

Bass River Elementary School
REGULAR MEETING MINUTES
April 27, 2021

1. CALL TO ORDER

2. ROLL CALL

PRESENT: Mrs. Bitzberger, Mrs. Adams (virtual), Mr. Foder, Mr. Schmidt
ABSENT: Mrs. Heinrichs
Others Present: Mr. Jonathan Yates, Board Secretary
Mr. Paul Kalac, Board Solicitor

3. RECOGNITION

“This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.”

4. PLEDGE OF ALLEGIANCE

5. APPROVAL OF MINUTES

Motion by Mr. Foder, seconded by Mr. Schmidt and carried by voice vote to approve the following minutes:

- a. February 9, 2021 - [Regular Meeting](#)
- b. February 9, 2021 - [Executive Meeting](#)
- c. March 16, 2021 - [Regular Meeting](#)
- d. March 16, 2021 - [Executive Meeting](#)
- e. March 25, 2021 - [Special Meeting](#)
- f. March 25, 2021 - [Executive Meeting](#)

Voice Vote

Ayes: Mrs. Bitzberger, Mrs. Adams, Mr. Foder, Mr. Schmidt
Nays: 0
Abstain: 0

6. NEW BUSINESS

- a. 2021-2022 General Fund Budget Presentation
 - i. Before providing a presentation of the 2021-2022 General Fund Budget, Mr. Yates thanked all Board members for their support, especially those on the Finance Committee. He thanked Mr. Foder and Mrs. Adams for their collaborative effort with Mr. Yates and Mr. Brown. We appreciate your support.
 - ii. Mr. Yates presented the proposed 2021-2022 School Year Budget
- b. School Ethics Disclosures
 - i. Mr. Yates explained the disclosures are due this Friday; and to reach out to Mrs. Barton, Mr. Yates or Mr. Brown with any questions on the process.

7. RESIDENT'S FORUM - AGENDA ITEMS ONLY

- None at this time.

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to comment. Each statement made by a participant is limited to three minutes as cited in Policy No. 0167. The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting.

8. MOTION TO APPROVE AGENDA ITEMS 10 THROUGH 15:

Motion by Mr. Foder, seconded by Mrs. Bitzberger and carried by voice vote to approve agenda items 10 through 15.

- 10. Finance: items a-f
- 11. RFP Solutions
- 12. Items for sale
- 13. Donations
- 14 Contracts for Services
- 15 Disposal of Property

Voice Vote

Ayes: Mrs. Bitzberger, Mrs. Adams, Mr. Schmidt

Nays: 0

Abstain: Mr. Foder

9. FINANCE

- RESOLVED** that the Board of Education approve all bills and claims for April 27, 2021 in the amount of \$114,314.60 which are presented for approval. ([Attachment #1](#))
- RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments as per attachments. ([Attachment #2](#))
- RESOLVED** that the Board of Education approve the February Board Secretary’s Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of February 2021, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of February 2021. ([Attachment #3](#))

<u>Jonathan R. Yates</u>	<u>April 27, 2021</u>
Board Secretary	Date

- RESOLVED** that the Board of Education approve the Board of Education’s Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Bass River Township Board of Education certifies that as of February 2021, and after review of the secretary’s monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board’s knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- RESOLVED** that the Board of Education acknowledges receipt of the Treasurer’s report

and the Board Secretary's report which are in agreement for the period ending February 2021. [\(Attachment #4\)](#)

- f. **RESOLVED** that the Board of Education approve the fiscal year 2021-2022 school district budget in the amount of \$1,761,630 for submission to the county Office of Education as follows. The supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations.

General Fund Tax Levy	\$1,106,885
Total Operating Budget	\$1,761,630
Total Grant Entitlements	\$ 0
Total Repayment of Debt	\$ 0

This budget was advertised in The Press of Atlantic City on April 7, 2021 as required by law.

