate on routes?
    - The Business Administrator and Board Secretary explained that the number of students causes prices to change.

16. **OUT OF DISTRICT TUITION**

Motion by Mrs. Heinrichs, seconded by Mr. Schmidt and carried by roll call vote to approve THAT: RESOLVED that the Board of Education approves the tuition (\$45,540) and out of county fee (\$7,020) cost for out of district student #15111453 attending Atlantic County Special Services for the 2020-2021 school year. Total cost for the school year would not exceed \$52,560.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

17. **PUBLIC COMMENT**

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

- Rick Adams:
  - Thanked the Board for their hard work.
  - Expressed that he would not like any money spent towards sale of the building to the township until negotiations move forward.

18. **BOARD FORUM**

- Mr. Schmidt:
  - Very productive meeting with town. Hoping good things are coming.
- Mrs. Heinrichs:
  - Glad to hear former staff and students are doing well at Little Egg Harbor.
- Mr. Foder:
  - Thanks to Mr. Brown for his help and hard work for the district.
    - Mr. Brown thanked Mr. Foder for the compliments, and acknowledged Mr. Yates and the Pinelands Building & Grounds crew for their assistance.
- Mr. Allen:
  - No comment.
- Mrs. Adams:
  - Thanks to Mr. Brown and the Board of Ed.
  - Proud to be able to donate to local groups.
  - Thanks to Mr. Foder for efforts to locate the time capsule.

19. **ADJOURNMENT**

Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by voice vote to approve that the Board adjourn the meeting.

adjourn at 7:33 pm

**Voice Vote**

**Ayes:** Mrs. Adams, Mr. Allen, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

**MEETING SCHEDULE**

Regular Meeting - November 10, 2020

Respectfully Submitted,



Nicholas K. Brown  
Business Administrator/Board Secretary

