

Bass River Elementary School

SPECIAL MEETING MINUTES

June 14, 2022

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Time: 6:30 p.m.

2. ROLL CALL

ROLL CALL

PRESENT:

Mrs. Adams, Mr. Foder, Mr. Swanssen, Mr. Williams

ABSENT:

Mrs. Bitzburger

Others Present:

Katherine Van Tassel, School Business Administrator/Board Secretary, Mr. Paul Kalac, Board Solicitor

3. EXECUTIVE SESSION

Motion by Mr. Foder, seconded by Mr. Swanssen and carried by voice vote to approve the Board resolution to move to Executive Session.

Time: 6:32 p.m.

RESOLVED, that the Board of Education will meet in closed session to discuss matters as listed below. Items(s) discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of Information affecting this matter.

Voice Vote

Ayes:

Mrs. Adams, Mr. Foder, Mr. Swanssen, Mr. Williams

Nays:

0

Abstain:

0

Motion by Mr. Foder, seconded by Mr. Swanssen and carried by voice vote to adjourn the Executive Session and enter public session.

Time: 7:03 pm

Voice Vote

Ayes:

Mrs. Adams, Mr. Foder, Mr. Swanssen, Mr. Williams

Nays:

0

Abstain:

0

4. RECOGNITION

“This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted on the Board of Education Website. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township.”

5. APPROVAL OF MINUTES

Motion by Mr. Foder seconded by Mr. Swanssen and carried by voice vote to approve the following minutes:

- o May 9, 2022 [w Bass River Elementary School May 9, 2022.docx](#)
- o May 9, 2022 [w May 9th Exec. Session 1.docx](#)
- o May 9, 2022 [w May 9th Exec. Session 2.docx](#)

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Voice Vote

Ayes: Mrs. Adams, Mr. Foder, Mr. Swanseen, Mr. Williams

Nays: 0

Abstain: 0

6. NEW BUSINESS

Motion by Mr. Swanseen seconded by Mr. Foder and carried by voice vote to approve the following donation:

A. Donate a plaque across from the gym area with John Zazinski's name.

Voice Vote

Ayes: Mrs. Adams, Mr. Foder, Mr. Swanseen, Mr. Williams

Nays: 0

Abstain: 0

7. RESIDENT'S FORUM - AGENDA ITEMS ONLY

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to comment. Each statement made by a participant is limited to three minutes as cited in Policy No. 0167. The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting.

8. MOTION TO APPROVE AGENDA

Motion by Mr. Foder, seconded by Mr. Williams to approve agenda for June 14,2022 special meeting as presented.

Voice Vote

Ayes: Mrs. Adams, Mr. Foder, Mr. Swanseen, Mr. Williams

Nays: 0

Abstain: 0

9. FINANCE

Motion by Mr. Williams, seconded by Mr. Foder to approve agenda items 9 A-H for June 14,2022 special meeting as presented.

A. **RESOLVED** that the Board of Education approve all bills and claims for June 14, 2022 in the amount of \$109,177.04 which are presented for approval. Also, authorize the Business Administrator to pay any bills due and owing before the next Board of Education meeting, and make any transfers of funds necessary so that no budgetary line item is over expended for the 2021-2022 school year. Any additional bills paid, and transfers made will be presented at the next Board of Education meeting. (Attachment #1.pdf)

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B. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments as per attachments. ([Attachment #2- April.pdf](#))([Attachment #5 - May.pdf](#))

C. **RESOLVED** that the Board of Education approve the April and May 2022 Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of April and May 2022, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the months of April and May 2022. ([Attachment #3 - April.pdf](#)) ([Attachment #6 - May.pdf](#))

Katherine Van Tassel
Board Secretary

June 14, 2022
Date

D. **RESOLVED** that the Board of Education approve the Board of Education's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Bass River Township Board of Education certifies that as of April and May 2022, and after review of the secretary's monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending April and May 2022. ([Attachment #4 April.pdf](#)) ([Attachment #7 - May.pdf](#))

G. **RESOLVED** that the Board of Education approve the contract for the School Business Administrator for May 4, 2022 through June 30, 2022 and the contract for July 1, 2022 through June 30, 2023 as attached. [w Employment Contract - Van Tassel 22-23](#) [w Employment Contract - Van Tassel 21_22](#)

F. **RESOLVED** that the Board of Education approve the contract for the Business Clerk for May 9, 2022 through June 30, 2023 as attached. [w Employment Contract - Farinaccio](#)

H. **RESOLVED** that the Board of Education approve the School Business Administrator to place funds in the Tuition, Capital and Maintenance Reserve accounts at the close of the school year as funds allow.

Q. Mr. Swanseen asked about the payment for the PERS to State of NJ.

A. Mrs. Van Tassel stated that the state has a 2 year window to collect owed PERS funds and that was the final amount due. PERS is the pension program for staff that is not certified.

Q. Mr. Swanseen asked about a line item in the Board Secretary report for fund 10 131 Loans receivable - interfund loans receivable.

A. Mrs. Van Tassel responded she would have to speak with the previous BA and respond at a later date.

Voice Vote

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Ayes: Mrs. Adams, Mr. Foder, Mr. Swanseen, Mr. Williams
Nays: 0
Abstain: 0

10. PUBLIC COMMENT

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

There was no public present and the public portion of the meeting was closed.

11. BOARD FORUM

Mrs. Adams recognized the new Business Administrator and was happy with the Bass River Board of Education meeting. Mrs. Adams congratulated the Bass River seniors on their graduation and successful future.

Mr. Foder complimented the meeting and felt the Board of Education meetings were becoming better with the information and discussions that took place.

Mr. Swanseen acknowledged the meeting and felt informed.

Mr. Williams acknowledged the meeting and felt informed.

12. ADJOURNMENT

Moved by Mr. Foder and seconded by Mr. Williams that the meeting be adjourned.

BE IT HEREBY RESOLVED BY THE BASS RIVER BOARD OF EDUCATION to adjourn at 7:59 pm

Voice Vote

Ayes: Mrs. Adams, Mr. Foder, Mr. Swanseen, Mr. Williams
Nays: 0
Abstain: 0