

Bass River Elementary School
REGULAR MEETING MINUTES
December 7, 2021

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

PRESENT: Mrs. Adams (virtual), Mrs. Bitzberger, Mr. Foder, Mrs. Heinrichs,
Mr. Schmidt

ABSENT: 0

Others Present: Mr. Jonathan Yates, Board Secretary
Mr. Nicholas Brown, Business Administrator
Mr. Joshua Savitz, Board Solicitor (virtual)

3. EXECUTIVE SESSION

Motion by Mr. Foder, seconded by Mr. Heinrichs and carried by voice vote to approve the Board resolution to move to Executive Session.

Time: 6:32 pm

RESOLVED, that the Board of Education meet in closed session to discuss matters as listed below. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.

Voice Vote

Ayes: Mrs. Adams, Mrs. Bitzberger, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

Nays: 0

Abstain: 0

Motion by Mr. Foder, seconded by Mr. Schmidt and carried by voice vote to approve adjournment of Executive Session.

Time: 6:49 pm

Voice Vote

Ayes: Mrs. Adams, Mrs. Bitzberger, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

Nays: 0

Abstain: 0

4. RECOGNITION

“This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.”

5. APPROVAL OF MINUTES

Motion by Mr. Foder, seconded by Mr. Schmidt and carried by voice vote to approve the following minutes:

- a. October 5, 2021 - [Regular Meeting](#)
- b. October 5, 2021 - [Executive Meeting](#)

Voice Vote

Ayes: Mrs. Adams, Mrs. Bitzberger, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

Nays: 0

Abstain: 0

Discussion:

- Mrs. Bitzberger asked about details regarding questions and answers within the minutes.
- The Business Administrator explained that minutes are meant to be an accurate reflection of the general discussion, but not an exact word for word transcript. He advised that more details can be included in the future.

6. NEW BUSINESS

- Mr. Foder asked about Covid shots for Board members.
 - The Business Administrator said he will get guidance from the Board of Education Counsel.
- Mrs. Bitzberger is concerned about a letter from Dr. McCooley regarding SOS signs. She is looking for more information regarding these signs. The Business Administrator advised that no one has come forward to claim the signs or to advise of their intentions.
- Mr. Foder asked that the Bass River BOE be added to all call lists for LEH schools.

7. RESIDENT'S FORUM - AGENDA ITEMS ONLY

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to comment. Each statement made by a participant is limited to three minutes as cited in Policy No. 0167. The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting.

- None at this time.

8. BOARD WORK SESSION

- Mrs. Heinrichs and Mr. Schmidt were recognized for their time and service on the Board.

9. UNOFFICIAL ELECTION RESULTS ([Attachment #1](#))

Motion by Mr. Schmidt, seconded by Mrs. Heinrichs and carried by roll call vote to approve Election Results as per the attached.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Bitzberger, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

Nays: 0

Abstain: 0

Discussion:

- Mr. Foder asked why the election results had not yet been certified.
 - The Business Administrator explained that the BOE did not yet receive official results, but the results may very well be certified.

10. MOTION TO APPROVE AGENDA

Motion by Mr. Foder, seconded by Mr. Schmidt and carried by voice vote approve the agenda as presented.

Voice Vote

Ayes: Mrs. Adams, Mrs. Bitzberger, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

Nays: 0

Abstain: 0

11. FINANCE

Motion by Mr. Schmidt, seconded by Mrs. Heinrichs and carried by roll call vote to approve the following finance items as listed A through E:

- A. **RESOLVED** that the Board of Education approve all bills and claims for December 7, 2021 in the amount of \$448,602.50 which are presented for approval. [\(Attachment #2\)](#)
- B. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments as per attachments. [\(Attachment #3-September, Attachment #3a-October\)](#)
- C. **RESOLVED** that the Board of Education approve the September and October Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of September and October 2021, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the months of September and October, 2021. [\(Attachment #4-September, Attachment #4a-October\)](#)

Jonathan R. Yates
Board Secretary

December 7, 2021
Date

- D. **RESOLVED** that the Board of Education approve the Board of Education's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Bass River Township Board of Education certifies that as of September and October 2021, and after review of the secretary's monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- E. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending September and October 2021. [\(Attachment #5-September, Attachment #5a-October\)](#)

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Bitzberger, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

Nays: 0
Abstain: 0

Discussion:

- Mr. Yates fielded a question from Board members regarding electric bills.
 - He confirmed that bills are for August - October.
 - Questions about internet bills - why so much?
 - Question about Life Hazard fee.
- Thanks for cleaning up outstanding checks.

12. DONATIONS

Motion by Mr. Foder, seconded by Mrs. Heinrichs and carried by roll call vote to approved that the Board of Education approve the following donations to the Little Egg Harbor School District:

- Children's shoes and clothing.
- Paper & Ellis machine with accompanying tiles.
- Border Patrol gym dividers.

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Bitzberger, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt
Nays: 0
Abstain: 0

13. TRANSPORTATION

Motion by Mrs. Heinrichs, seconded by Mr. Schmidt and approved by roll call vote that the Board of Education approve the following jointure routes with Pinelands Regional School District for the 2021-2022 school year.

Host District	Joiner District	Dates	Route	Cost for Joiner
Pinelands Regional	Bass River Elementary	9/1/21 - 6/30/22	F12	\$2,088.00
Pinelands Regional	Bass River Elementary	9/1/21 - 6/30/22	P16	\$18,995.40
Pinelands Regional	Bass River Elementary	9/1/21 - 6/30/22	P17	\$30,889.80
Pinelands Regional	Bass River Elementary	9/1/21 - 6/30/22	GPK6	\$8,152.20
Pinelands Regional	Bass River Elementary	9/1/21 - 6/30/22	T4	\$1,942.20
Pinelands Regional	Bass River Elementary	9/1/21 - 6/30/22	AUT2	\$6,784.20
Pinelands Regional	Bass River Elementary	7/1/21 - 9/1/21	SS1	\$964.62
Pinelands Regional	Bass River Elementary	7/1/21 - 9/1/21	SS6	\$770.96
Pinelands Regional	Bass River Elementary	7/1/21 - 9/1/21	INT8	\$1,202.21

Roll Call Vote

Ayes: Mrs. Adams, Mrs. Bitzberger, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

Nays: 0

Abstain: 0

14. PUBLIC COMMENT

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

- None at this time.

15. BOARD FORUM

- Mr. Foder:
 - Happy Holidays. Thank you to Mr. Schmidt and Mrs. Heinrichs; and good luck.
- Mrs. Bitzberger:
 - Thanks Mr. Schmidt and Mrs. Heinrichs.
- Mr. Schmidt:
 - Happy Holidays. It's been a great three years; I wish I had more time.
- Mrs. Adams: Thanked Mrs. Heinrichs and Mr. Schmidt for their service on the Board. Thanked Mr. Brown for speaking on her behalf and wished students and residents a Merry Christmas and Happy New Year.
- Mrs. Heinrichs: Thanked the public for their support for the last 10 years.

16. ADJOURNMENT

Motion by Mrs. Heinrichs, seconded by Mr. Schmidt and carried by voice vote to approve that the Board adjourn the meeting.

adjourn at 7:21 pm

Voice Vote

Ayes: Mrs. Adams, Mrs. Bitzberger, Mr. Foder, Mrs. Heinrichs, Mr. Schmidt

Nays: 0

Abstain: 0

MEETING SCHEDULE

Regular Meeting - January 4, 2022 (tentative)

Respectfully Submitted,



Nicholas K. Brown
Business Administrator/Board Secretary