

**Bass River Elementary School**  
**MEETING MINUTES**  
Aug 2, 2022

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**1. Call to Order and Pledge of Allegiance**

Time: 6:30 pm

**2. ROLL CALL**

**PRESENT:** Mrs. Adams, Mr. Swanssen, Mr. Williams

**ABSENT:** Mrs. Bitzburger

**Others Present:** Katherine Van Tassel, School Business Administrator/Board Secretary, Mr. Paul Kalac, Board Solicitor

**3. EXECUTIVE SESSION**

● **EXECUTIVE SESSION**

Motion by Mr. Swanssen, seconded by Mr. Williams and carried by voice vote to approve the Board resolution to move to Executive Session.

Time: 6:32 pm

RESOLVED, that the Board of Education meet in closed session to discuss matters as listed below. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter. Personnel, Budget, Acquisition of School Property

**Voice Vote**

**Ayes:** Mrs. Adams, Mr. Swanssen, Mr. Williams

**Nays:** 0

**Abstain:** 0

Motion by Mr. Williams, seconded by Mr. Swanssen and carried by voice vote to adjourn the Executive Session and enter public session.

Time: 7:17 pm

**Voice Vote**

**Ayes:** Mrs. Adams, Mr. Swanssen, Mr. Williams

**Nays:** 0



**Abstain:** 0

**4. RECOGNITION**

The Board President read the Open Public Meeting notice: "This is to advise those present at this meeting of the Board of Education of the Bass River School District, in the County of Burlington, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted on the Board of Education Website. The notice was also mailed to the Press of Atlantic City and filed with the Municipal Clerk of Bass River Township."

**5. APPROVAL OF MINUTES**

Motion by Mr. Swanssen seconded by Mr. Williams and carried by voice vote to approve the following minutes:

- o June 14, 2022  Special Meeting Minutes June 14, 2022
- o June 14, 2022  Exec. Session June 14 2022.docx

**Voice Vote:**

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**Ayes: (3) Adams, Swanseen, Williams**

**Noes (0)**

**Abstain (0)**

**Motion carried**

**6. MOTION TO APPROVE AGENDA**

Motion by Mr. Swanseen seconded by Mr. Williams and carried by voice vote to approve agenda as presented with the following changes:

1. Moment of silence moved from item 3 to item 8
2. Table item 9-B to next Board Meeting

**Voice Vote:**

**Ayes: (3) Adams, Swanseen, Williams**

**Noes (0)**

**Abstain (0)**

**Motion carried**

**7. MOMENT OF SILENCE**

Recognition of Mr. Foder's contributions to the Bass River Board of Education and community through his service on the Board of Education. The Board will observe a moment of silence.

**8. OLD BUSINESS - None**

**9. NEW BUSINESS**

Motion by Mr. Swanseen, seconded by Ms. Adams and carried by voice vote to approve New Business items 9A:

A. Approve the donations to the Bass River Township and Community organizations as delineated.

[w Items Donated on 7\\_26\\_22.docx](#)

B. Election of Vice -President. [Policy 0152 - Board Officers.pdf](#)

C. Discussion regarding Board seat vacancy.

[Policy 0143 - Board Member Election and Appointment.pdf](#)

The Board had a discussion regarding where to best advertise the board seat, Bass River Newsletter run by Mr. Curtain and the Pinelands Tribune were discussed. The Board also discussed waiting until the full Board was present to nominate and appoint the Vice-President.

**Voice Vote:**

**Ayes: (3) Adams, Swanseen, Williams**

**Noes (0)**

**Abstain (0)**

**Motion carried**

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**10. RESIDENT'S FORUM - AGENDA ITEMS ONLY**


The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to comment. The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting. (Policy 0167).