10. RFP SOLUTIONS

Motion to accept proposal from RFP Solutions to replace existing network video recorder and install new exterior cameras. [\(Attachment #5\)](#)

11. ITEMS FOR SALE

Motion to approve sale of items to Little Egg Harbor. [\(Attachment #6\)](#)

12. DONATIONS

Motion to approve donation of 20 boxes of picture books from the library to Tree House Books.

13. CONTRACTS FOR SERVICES [\(Attachment #7\)](#)

Motion to accept the following Gov Deals Real Estate Auction Services Proposal.

14. DISPOSAL OF PROPERTY

Resolution of the Bass River Township Board of Education to submit application to dispose of Bass River Elementary School Property.

WHEREAS, on or about **April 2020** the Bass River Township Board of Education (hereinafter the "Board"), entered into a send-receive relationship with the Little Egg Harbor Township Board of Education for the education of the District's Kindergarten through Sixth grade students for the period July 1, 2020 through June 30, 2026; and

WHEREAS, the Board is a member of the Pinelands Regional School District Board of Education for the education of the District's Seventh through Twelfth grade students; and

WHEREAS, the Board previously closed the Bass River Township Elementary School effective June 30, 2020, in that the school was no longer needed for instruction of the District's students; and

WHEREAS, the Board has determined that the efficient administration of the District requires the disposition of the Bass River Township Elementary School building/property, in that it is no longer required for the maintenance of the educational program or the efficient management of the District;

NOW, THEREFORE, BE IT RESOLVED by the Bass River Township Board of Education that,

upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the Board Attorney and/or Board Personnel to take such steps as are necessary to prepare and submit a written request for permission to dispose of the former Bass River Township Elementary School property, in accordance with N.J.A.C. 6A:26-7.4, as soon as practicable.

Discussion

- Mr. Yates provided information with regard to items for sale in response to a Board member's question.
- Mr. Yates fielded questions from the Board and provided clarifying information on the process and timeline of disposal of the property.

15. PUBLIC COMMENT

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

- None at this time.

16. BOARD FORUM

- Mr. Foder:
 - Thanked the Business Administrators for building with the budget. He explained that he did not have a chance to review attachments and abstained as a result. He noticed trash cans laying on their side. He saw a Pinelands maintenance vehicle that did not pick up the fallen trash cans. Believes they have not honored their end of the contract.
- Mrs. Bitzberger:
 - Concerned about what the children are learning. Would like a member of the Board of Ed to attend the Little Egg Harbor meetings.
 - Mr. Yates explained that the Little Egg Harbor BOE meetings are open to the public; Dr. McCooley and Mr. Berenato are open and responsive to any questions regarding the progress of the Bass River students.
 - Inquired as to having a yard sale for the remainder of items to be available to Bass River residents.
 - Mr. Yates explained this would need to be coordinated with Mrs. Adams and have the majority of the Board's support.
- Mr. Schmidt:
 - Thanked everyone for the work on the budget.
- Mrs. Adams:
 - Thanked Mr. Brown for delivery of books to Tree House Books.
 - Inquired as to update on revision of the website.
 - Mr. Yates explained we have partial payment; will have an update when we're ready to go live.
 - Mr. Bond indicated that the website is just about done.

17. ADJOURNMENT

Motion by Mr. Foder, seconded by Mrs. Bitzberger and carried by voice vote to approve that the Board adjourn the meeting.

adjourn at 7:38 pm

Voice Vote

Ayes: Mrs. Bitzberger, Mrs. Adams, Mr. Schmidt

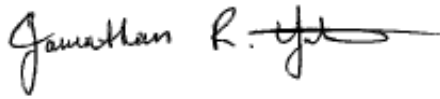
Nays: 0

Abstain: 0

MEETING SCHEDULE

Regular Meeting - June 1, 2021

Respectfully Submitted,

A handwritten signature in black ink that reads "Jonathan R. Yates". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Jonathan Yates
Business Administrator/Board Secretary