

Bass River Elementary School
MONTHLY BOARD MEETING MINUTES
November 10, 2020

1. **CALL TO ORDER**

2. **ROLL CALL**

PRESENT: Mrs. Adams, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt (virtual)

ABSENT: Mr. Allen

Others Present: Mr. Nicholas Brown, Business Administrator
Mr. Jonathan Yates, Board Secretary
Mr. Paul Kalac, Board Solicitor (virtual)

3. **EXECUTIVE SESSION**

Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by voice vote to approve the Board resolution to move to Executive Session.

Time: 6:32 pm

RESOLVED, that the Board of Education meet in closed session to discuss matters as listed below. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.

Voice Vote

Ayes: Mrs. Adams, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

Nays: 0

Abstain: 0

Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by voice vote to approve adjournment of Executive Session.

Time: 7:22 pm

Voice Vote

Ayes: Mrs. Adams, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

Nays: 0

Abstain: 0

4. **RECOGNITION**

“This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.”

5. **PLEDGE OF ALLEGIANCE**

6. **APPROVAL OF AGENDA**

Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by voice vote approve the agenda as presented.

Voice Vote

Ayes: Mrs. Adams, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

Nays: 0

Abstain: 0

7. APPROVAL OF MINUTES

Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by voice vote to approve the following minutes:

1. October 6, 2020 - [Regular Meeting](#)
2. October 6, 2020 - [Executive Meeting](#)

Voice Vote

Ayes: Mrs. Adams, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

Nays: 0

Abstain: 0

8. RESIDENT'S FORUM - AGENDA ITEMS ONLY

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to comment. Each statement made by a participant is limited to three minutes as cited in Policy No. 0167. The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting.

- None at this time.

9. BOARD WORK SESSION

- Time Capsule
 - Mr. Foder says the Fire Chief knows where it is and can help locate it.
- Chromebooks for BOE members
 - In the event we move to virtual-only meetings, chromebooks will be provided to BOE members.

10. NEW BUSINESS

- Mr. Foder said the sign out front should be updated.
 - Mr. Brown confirmed that it will.
- Mr. Foder asked if the website can be updated?
 - We are working on that now.
- Mr. Foder asked about transportation contracts.
 - Mr. Brown provided clarification. **(NOT IN CHEAT NOTES, BUT ON RECORDING)**
- Mr. Foder wants the BOE to be notified on Covid related issues.

11. DONATION REQUESTS

Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by roll call vote to approve the following donation requests as per the attached. ([Attachment #1](#))

Roll Call Vote

Ayes: Mrs. Adams, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt
Nays: 0
Abstain: 0

Discussion

- Mrs. Adams requested discussion to include boxes of supplies related to the Veterans Museum.

12. **FACILITY AUTOMATION SYSTEM SERVICE AGREEMENT ([Attachment #2](#))**

Motion by Mrs. Heinrichs, seconded by Mr. Foder and carried by roll call vote to approve the following service agreement with Schneider Electric and Jersey State Controls.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Heinrichs, Mr. Schmidt
Nays: Mr. Foder
Abstain: 0

Discussion

- Mr. Foder questioned the validity and costs of the agreement with Jersey State Controls.
 - Mr. Brown advised this was a standard service agreement related to the ESIP project and a necessary agreement.
- Mr. Schmidt asked, is this the same company that installed the system?
 - Mr. Yates advised this was the same company that installed the systems per the ESIP.

13. **POLICIES AND PROCEDURES**

Motion by Mrs. Heinrichs, seconded by Mr. Foder and carried by roll call vote to approve the 2nd reading of Policy 7510.

1. Policies

Motion to approve 2nd reading of the following policy:

- A. [Policy 7510](#) - Use of Facilities ([Attachment #3](#))

Roll Call Vote

Ayes: Mrs. Adams, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt
Nays: 0
Abstain: 0

14. **FINANCE**

Motion by Mrs. Heinrichs, seconded by Mr. Schmidt and carried by roll call vote to approve the following finance items as listed A through E:

- A. **RESOLVED** that the Board of Education approve all bills and claims for November 10, 2020 in the amount of \$436,615.14 which have been examined by a member of the board and are presented for approval. ([Attachment #4](#))

- B. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments as per attachments. ([Attachment #5](#))
- C. **RESOLVED** that the Board of Education approve the August Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of September 2020, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of September 2020. ([Attachment #6](#))

<u>Jonathan R. Yates</u>	<u>November 10, 2020</u>
Board Secretary	Date

- D. **RESOLVED** that the Board of Education approve the Board of Education's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Bass River Township Board of Education certifies that as of September 2020, and after review of the secretary's monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- E. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending September 2020. ([Attachment #7](#))

Roll Call Vote

Ayes: Mrs. Adams, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt
Nays: 0
Abstain: 0

15. **PUBLIC COMMENT**

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

- None at this time.

16. **BOARD FORUM**

- Mr. Foder:
 - Happy Holidays. Stay safe; pray for kids.
- Mrs. Heinrichs
 - Nothing at this time.
- Mr. Schmidt
 - Happy Holidays; stay safe. Volunteered to assist Mr. Foder with time capsule treasure hunt.
- Mr. Adams
 - Blessed holidays, Happy Thanksgiving and Merry Christmas.

- Mr. Yates reminded everyone to complete training and Happy Holidays.

17. **ADJOURNMENT**

Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by voice vote to approve that the Board adjourn the meeting.

adjourn at 7:57 pm

Voice Vote

Ayes: Mrs. Adams, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

Nays: 0

Abstain: 0

MEETING SCHEDULE

Regular Meeting - January 5, 2021

Respectfully Submitted,



Nicholas K. Brown
Business Administrator/Board Secretary