

**Bass River Elementary School**  
**REGULAR MEETING MINUTES**  
October 5, 2021

---

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

**PRESENT:** Mrs. Adams (virtual), Mrs. Bitzberger, Mr. Foder, Mrs. Heinrichs,  
Mr. Schmidt (arrived 6:58 pm)

**ABSENT:** 0

**Others Present:** Mr. Jonathan Yates, Board Secretary  
Mr. Nicholas Brown, Business Administrator  
Mr. Joshua Savitz, Board Solicitor (virtual)

**3. EXECUTIVE SESSION**

**Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by voice vote to approve the Board resolution to move to Executive Session.**

**Time: 6:31 pm**

RESOLVED, that the Board of Education meet in closed session to discuss matters as listed below. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.

**Voice Vote**

**Ayes:** Mrs. Adams, Mrs. Bitzberger, Mr. Foder, Mrs. Heinrichs

**Nays:** 0

**Abstain:** 0

**Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by voice vote to approve adjournment of Executive Session.**

**Time: 7:03 pm**

**Voice Vote**

**Ayes:** Mrs. Adams, Mrs. Bitzberger, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

**4. RECOGNITION**

“This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.”

**5. APPROVAL OF MINUTES**

Motion by Mr. Schmidt, seconded by Mrs. Heinrichs and carried by voice vote to approve the following minutes:

- a. August 3, 2021 - [Regular Meeting](#)

**Voice Vote**

**Ayes:** Mrs. Adams, Mrs. Bitzberger, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** Mr. Foder

**6. NEW BUSINESS**

**7. RESIDENT'S FORUM - AGENDA ITEMS ONLY**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to comment. Each statement made by a participant is limited to three minutes as cited in Policy No. 0167. The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting.

- None at this time.

**8. BOARD WORK SESSION**

- Regionalization Feasibility Update
  - Mr. Brown discussed the upcoming Regionalization Committee meeting which will take place on 10/6/21 and the final report will be presented to the Boards of Education on 10/18/21.
    - Mrs. Bitzberger asked who will be attending the meeting as representatives from Bass River.
    - Mr. Foder asked about other Board members attending the final presentation.
- School Property Update
  - Mr. Brown discussed the possible sale of the building.

**9. MOTION TO APPROVE AGENDA**

Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by voice vote approve the agenda as presented.

**Voice Vote**

**Ayes:** Mrs. Adams, Mrs. Bitzberger, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

**10. FINANCE**

Motion by Mrs. Heinrichs, seconded by Mr. Schmidt and carried by roll call vote to approve the following finance items as listed A through E:

- A. **RESOLVED** that the Board of Education approve all bills and claims for October 5, 2021 in the amount of \$115,638.68 which are presented for approval. ([Attachment #1](#))
- B. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments as per attachments. ([Attachment #2-July](#), [Attachment #2a-August](#))

C. **RESOLVED** that the Board of Education approve the July and August Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of July and August 2021, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the months of July and August 2021.

[\(Attachment #3-July, Attachment #3a-August\)](#)

Jonathan R. Yates  
Board Secretary

October 5, 2021  
Date

D. **RESOLVED** that the Board of Education approve the Board of Education's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Bass River Township Board of Education certifies that as of July and August 2021, and after review of the secretary's monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending July and August 2021. [\(Attachment #4-July, Attachment #4a-August\)](#)

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Bitzberger, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

**Discussion**

- Mrs. Bitzberger inquired about the RFP Solutions bill.
- Mr. Foder inquired about the dollar amount of the bills list.

**11. DONATION OF CHROMEBOOKS**

Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by roll call vote to approve the donation of 10 chromebooks to Bass River Township.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Bitzberger, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

**12. DONATION OF LIBRARY BOOKS**

Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by roll call vote to approve the donation of library books to Span Advocacy Network.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Bitzberger, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

**Discussion**

- Mr. Schmidt asked what the Span Advocacy Network is.
  - Mr. Brown explained that they are a non-profit that donates books to communities in need.

**13. DONATION OF MAINTENANCE SUPPLIES**

Motion by Mr. Schmidt, seconded by Mrs. Heinrichs and carried by roll call vote to approve the donation of maintenance supplies to Bass River Township.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Bitzberger, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** Mr. Foder  
**Abstain:** 0

**Discussion**

- Mr. Foder asked what the supplies are?
  - Mr. Brown explained that these are various custodial items like can liners and mop heads, etc.

**14. DONATION TO NEW GRETNA OLD HOME SOCIETY**

Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by roll call vote to approve the donation of the following to the New Gretna Old Home Society:

- Historical school records
- Project records & blueprints
- Plaques & artwork
- Wire shelves (6)
- Bookshelves (2)

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Bitzberger, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** 0  
**Abstain:** 0

**15. DONATION OF FILING CABINET AND OFFICE SUPPLIES**

Motion by Mrs. Heinrichs, seconded by Mr. Schmidt and carried by roll call vote to approve the donation of a filing cabinet and office supplies to Bass River Township.

**Roll Call Vote**

**Ayes:** Mrs. Adams, Mrs. Bitzberger, Mrs. Heinrichs, Mr. Schmidt  
**Nays:** Mr. Foder  
**Abstain:** 0

**16. PUBLIC COMMENT**

The floor is now open to members of the public. The Board of Education recognizes the value of

public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

- None at this time.

## 17. BOARD FORUM

- Mr. Schmidt:
  - How are the cameras working? Are there any more issues?
    - Mr. Brown said the cameras are working well and there have not been any issues.
- Mr. Foder:
  - Apologized for not attending the last two meetings.
  - Asked if any parent has entered into an agreement to transport their children.
    - Mr. Brown and Mr. Yates provided clarifying information on transportation agreements.
  - Asked about the time capsule.
  - Advised the Board as to an Executive Order.
  - Are school Board members required to get the vaccine?
    - Mr. Brown said he will ask the Board Attorney for guidance on this matter.
- Mrs. Bitzberger:
  - Asked about the Little Egg Harbor plan for students regarding COVID and masks.
    - Mr. Brown provided clarifying information.
    - General Board discussion ensued regarding this subject.
- Mrs. Adams:
  - Reminded members of the public to attend the October 18th Special Meeting on the Feasibility Study presentation and advised that there are two unopened seats upcoming on the Board.

## 18. ADJOURNMENT

Motion by Mrs. Heinrichs, seconded by Mr. Schmidt and carried by voice vote to approve that the Board adjourn the meeting.

adjourn at 7:35 pm

### Voice Vote

**Ayes:** Mrs. Adams, Mrs. Bitzberger, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

**Nays:** 0

**Abstain:** 0

### **MEETING SCHEDULE**

Regular Meeting - December 7, 2021

Respectfully Submitted,



Nicholas K. Brown  
Business Administrator/Board Secretary