1. There was no public present and the Resident's forum was closed.

**11. FINANCE**

Motion by Mr. Swanseen seconded by Mr. Williams and carried by voice vote to approve Finance items 11A-F:


A. **RESOLVED** that the Board of Education approve all bills and claims for July and August, 2022 in the amount of \$23,466.97 which are presented for approval. Also, authorize the Business Administrator to pay any bills due and owing before the next Board of Education meeting, and make any transfers of funds necessary so that no budgetary line item is over expended for the 2022-2023 school year. Any additional bills paid, and transfers made will be presented at the next Board of Education meeting. ([https://drive.google.com/file/d/1uBQMksp-6G20pPNiZzW2UdwzmQ\\_ViE0/view?usp=sharing](https://drive.google.com/file/d/1uBQMksp-6G20pPNiZzW2UdwzmQ_ViE0/view?usp=sharing))

B. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments as per attachments. (  [MonthlyTransferReport-2022 june.pdf](#) )

C. **RESOLVED** that the Board of Education approve the June 2022 Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of June 2022, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Bass River Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of June 2022. (  [BSR-2021-22-JUNE.pdf](#) )

<u>Katherine Van Tassel</u>	<u>August 2, 2022</u>
Board Secretary	Date

D. **RESOLVED** that the Board of Education approve the Board of Education's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Bass River Township Board of Education certifies that as of June 2022, and after review of the secretary's monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. **RESOLVED** that the Board of Education acknowledges receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending June 2022. (  [June Treasurer.pdf](#) )

F. **APPROVE** the consortium designation for Little Egg Harbor and Bass River for the use of FY23 IDEA funds.  
 [IDEA Consortium Designation.pdf](#)

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**Voice Vote:**

**Ayes: (3) Adams, Swanseen, Williams**

**Noes (0)**

**Abstain (0)**

**Motion carried**

**12. PUBLIC COMMENT**

The floor is now open to members of the public. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express with each statement made by a participant limited to three minutes as cited in Policy No. 0167.

Mr. Leo Assur resident who resides at 106 N. Maple Ave, New Gretna spoke about the sale of the building based on discussion in town and expressed concern over repairs the Board may be doing when the building was being sold as is.

He also requested the per pupil cost to Little Egg Harbor. The BA indicated she would get them and forward them to him at [leojet@comcast.net](mailto:leojet@comcast.net).

No other public participation and the public comment was closed.

**13. BOARD FORUM**

**Adams:** Mrs. Adams thanks the Board Attorney and the real estate attorney, Mr. Karp for the update on the sale of the property.

**Swanseen:** Mr. Swanseen discussed changing the Board meetings to Thursdays due to conflict.

**Mr. Williams:** Mr. Williams thank the BA for the updates and the Board Attorney for the updates regarding the sale of the building.

**14. EXECUTIVE SESSION II**

**Motion by Mr. Williams, seconded by Mr. Swanseen and carried by voice vote to approve the Board resolution to move to Executive Session.**

**Time: 8:05 pm**

RESOLVED, that the Board of Education meet in closed session to discuss matters as listed below. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter. Personnel, Budget, Acquisition of School Property

**Voice Vote**

**Ayes: (3) Adams, Swanseen, Williams**

**Noes (0)**

**Abstain (0)**

**Motion carried**

**Motion by Mr. Swanseen, seconded by Mr. Williams and carried by voice vote to adjourn the Executive Session and enter public session.**

**Time: 8:13 pm**

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**Voice Vote**

**Ayes: (3) Adams, Swanssen, Williams**

**Noes (0)**

**Abstain (0)**

**Motion carried**

**15. ADJOURNMENT**

**Motion by Mr. Swanssen, and seconded by Mr. Williams to adjourn the meeting.**

**BE IT HEREBY RESOLVED BY THE BASS RIVER BOARD OF EDUCATION to adjourn at 8:13 pm**

Voice Vote- all in favor

**16. MEETING SCHEDULE**

Regular Meeting - October 4, 2022 at 6:30 p.m.

The Bass River Board of Education meeting will be held at the Bass River Municipal Building located at:

3 North Maple Ave, New Gretna.